



SHAFTESBURY TOWN COUNCIL

Human Resources Committee

Minutes of the Human Resources Committee held in the Mayors Parlour, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Monday, 10 February 2020 commencing at 8:00am.

Members Present

Councillor Hollingshead (Chair)
Councillor Loader

Councillor Brown
Councillor Chase

Absent:

Councillor Proctor

Officers Present:

Claire Commons CertHE PSLCC, Town Clerk and RFO

In Attendance:

Councillors Tippins and Yeo

2 members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- A complaint was submitted to the Chairman
- Process in relation to complaints appeals

H17 Apologies

Apologies were received from Councillor Proctor due to personal commitments.

H18 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose.

H19 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 15th January 2020 and the minutes were duly signed.

H20 Complaints Panel

Officer report 0220HR4 was received. It was **RESOLVED** that Councillors Brown, Chase and Cook be members of the appeal panel for the purpose of hearing an appeal of complaint 20191115. *Delegated to members of the panel to carry out the appeal in accordance with the Council's complaints procedure.*

H21 Staffing Matters

H21a It was **RESOLVED** to enter confidential session for the consideration of staffing matters.

There being two members not appointed to the committee refusing to leave, the meeting was adjourned at 8:21am, the reconvened date and time to be decided.

Meeting reconvened at 10:00am, 17th April 2020.

H21b It was **RESOLVED** to request mediation services, available within the cost of the existing contract with Peninsula.

There being no further business, the meeting was closed at 12:20pm

Signed

Date