



## SHAFTESBURY TOWN COUNCIL

## Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 14 January 2020 commencing at 7:30pm.

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**Members Present**

Councillor Cook (Chair)  
Councillor Chase  
Councillor Hollingshead  
Councillor Lewer  
Councillor Hall  
Councillor Tippins

Councillor Brown (Vice-Chair)  
Councillor Loader  
Councillor Prichard  
Councillor Yeo  
Councillor Welch

**Absent:**

Councillor Proctor

**Officers Present:**

Claire Commons, Town Clerk  
Brie Logan, Business Manager  
Zoe Moxham, Office Administrator

**In Attendance:**

6 members of the public  
1 member of the press

Thanks were expressed to Police Constable Ellis. The Mayor presented him with a scroll in recognition of his services to Shaftesbury over the past 10 years.

**MINUTES****Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Planning Forum - Support for a Forum organised by Shaftesbury Civic Society was expressed.
- This is Alfred - Congratulations was expressed to This is Alfred on being selected by Ofcom for a radio licence.
- Congratulations were expressed to Cllr Tippins on her election to Shaftesbury Town Council.

Meeting Commenced: 7.34 pm

**F67 Apologies**

Apologies were received and accepted from Councillor Proctor due to personal commitments. It was noted Councillor Hall would be late arriving due to work commitments.

**F68 Declarations of Interest and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose. Councillors Prichard, Welch and Brown declared an interest in Item 6, Planning Applications at 5.1.4 and 5.1.5 as having involvement with the League of Friends Group.

Councillor Yeo requested that voting on all questions in the meeting be recorded.

**F69 Minutes**

Minutes of the 26<sup>th</sup> November 2019 were received. It was **Proposed** by Cllr Lower, **seconded** by Cllr Hollingshead and **RESOLVED** to approve the minutes from the Full Council meeting held on Tuesday, 26 November 2019 and the minutes were duly signed.

In Favour	6	Cllrs Lower, Hollingshead, Loader, Prichard, Chase, Brown
Against	2	Cllrs Yeo and Tippins
Abstentions	2	Cllrs Welch and Cook

**F70 Order of Business**

It was **Proposed** by Cllr Lower, **seconded** by Cllr Brown and **RESOLVED** to move Item 6 Member Motion – Fairtrade, to be discussed after Item 3 Minutes, to allow members of the public to leave after the item that interests them.

In Favour	9	Cllrs Chase, Tippins, Lower, Yeo, Prichard, Brown, Welch, Hollingshead and Loader
Against	0	
Abstentions	1	Cllr Cook

7.47 pm Councillor Hall arrived at this point

**F71 Member Motion – Fairtrade**

Officer report 0120FC6 was received and it was **Proposed** by Cllr Tippins, **seconded** by Cllr Hall and **RESOLVED** to refer this item to the Visitors Experience Advisory Committee project on Town Branding and Signage and bring it back to Council when the accreditation of Fairtrade Town has been renewed for Shaftesbury.

In Favour	9	Cllrs Chase, Tippins, Hall, Yeo, Prichard, Brown, Welch, Hollingshead and Loader
Against	1	Cllr Lower
Abstentions	1	Cllr Cook

ACTION: TOWN CLERK
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**F72 Grant Request**

F72a Officer report 0120FC4 was received. It was **Proposed** by Cllr Brown, **seconded** by Cllr Chase that the grant request be refused and the applicant invited to apply at the next grant award process. The motion thereby fell.

In Favour 3 Cllrs Brown, Welch and Chase  
 Against 7 Cllrs Hall, Lewer, Prichard, Tippins, Yeo, Hollingshead and Loader  
 Abstentions 1 Cllr Cook

**The motion thereby fell.**

F72b It was **Proposed** by Cllr Yeo, **seconded** by Cllr Hall and **RESOLVED** to award a grant of £400 using unspent funds from the Grit Bins Project funds. (*Financial Implication £400 from the Reserves and Projects budget line, 4923*)

In Favour 7 Cllrs Hall, Lewer, Prichard, Tippins, Yeo, Hollingshead and Loader  
 Against 2 Cllrs Brown and Chase  
 Abstentions 2 Cllrs Cook and Welch

ACTION: TOWN CLERK AND FINANCE AND SERVICES OFFICER
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**F73 Planning Applications**

F73a Officer report 0120FC5 was received and it was **Proposed** by Cllr Brown, **seconded** by Cllr Hall and **RESOLVED** that in relation to application 2/2019/1315/ADV Land At E 386668 N 124209 Littledown Shaftesbury Dorset, *to erect 1 No. V stack sign, 6 No. flags on poles and 4 No. leader boards (retrospective)*, to submit the observation **No objection** to the Local Planning Authority.

