



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 23 July 2019 commencing at 7:30pm.

Members Present

Councillor Cook (Chair)
Councillor Chase
Councillor Hollingshead
Councillor Loader
Councillor Pritchard
Councillor Welch

Councillor Brown (Vice-Chair)
Councillor Hall (for part of meeting)
Councillor Lewer
Councillor Prichard
Councillor Proctor
Councillor Yeo

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager

In Attendance:

Inspector Simon Perry, Dorset Police
15 Members of the public
1 member of the press

MINUTES**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Redrow Development – concern about Town and County process
- Project Belle – Interest in debate
- Thanks for support to Planet Shaftesbury

Meeting Commenced: 8:03pm

F35 Apologies

None, noted Cllr Hall would be late arriving

F36 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. There were none.

F37 Order of Business

It was **RESOLVED** to change the order of the meeting to put item 10 'Project Belle' to the end in case of need to go into confidential session.

F38 Minutes

F38a It was **RESOLVED** to amend the Minutes of the Meeting of 14th May 2019 to include Councillor Hall in attendance for part of the meeting. The minutes were duly amended and signed.

F38b It was **RESOLVED** to approve the minutes of the meeting held on 18th June 2019 and the minutes were duly signed.

F39 Reports

Officer Report 0719FC5 was received and noted.

F40 Member Motion – Climate Emergency

Member Motion NoM0025 was received at it was **RESOLVED** that Shaftesbury Town Council declares a Climate Emergency recognising the need for urgent action and will form a working group with members of the community to draw up a plan for action by the end of October 2019.

ACTION: TOWN CLERK AND CLLR CHASE

F41 Member Motion – Plastic Free Shaftesbury

Member Motion NoM0026 was received

Councillor Hall arrived at 8:30pm

It was **RESOLVED** that this Council supports the process of Shaftesbury becoming a plastic free community, including (but not limited to) the removal of single use plastics from Council premises

ACTION: TOWN CLERK AND CLLR CHASE

F42 Payments

Officer report 0719FC7 was received and a payments list tabled. It was **RESOLVED** to approve the payments from the Town Council's current account totalling £12,555.49 and note the bank balances.

ACTION: FINANCE AND SERVICES OFFICER

The meeting was suspended at 8:37pm for refreshments due to the heat and reconvened at 8:42pm.

F43 Football Club

Officer report 0719FC8 was received and noted. It was **AGREED** to provide additional information regarding the Council's legal responsibilities.

ACTION: BUSINESS MANAGER

F44 Neighbourhood Plan Consultation

Officer report 0719FC9 was received and noted.

F45 SLA – Blackmore Vale Tourism Development Company

Officer report 0719FC11 was received and it was **RESOLVED** to **DEFER** the item to another meeting of the Council to allow representatives of the BVDTC to be present and respond to questions.

ACTION: BUSINESS MANAGER

F46 Planning Application – Rear of 25 High Street

Officer report 0719FC12 was received and it was **RESOLVED** in relation to application 2/2019/0342/FUL and 0343/LBC Store Rear of 25 High Street to return the observation **No Objection**.

ACTION: TOWN CLERK

F47 DAPTC AGM Proposals

Officer report 0719FC13 was received and it was **RESOLVED** to delegate to the Clerk in discussion with Councillors Brown and Lower regarding planning policy and large developments and defer to the Planning and Highways Committee meeting of 13th August 2019.

ACTION: TOWN CLERK

F48 Committee Terms of Reference

Officer report 0719FC14 was received and it was **RESOLVED** to adopt the Terms of Reference for the following Committees;
General Management (GEM),
Recreation, Open Spaces and Environment (ROSE),
Planning and Highways (P&H),
Human Resources (HR)
Shaftesbury Neighbourhood Plan Advisory (SNPAC)
Visitor Experience Advisory (VEAC)
Economic Development Advisory (EDAC)

ACTION: TOWN CLERK

F49 Strategic Plan

The Town Clerk and Business Manager provided a verbal update on the Strategic Plan workshop and it was noted that further discussion was needed before consideration by the Council.

