



## SHAFTESBURY TOWN COUNCIL

## Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 18 June 2019 commencing at 7:32pm.

---

**Members Present**

Councillor Cook (Chair)

Councillor Brown (Vice Chair)

Councillor Hall (Part Meeting only)

Councillor Loader

Councillor Chase

Councillor Yeo

Councillor Hollingshead

Councillor Welch

**Absent:**

Councillors Lewer, Proctor, Pritchard and Prichard

**Officers Present:**

Claire Commons, Town Clerk

Julie Curtis, Office Administrator

**In Attendance:**

10 members of the public

2 member of the press

**MINUTES****Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

**Redrow Development:** concerns expressed regarding the Redrow Development which was felt to have changed significantly since the Council considered the original application on which they made their decision. The Council was asked to reconsider their earlier decision of 'not to object'.

ACTION: TOWN CLERK
--------------------

Councillor Brown arrived at 7.35pm

**Civic Society:** asked for an update on the funding to fight appeals.

ACTION: MAYOR
---------------

Concern expressed regarding information missing from Shaftesbury Town Council Web Site.

ACTION: TOWN CLERK

**Anti-social Behaviour:** Concern expressed regarding anti-social behaviour at Shaftesbury Bowls Club.

ACTION: TOWN CLERK

**Clerk announcements:** Business Manager had recently achieved her CiLCA Award and the Town Council its Quality Gold Award. The Members formally thanked the Clerk for her hard work and expertise, which was instrumental in the Councils' achievement of this prestigious award.

Meeting Commenced: 7:50pm

**F19 Declaration of Acceptance of Office of Deputy Mayor**

Councillor Brown read and signed the Declaration as Deputy Mayor.

**F20 Apologies**

Apologies were received and accepted from Councillors Lewer, Proctor and Prichard due to personal commitments and from Councillor Pritchard due to work commitments. It was noted that Councillor Hall would be late.

**F21 Declarations of Interest and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Cook declared an interest in Snowdrops, Alms House and Tourist Information, Councillor Welch declared an interest in Shaftesbury Bowls Club.

**F22 Minutes**

It was **RESOLVED** to amend the Minutes of the Meeting of 14<sup>th</sup> May 2019 to remove Councillor Yeo's name from the Planning & Highways Committee Membership. The Minutes were then adopted and duly signed.

**F23 Reports**

Officer Report 0619FC5 was received and noted.

ACTION: TOWN CLERK

**F24 Shaftesbury Municipal Almshouse (Chubbs House)**

Councillor Cook declared a pecuniary interest in Chubbs House as a Trustee.

Councillor Cook left the room at 8pm.

Officer report 0619FC6 was received. The Clerk and a Trustee of Chubbs House were invited to the table to discuss their request to the Council for a loan of £250,000 to continue development of current bedsits into 24 flats.

Cllr Hall joined the Meeting at 8:10pm.

Following robust debate it was **PROPOSED** and **SECONDED** to provide a smaller than requested load. This Motion fell and no further proposals were put.

Councillor Cook returned to the room at 8:15pm.

## F25 Community Grants

F25a Officer report 0619FC7 was received and following robust debate it was **RESOLVED** to issue the following grants:

1st Shaftesbury Scout Group	Purchase of tea urn and catering tea pots	£190.00
Friends of the Donkey Field Community Orchard	Annual Public Liability Insurance	£87.50
Home Start North Dorset	Cost of training a local volunteer	£1,500.00
Kipling Carnival Club	To help subsidise cost of public liability Insurance	£400.00
North Dorset Club Visually Impaired	Contribution to summer outing	£300.00
North Dorset Rugby Club	Machinery and storage building	£1,000.00
Open House	Cost towards running Open House, providing support and aid in the community to those facing poverty.	£1,000.00
Read Easy Gillingham and Shaftesbury	Contribution towards running costs e.g. Affiliation fee, training, reading resources, travel, publicity and photocopying	£660.00
Rolt Millennium Green Trust	Annual Public Liability Insurance	£200.00
Shaftesbury & District Carers Association	Running costs towards HOPE2Bake, HOPE2Grow and HOPE2Cycle	£1,000.00
Shaftesbury Arts Centre	Purchase of a lift giving access to all floors	£5,000.00
Shaftesbury Bowling Club	CCTV security system	£500.00
Shaftesbury Car Link	Training for new drivers, self guarding, First Aid, MVP etc	£800.00
Shaftesbury Carnival	Replacement of road closure and diversion signs	£500.00
Shaftesbury Cricket Club	Complete surfacing of car park area	£750.00
Shaftesbury District Guides	To complete the inside of the new hall	£1,000.00
Shaftesbury Football Club	Heavy duty grass roller, under 18's kit & training equipment and alterations to changing rooms	£500.00

