



Shaftesbury Town Council

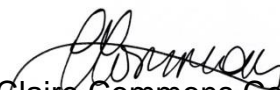
Town Hall, Shaftesbury, Dorset. SP7 8LY

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Town Clerk: Mrs Claire Commons
e-mail: enquiries@shaftesbury-tc.gov.uk
Website: www.shaftesbury-tc.gov.uk
VAT Reg No 241 1307 58

To: Members of Shaftesbury Town Council Councillors for Council; Cook (Chair), Brown (Vice Chair), Chase, Hall, Hollingshead, Lewer, Loader, Proctor, Tippins, Welch, Yeo.
You are summoned to a Full Council Meeting (FC), for the transaction of the business shown on the agenda below. To be held at **6pm** on **Thursday 28 May 2020** **[online at Zoom.us](https://www.zoom.us)**. Meeting ID: 815 6119 8895. Password: 965019

All other recipients for information only


Claire Commons CerHE PSLCC, Town Clerk and RFO
21st May 2020

Public Participation

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Chairman and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details above.

Online Meeting Arrangements

The Chairman will host the meeting, attendees will be muted and councillors invited to speak in turn at each agenda item in line with Standing Orders Rules of Debate, Councillors may raise their hand to indicate that they wish to speak at other times. Voting will be by voting buttons or polls enabled within the meeting and the decision and summary of votes will be read back before moving to the next item.

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Agenda

- | | | |
|----------|--|-----------|
| 1 | APOLOGIES | 2 |
| | To receive and consider for acceptance, apologies for absence (1 min) | |
| 2 | DECLARATIONS OF INTEREST | 2 |
| | To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (1 min) | |
| 3 | CASTLE GREEN DEED OF DEDICATION | 12 |
| | To seek approval for the Council to enter into a legal Deed of Dedication affording protection to Castle Green (15 min) | |
| 4 | COVID-19 SAFER PUBLIC PLACES - HIGH STREET TEMPORARY PEDESTRIANISATION | 18 |

(End)

1 Apologies

To receive and consider for acceptance, apologies for absence (1 min)

1.1 Background

- 1.1.1 The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

2 Declarations of Interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (1 min)

2.1 Background

- 2.1.1 Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2019. The Clerk will report any dispensation requests received
- 2.1.2 Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct. (Shaftesbury Town Council, 2019)

3 Minutes

To confirm as a correct record, the minutes of the previous meeting of the Full Council Meeting. (1 min)

Background

When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.

If it is necessary for the draft minutes of the previous meeting to be corrected because of an inaccuracy in them, then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154)

Minutes to be adopted

18th February 2020, see following page



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of the Full Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 18 February 2020 commencing at 7:32pm.

Members Present

Councillor Hollingshead (Chair)
Councillor Chase
Councillor Lewer
Councillor Hall
Councillor Tippins

Councillor Loader
Councillor Prichard
Councillor Yeo
Councillor Welch

Absent:

Councillor Proctor, Cook and Brown

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

8 members of the public
1 member of the press

MINUTES

F80 Election of Chairman

It was **PROPOSED** and **RESOLVED** that Councillor Hollingshead would Chair this meeting in the absence of the Chair and Vice Chair.

Proposed by Cllr Chase		
Seconded by Cllr Loader		
In Favour	5	Cllrs Lewer, Welch, Loader, Prichard and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Zero Carbon Future Event – Details for a talk regarding the climate emergency were detailed and all were invited to attend.

Meeting Commenced: 7.35 pm

Councillor Yeo requested that all voting be recorded by names for the minutes of this meeting.

F81 Apologies

Apologies were received and accepted from Councillor Proctor due to personal commitments and from Councillors Brown and Cook for commitments with Dorset Council. It was noted Councillor Hall would be late arriving due to work commitments.

Proposed by Cllr Welch		
Seconded by Cllr Lewer		
In Favour	5	Cllrs Lewer, Welch, Loader, Prichard and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

F82 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Yeo declared an interest in Item 18, Member Motion- East Shaftesbury Spine Road as a resident on the Eastern Development.

F83 Minutes

Minutes of the 14th January 2020 were received. Subject to the amendments below it was **RESOLVED** to approve the minutes from the Full Council meeting held on Tuesday, 14 January 2020 and the minutes were duly signed.

Amendments:

Ref F69 - Change Pritchard to Prichard

Ref F73d – Remove Cllrs Prichard, Brown and Welch from the voting record.

Ref F76c – Amend the number of votes to the correct count

Proposed by Cllr Lewer		
Seconded by Cllr Prichard		
In Favour	5	Cllrs Lewer, Welch, Loader, Prichard and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

Councillor Tippins requested that the following statement she made be formally minuted.

‘I have a complaint against the Town Clerk for delegating the approval of the salary budget line to the Human Resources committee. The HR committee has got no authority to sign off the salary budget line.’

F84 Reports

Officer report 0220FC4 was received and noted.

F85 Shaftesbury Football Club

Officer report 0220FC5 was received and noted.