ACTION: ALL COUNCILLORS

The meeting having reached 2 hours and no resolution passed to suspend standing order 3x, the meeting was closed at 10:04pm and item 10 'Project Belle' will be deferred to the next meeting of the Council.

Signed

Date

Payments for Approval 23rd July 2019

Date	Ref	Amount	Payee	Detail
01/07/2019	DD	£ 313.00	Dorset Council	Rates Unit 9C
01/07/2019	DD	£ 218.00	Dorset Council	Rates Bell St Toilets
01/07/2019	DD	£ 52.00	Dorset Council	Rates Cemetery
01/07/2019	DD	£ 712.00	Dorset Council	Rates Town Hall
01/07/2019	DD	£ 233.34	SSE	Electric Barton Hill April-June inc Fair Usage
01/07/2019	DD	£ 254.14	E-ON	Electric Swimming Pool
11/07/2019	DD	£ 849.20	Hitachi	Mower Payment
01/07/2019	SO	£ 275.00	S'bury Trinity Trust	Car Park space Trinity
02/07/2019	DD	£ 74.74	O2	Grounds Mobiles June
03/07/2019	Card	£ 260.00	DVLA	Road Tax Nissan Truck
08/07/2019	DD	£ 145.44	BT	Line Rental Broadband
08/07/2019	Card	£ 8.70	Amazon	Receipt paper rolls for card machine
09/07/2019	DD	£ 278.57	BT	BT Cloud June to August
15/07/2019	DD	£ 304.31	Fuel Genie	Fuel for Grounds June
16/07/2019	DD	£ 21.94	Card Saver	Card Machine Cost June
16/07/2019	DD	£ 80.40	Sage	Pay Roll Software
16/07/2019	Card	£ 8.32	Adobe	Photoshop
23/07/2019	O/L329	£ 344.09	Aqua Supplies	Cleaning supplies Town Hall, Pool, Bell St Toilets
23/07/2019	O/L330	£ 177.26	R Baker	Face Book advertising swimming pool
23/07/2019	O/L331	£ 100.82	British Gas	Electric Bell St Toilets
23/07/2019	O/L332	£ 63.88	Claire Commons	Travel -Governance Course, cleaner and ribbon
23/07/2019	O/L333	£ 447.55	DWP	Refuse Collection July-Sept
23/07/2019	O/L334	£ 129.25	Fire Protection	Inspection and supply of fire extinguishers Pool
23/07/2019	O/L335	£ 21.15	A Hollingshead	Travel Cllr training course
23/07/2019	O/L336	£ 185.04	Hunts	Refreshments for pool
23/07/2019	O/L337	£ 193.08	The IT Department	Monthly support, spam and 365
23/07/2019	O/L338	£ 302.95	Ben Johnson	Echo Blower, clutch for strimmer
23/07/2019	O/L339	£2,758.13	Octopus	Temporary Groundsman
23/07/2019	O/L340	£ 1,680.00	Partnership Security	CCTV for Pool
23/07/2019	O/L341	£ 18.00	Service-U-right	Puncture Repair
23/07/2019	O/L342	£ 336.00	Tincknell Fuels	Fuel for mowers
23/07/2019	O/L343	£ 141.02	Travis Perkins	Paint, locks, postcrete and chain
23/07/2019	O/L344	£ 42.48	Western Workshop	Case of spray grease
23/07/2019	O/L345	£ 36.00	Pear	Map of Listed Buildings NHPG
23/07/2019	O/L346	£ 1,089.50	Essential Pool supplies	Chemicals for pool
23/07/2019	O/L347	£ 63.07	British Gas	Electric Unit 9C
23/07/2019	O/L348	£ 217.12	British Gas	Electric Town Hall
23/07/2019	O/L349	£ 120.00	Clare Davis	Aqua Fit Classes
		£ 12,555.49	Total Payments	