Shaftesbury Fringe	Production of Fringe programme	£3,000.00
Shaftesbury Municipal Almshouse Charity	Contribution to phase 2 of modernising Chubbs Houses, converting from 20 bedsits into 23 one bedroom flats	£1,000.00
Shaftesbury Primary School PTA	Contribution towards annual firework display	£500.00
Shaftesbury Rotary	Support for providing music in the Abbey grounds during Gold Hill Fair	£500.00
Shaftesbury TIC	Contribution toward utility bills	£1,000.00
Shaftesbury Town Silver Band	Ongoing replacement of instruments, uniforms and music	£500.00
Shaftesbury Town Twinning	Purchase of Gazebo, PR leaflets and fliers, cost of visit by Brionne to Shaftesbury, transport and arrangements to visit Lindlar	£1,000.00
Shaftesbury Tree Group	Cost towards producing a new Tree Walk Leaflet	£260.00
Shaftesbury Youth Club & Little Giants	Wheelchair swing and sports equipment for hall	£950.00
Steps in Time	Coach travel whilst attending Europe's' largest folk festival in Frankenberg, plus free use of the Guild Hall in September	£500.00
The League of Friends of Westminster Hospital	Funding towards a wheelchair accessible electric vehicle for the Community Rehabilitation Team	£1,948.60
<b>Total</b>		<b>£26,546.10</b>
Planet Shaftesbury	Grant in kind – monthly hire of the Guildhall	Free use
Shaftesbury Community Choir	Contribution towards running costs	Free use

F25b It was **AGREED** to consider the addition of a CCTV camera at Swans Yard in lieu of a grant.

**ACTION: FINANCE AND SERVICES OFFICER**

## F26 **Cycle Speedway**

Officer report 0619FC8 was received and it was **RESOLVED** that the Council continues with the heads of terms with the Cycle Speedway as resolved on 30<sup>th</sup> January 2018 amending reference to a Charitable Trust to a Not for Profit Company Limited by Guarantee and that this be clearly stated on the Heads of Terms.

**ACTION: TOWN CLERK**

## F27 **Committee Membership**

Officer report 0619FC9 was received and it was **RESOLVED** that:

F27a Councillor Yeo be appointed as member on the Planning & Highways Committee.

F27b Councillor Welch serve a Vice Chairman on the Planning & Highways Committee.

F27c Councillors Brown and Chase be appointed to the General Management Committee.

ACTION: OFFICE ADMINISTRATOR

### F28 Lead Councillors

Officer report 0619FC10 was received and it was **RESOLVED** that:

F28a Councillor Pritchard undertake the Lead Councillor Role for Lifestyle Outdoors.

F28b Councillor Welch undertake the Lead Councillor Role for Marketing & Events.

ACTION: TOWN CLERK

### F29 Code of Conduct and Principles of Belief

Officer report 0619FC11 was received and it was **RESOLVED** to adopt Dorset Council's Code of Conduct and adopt and sign the Principles of Belief to be displayed during the current term (2019-2024)

ACTION: TOWN CLERK

### F30 DAPTC AGM Proposals

Officer report 0619FC12 was received and it was **RESOLVED** to **DEFER** to the next meeting of the Council.

ACTION: TOWN CLERK

### F31 Saved Land Permission

Officer report 0619FC13 was received and it was **RESOLVED** that the Council grants permission for trial excavations in the Abbey Gardens as the landowner of part of the area designated as a Scheduled Ancient Monument.

ACTION: TOWN CLERK

### F32 2-Minute Litter-Pick

Officer report 0619FC14 was received and it was **RESOLVED** that the Council launches a 2-minute litter-pick initiative on Tuesday 25<sup>th</sup> June 2019.

ACTION: TOWN CLERK

### F33 High Street Heritage Action Zone (HSHAZ)

Officer report 0619FC15 was received and it was **RESOLVED** to delegate authority to the Town Clerk in consultation with the Shaftesbury Chamber of Commerce, Shaftesbury Civic Society and EDAC Group to submit an application to the Future High Streets Fund for regenerating the historic High Street of Shaftesbury by 12 noon 12<sup>th</sup> July 2019.

ACTION: TOWN CLERK

### F34 VE Day – 75<sup>th</sup> Anniversary and Silhouette Soldier

Officer report 0619FC16 was received and it was **RESOLVED**:

- F34a To establish a working group to draw up plans for commemorating the 75<sup>th</sup> Anniversary of VE Day to include:
- F34b Councillors Yeo, Welch, Chase, Pritchard and Loader.
- F34c That the working group considers either a permanent home for the Soldier Silhouette or establishes a schedule and location(s) for placement each year.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 9:32pm.

---

Signed

Date