F86 Payments

Officer report 0220FC6 was received and it was **RESOLVED** to approve the payments and transfer £70,000 from CCLA to the Town Council's current account and the resulting bank balance were noted.

Proposed by Cllr Lewer		
Seconded by Cllr Chase		
In Favour	7	Cllrs Lewer, Tippins, Welch, Yeo Loader, Prichard and Chase
Against	0	
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

F87 Meeting Start Time

Officer report 0220FC7 was received and it was **RESOLVED** to amend the start time of all Council meetings to 7pm with immediate effect.

Proposed by Cllr Yeo		
Seconded by Cllr Lewer		
In Favour	3	Cllrs Yeo, Lewer and Loader

Against	2	Cllrs Chase and Welch
Abstentions	3	Cllr Hollingshead, Tippins and Prichard
MOTION CARRIED		

F88 Human Resources Outsource

Officer report 0220FC8 was received and it was **RESOLVED** to award the contract for HR provision to Peninsula. *(Delegated to the Town Clerk all aspects in awarding and managing this contract. Financial Implication £2,581.20 per annum.)*

Proposed by Cllr Chase		
Seconded by Cllr Welch		
In Favour	4	Cllrs Lewer, Welch, Loader and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	2	Cllr Hollingshead and Prichard
MOTION CARRIED		

F89 Asset Review

Officer report 0220FC9 was received and it was **RESOLVED:**

F89a To purchase 2 Kabota ride on mowers and part exchange the redundant and unsuitable equipment as described in section 1 of this report.

F89b To select EG Coles as the preferred supplier; based on cost (including discount) and part-exchange value committing to a total spend of £20,286

Proposed by Cllr Prichard		
Seconded by Cllr Welch		
In Favour	7	Cllrs Lewer, Welch, Loader, Prichard, Chase, Yeo and Tippins
Against	0	
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

F90 Southern Slopes

Officer report 0220FC10 was received and it was **RESOLVED:**

F90a To delegate to the Town Clerk expenditure up to £5,000 for this project (within budget lines for this project) to allow swift progress of securing contracted works and ordering of materials.

F90b To adopt the Southern Slopes Management Plan and delegates all decisions for its implementation to the Town Clerk and the ROSE Committee in accordance with the Council's Financial Regulations and any specific delegations resolved upon. *(Delegated to the Town Clerk all aspects in delivering this project including expenditure up to £5,000 within budget lines.)*

Proposed by Cllr Prichard		
Seconded by Cllr Chase		
In Favour	7	Cllrs Lewer, Welch, Loader, Prichard, Chase, Yeo and Tippins
Against	0	
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

8.25pm – Councillor Hall arrived at this point.

F91 Coppice Street Land Adjacent to Tesco

Officer report 0220FC11 was received and it was **RESOLVED** that Councillor Chase as lead councillor, with the support of Councillors Brown and Hall, support the development of the Coppice Street Carpark project plan with the Business Manager. *(Delegated to the Town Clerk all aspects in developing this project plan, to be brought back to the Council or delegated Committee for adoption at the appropriate point.)*

Proposed by Cllr Chase		
Seconded by Cllr Welch		
In Favour	4	Cllrs Lewer, Welch, Prichard and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	3	Cllr Hollingshead, Hall and Loader

MOTION CARRIED

F92 Civic Role

Officer report 0220FC12 was received and it was **RESOLVED** to adopt the Civic Role protocol and amend Standing Orders to reflect the voting arrangements.

Proposed by Cllr Chase

Seconded by Cllr Lewer

In Favour	7	Cllrs Lewer, Welch, Hall, Loader, Prichard, Chase and Tippins
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Against	1	Cllrs Yeo
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Abstentions	1	Cllr Hollingshead
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MOTION CARRIED

F93 Brand Identity Tender

Officer report 0220FC13 was received and it was **RESOLVED**:

F93a To approve the content of the Branding Proposal tender document.

F93b To approve the sum of £5,000 allocated from the £50,000 budget (line 4912) to manage the branding process as part of the tourism marketing strategy.

F93c That a panel of representatives will recommend the contractor from the tenders received to Full Council. The panel will include the Town Clerk and Business Manager in collaboration with the Lead Councillor and Chair of Visitor Experience Advisory Committee.

Proposed by Cllr Hall

Seconded by Cllr Lewer

In Favour	7	Cllrs Lewer, Welch, Loader, Prichard, Chase, Yeo and Hall
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Against	1	Cllrs Tippins
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Abstentions	1	Cllr Hollingshead
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MOTION CARRIED

F94 Digital Marketing SLA Tender Document

Officer report 0220FC14 was received and it was **RESOLVED**:

F94a To approve the content of the SLA Digital Marketing tender document.

F94b To approve the sum of £8,000 allocated from the £22,000 budget (line 4352) to manage the Digital Marketing SLA as part of the tourism marketing strategy.

F94c That a panel of representatives will recommend the contractor from the tenders received to Full Council. The panel will include the Town Clerk and Business Manager in collaboration with the Lead Councillor and Chair of Visitor Experience Advisory Committee.