In Favour 10 Cllrs Chase, Tippins, Hall, Lewer, Yeo, Prichard, Brown, Welch, Hollingshead and Loader  
 Against 0  
 Abstentions 1 Cllr Cook

F73b It was **Proposed** by Cllr Brown, **seconded** by Cllr Hall and **RESOLVED** that in relation to application 2/2019/1314/FUL Land At E 386668 N 124209 Littledown Shaftesbury Dorset, *change of use of land to use as a temporary sales area in connection with the residential development approved under 2/2018/1418/REM. Create 5 No. parking spaces to form 9 in total with associated landscaping (retrospective)*, to submit the observation **No objection** to the Local Planning Authority.

In Favour 10 Cllrs Chase, Tippins, Hall, Lewer, Yeo, Prichard, Brown, Welch, Hollingshead and Loader  
 Against 0  
 Abstentions 1 Cllr Cook

8.17 pm Councillors Welch, Brown and Prichard left the room at this point.

F73c It was **Proposed** by Cllr Chase, **seconded** by Cllr Lewer and **RESOLVED** that in relation to application 2/2019/1671/FUL 2 Abbey Walk Shaftesbury

SP7 8BB, *change of use from residential dwelling Class C3 to ancillary medical uses D1/C2 and demolish garden wall by 1.0m to widen access*, to submit the observation **Support subject to the Conservation Officer's report** to the Local Planning Authority.

In Favour      7    Cllrs Chase, Tippins, Hall, Lewer, Yeo, Hollingshead and Loader

Against        0

Abstentions    1    Cllr Cook

F73d    It was **Proposed** by Cllr Chase, **seconded** by Cllr Tippins and **RESOLVED** that in relation to application 2/2019/1708/FUL , Westminster Memorial Hospital Abbey Walk Shaftesbury SP7 8BD, *create vehicular access route from the main car park to the staff car park, establishing a new one way traffic circulation system. Creation of additional parking space and erect garden office to grounds to the rear of 2 Abbey Walk.*, to submit the observation of **No objection subject to validation by Highways** to the Local Planning Authority.

In Favour      7    Cllrs Chase, Tippins, Hall, Lewer, Yeo, Hollingshead and Loader

Against        0

Abstentions    1    Cllr Cook

ACTION: OFFICE ADMINISTRATOR
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8.27 pm Councillors Welch, Brown and Prichard returned to the room at this point

## F74      Reports

F74a    Officer report 0120FC7 was received and noted. After considered discussion regarding the delegated decision for 7.1.1 Bankline, it was **Proposed** by Cllr Brown, **seconded** by Cllr Welch and **RESOLVED** to move on to the next point.

In Favour      8    Cllrs Hall, Lewer, Chase, Prichard, Brown, Welch, Hollingshead and Loader

Against        2    Cllrs Yeo and Tippins

Abstentions    1    Cllr Cook

F74b    A Dorset Council verbal report was received from Councillor Brown, in making the report he confirmed that he was not the Dorset Council elected Councillor for Shaftesbury.

## F75      Councillor Allowances

F75a    Officer report 0120FC8 was received and it was **Proposed** by Cllr Brown, **seconded** by Cllr Hall and **RESOLVED** to set the level of Councillor allowance for the coming year as recommended by the Dorset Parish Independent Remuneration Panel with an enhanced allowance for the chairman of twice the basic allowance. (*Financial Implication £6,760 from the Civic budget line,4302*)

In Favour	8	Cllrs Hall, Prichard, Brown, Welch, Hollingshead, Yeo, Tippins and Loader
Against	2	Cllrs Chase and Lewer
Abstentions	1	Cllr Cook

ACTION: TOWN CLERK

**F76 Budget and Precept**

F76a Officer report 0120FC9 was received and it was **Proposed** by Cllr Tippins, **seconded** by Cllr Yeo to defer this item until a breakdown of all staff salary costs are made available to all Council members.

In Favour	2	Cllrs Yeo and Tippins
Against	8	Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard, Hollingshead and Loader
Abstentions	1	Cllr Cook

**The motion thereby fell.**

F76b It was **Proposed** by Cllr Brown, **seconded** by Cllr Hall and **RESOLVED** to amend the name of budget line 4943 from 'Feasibility of Community Hall' to 'Community Infrastructure for the Maltings Estate'.

