



SHAFTESBURY TOWN COUNCIL

General Management Committee

Minutes of the General Management Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 10th March 2020 commencing at 7 pm.

Members Present

Councillor Hollingshead (Chair)
Councillor Welch

Councillor Lewer

Absent:

Councillor Proctor
Councillor Brown

Councillor Hall
Councillor Chase (Vice Chair)

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

1 member of the press
Councillor Yeo

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

A member of the press and Cllr Yeo declared the meeting was being recorded.

Cllr Yeo stated he would speak whenever he wanted and advised the Chair he had no right to refuse him to speak. The Chair reminded Cllr Yeo that he was not a member of the GEM committee.

7.01 pm the meeting commenced at this point.

G81 Apologies

Apologies received and accepted from Councillor Proctor due to personal commitments. It was noted that Councillors Hall, Chase and Brown would be late due to work commitments.

G82 Declarations of Interest

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

G83 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 4th February 2020. They were duly signed.

G84 Payments

Officer report 0320GEM4 was received and it was **RESOLVED** to approve the payments from the Town Council's current account, authorising the Clerk to transfer funds from the council's deposit account up to the value of the payments total if required. Resulting bank balances:

Nat West Current Account	£43,754
Public Sector Deposit Account	£267,717
Cambridge and Counties Bank	£153,548
Nationwide Business Services	£169,000

G85 Internal Audit Report

Officer report 0320GEM5 was received, no decisions were taken.

G86 Formal motion

- G86a Due to disruptive behaviour from Cllr Yeo it was **PROPOSED** and **RESOLVED** that Councillor Yeo be excluded from the meeting in accordance with procedures set out in Standing Order 2.

Cllr Yeo refused to leave the meeting.

G87 Meeting Adjournment

- G87a The meeting was adjourned at 7:08pm

Cllr Chase arrived during the adjournment.

- G87b During the adjournment the Clerk, Chair, Cllrs Chase, Welch and Lewer had a discussion to review the business on the agenda and seek ways to progress the recommendations via the clerk's delegated authority.

7:49pm the meeting reconvened and the remainder of business was discussed:

Agenda item number		
6	Coppice Street Project	It was RESOLVED that the Clerk has delegated spend up to £2,500. The recommendation can be progressed to instruct the STC Solicitor to start the legal process with the drafting of the HOT

8	Recycling trial	It was RESOLVED that the Clerk has delegated spend up to £2,500. Budget line 4912 (Street Furniture) has a balance of £24,311
10	Allotments Tender	It was RESOLVED that the Clerk has delegated spend up to £2,500. The Clerk has delegated authority to manage the invites from companies to tender for the A30 allotment groundworks. It was RESOLVED to issue the tender packs, including with Contracts Finder. Following this process 3 contractors will be submitted to Full Council to undertake the selection process.
12	Park Walk Car Rally	It was RESOLVED to approve the request as outlined in the paper.

5	Internal Audit Report	The Clerk has no delegated authority to manage the proposed recommendation. It was RESOLVED that this agenda item will be presented to Full Council on 24th ^d March as outlined in the supporting agenda papers
7	Grants and SLA policy	The Clerk has no delegated authority to manage the proposed recommendation. It was RESOLVED that this this agenda item will be presented to Full Council on 24th March
9	Committee Terms of Reference	The Clerk has no delegated authority to manage the proposed recommendation. It was RESOLVED that this this agenda item will be presented to Full Council at the Annual Meeting on 12 th May 2020.
11	Financial Regulations	Officer report 0320GEM11 was received and it was RESOLVED that the Committee recommends to Full Council at the Annual Meeting on 12 th May 2020 as outlined in the supporting agenda papers.

There being no further business, the meeting was closed at 7:50PM

Signed

Date

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