In Favour	10	Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard, Hollingshead and Loader
Against	0	
Abstentions	1	Cllr Cook, Yeo and Tippins

F76c It was **Proposed** by Cllr Hollingshead, **seconded** by Cllr Hall and **RESOLVED** to adopt the budget for 2020/2021 subject to the following:

- The Human Resources Committee signing off the Salaries budget.
- Amending the Grants and SLA budget line 303, to reduce the Community Grants budget line 4350, by £5000.
- Amending the Community Infrastructure for the Maltings Estate budget line 4943, to increase by £5000. (*Financial Implication as minuted above.*)

In Favour	8	Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard, Hollingshead and Loader
Against	2	Cllrs Yeo and Tippins
Abstentions	1	Cllr Cook

F76d It was **Proposed** by Cllr Brown, **seconded** by Cllr Chase and **RESOLVED** to issue a precept demand of £505,052 to Dorset Council for the financial year 2020/2021. (*Delegated to the Town Clerk all elements required to discharge these resolutions.*)

In Favour	9	Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard, Hollingshead and Loader
Against	1	Cllr Tippins
Abstentions	1	Cllrs Yeo and Cook

ACTION: TOWN CLERK

**F77 Payments**

- F77a Officer report 0120FC10 was received and it was **Proposed** by Cllr Brown, **seconded** by Cllr Welch and **RESOLVED** to approve the payments from the Town Council's current account totalling £59,332.07. (*Financial Implication £59,332.07 from the Shaftesbury Town Council's current account leaving a resulting balance of £61,401*)

In Favour 10 Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard,  
Hollingshead, Tippins, Yeo and Loader

Against 0

Abstentions 1 Cllr Cook

ACTION: FINANCE AND SERVICES OFFICER
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**F78 Committee Vacancies**

Officer report 0120FC11 was received and it was **Proposed** by Cllr Yeo, **seconded** by Cllr Tippins that Councillor Tippins fill the vacancy on the Recreation, Open Spaces and Environment (ROSE) committee and Human Resources (HR) committee and be appointed as Vice Chair of the HR committee.

In Favour 2 Cllrs Yeo and Tippins

Against 8 Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard,  
Hollingshead and Loader

Abstentions 1 Cllr Cook

**The motion thereby fell.**

- F78a It was **Proposed** by Cllr Yeo, **seconded** by Cllr Tippins that Councillor Yeo be appointed as Vice Chair of the Recreation, Open Spaces and Environment (ROSE) committee.

In Favour 2 Cllrs Yeo and Tippins

Against 8 Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard,  
Hollingshead and Loader

Abstentions 1 Cllr Cook

**The motion thereby fell.**

- F78b It was **Proposed** by Cllr Hollingshead, **seconded** by Cllr Hall and **RESOLVED** that Councillor Chase fill the vacancy on the Human Resources (HR) committee and be appointed as Vice Chair on the Human Resources (HR) committee.

In Favour 8 Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard,  
Hollingshead and Loader

Against 2 Cllrs Tippins and Yeo,

Abstentions 1 Cllr Cook

- F78c It was **Proposed** by Cllr Hall, **seconded** by Cllr Prichard and **RESOLVED** that Councillor Prichard fill the vacancy on the Recreation, Open Spaces and Environment (ROSE) committee.

In Favour      8   Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard,  
                         Hollingshead and Loader  
Against        2   Cllrs Tippins and Yeo,  
Abstentions   1   Cllr Cook

F78d      It was **Proposed** by Cllr Hall, **seconded** by Cllr Loader and **RESOLVED** that Councillor Proctor be appointed as Vice Chair on the Recreation, Open Spaces and Environment (ROSE) committee.,

In Favour      8   Cllrs Brown, Welch, Hall, Chase, Lewer, Prichard,  
                         Hollingshead and Loader  
Against        2   Cllrs Tippins and Yeo,  
Abstentions   1   Cllr Cook

ACTION: TOWN CLERK

## F79      Meeting Start Time

F79a      It was **Proposed** by Cllr Yeo, **seconded** by Cllr Tippins to suspend Standing Order 3x to extend the meeting to cover this item of business.

In Favour      4   Cllrs Yeo, Loader, Prichard and Tippins  
Against        6   Cllrs Brown, Welch, Hall, Chase, Lewer, and  
                         Hollingshead  
Abstentions   1   Cllr Cook

**The motion thereby fell.**

ACTION: TOWN CLERK

With remaining business confirmed for inclusion on the next Full Council agenda, the meeting was closed at 9.43 pm

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Signed

Date

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