Proposed by Cllr Hall

Seconded by Cllr Chase

In Favour	7	Cllrs Lewer, Welch, Loader, Prichard, Chase, Yeo and Hall
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Against	1	Cllrs Tippins
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Abstentions	1	Cllr Hollingshead
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MOTION CARRIED

F95 VE day

Officer report 0220FC15 was received and it was **RESOLVED** to provide 2 free sessions of Hall Hire to the Silver Band and the Choir in lieu of performing at the VE Day celebrations.

Proposed by Cllr Hall

Seconded by Cllr Prichard

In Favour	7	Cllrs Lewer, Welch, Loader, Prichard, Chase, Yeo and Hall
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Against	0	
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Abstentions	2	Cllr Hollingshead and Chase
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MOTION CARRIED

F96 Terms of Reference

Officer report 0220FC16 was received and it was **RESOLVED** that this item be deferred to the next Full Council meeting to allow the Chairman of this Council to sit with the Chairs of all the committees along with the Town Clerk, to review and amend where necessary the existing Terms of Reference.

Proposed by Cllr Hollingshead		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Lewer, Hollingshead, Welch, Loader, Prichard, Chase and Hall
Against	2	Cllrs Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

F97 Member Motion – LEP Funding

Officer report 0220FC17 was received and it was **RESOLVED** that Shaftesbury Town Council considers submitting a LEP funding bid equivalent in value to the Gillingham LEP funding of £3.4m, subject to seeking clarification from Dorset Council and from Dorset LEP on funding sources and submission process.

Proposed by Cllr Tippins		
Seconded by Cllr Loader		
In Favour	7	Cllrs Lewer, Welch, Loader, Prichard, Chase, Tippins, Yeo and Hall
Against	0	
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

F98 Member Motion – East of Shaftesbury Spine Road

Officer report 0220FC18 was received;

- F98a It was **PROPOSED** that Shaftesbury Town Council approves of spending £5,000 out of General Reserves for the engagement of a private consultant to look into the spine road.

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	2	Cllrs Yeo and Tippins
Against	3	Cllrs Lewer, Welch and Chase
Abstentions	4	Cllr Hollingshead, Loader, Prichard, and Hall
MOTION FELL		

- F98b It was **RESOLVED** to delegate to the Town Clerk to find an appropriate professional to seek advice on the spine road, to initially approach the two planning consultants known by Councillor Tippins, to request a schedule of works and quotes and bring back to Full Council for a decision.

Proposed by Cllr Welch		
Seconded by Cllr Hall		
In Favour	7	Cllrs Lewer, Welch, Loader, Tippins, Prichard, Chase, Yeo and Hall
Against	0	
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

ACTION: FINANCE AND SERVICES OFFICER

ACTION: TOWN CLERK

With remaining business confirmed for inclusion on the next Full Council agenda, the meeting was closed at 9.32 pm

Signed

Date



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of the Planning and Highways Committee held online via Zoom on Tuesday 14th April 2020 commencing at 10 am.

Members Present

Councillor Cook (Chair)
Councillor Chase
Councillor Lewer
Councillor Hall
Councillor Tippins
Councillor Brown

Councillor Loader
Councillor Prichard
Councillor Yeo
Councillor Welch
Councillor Proctor
Councillor Hollingshead

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator
Tracy Moxham, Finance and Services Officer

In Attendance:

6 members of the public
1 member of the press

MINUTES

Councillor Yeo requested that all voting be recorded by names for the minutes of this meeting.

F99 Apologies

None were received.

F100 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Claire Commons declared an interest in item 3 as the Town Clerk and the extra responsibility the motion would result in. Councillors Prichard, Brown and Welch declared an interest in Item 3, Member Motion – Delegation as members of Friends of Westminster. Councillor Proctor noted that all Councillors have an interest in Item 3. Councillor Yeo declared that he was recording the meeting.

F101 Member Motion – Delegation

Officer report 0420EFC3 was received and it was **RESOLVED** to amend for 12 months sec.2.4.5 of the Scheme of Delegation to authorise the Town Clerk to make single or various payments up to a total of £20,000 without authorisation and authorise an initial expenditure of up to £20k for the purchase of PPE for health and social care

workers in the town.

Proposed by Cllr Cook		
Seconded by Cllr Hollingshead		
In Favour	9	Cllrs Cook, Brown, Lewer, Welch, Hollingshead, Prichard, Proctor Hall and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	1	Cllr Loader
MOTION CARRIED		

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 10.52 am

Signed

Date



SHAFTESBURY TOWN COUNCIL
Extraordinary Full Council Meeting

Minutes of the Extraordinary Full Council Meeting held online via Zoom on Tuesday, 05 May 2020 commencing at 7.00 pm.

Members Present

Councillor Cook (Chair)
Councillor Lewer
Councillor Hall
Councillor Tippins
Councillor Brown

Councillor Loader
Councillor Yeo
Councillor Welch
Councillor Proctor
Councillor Hollingshead

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager

MINUTES

P99 Councillor Yeo requested that all voting be recorded by names for the minutes of this meeting.

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- The method for public participation was clarified.

F102 Apologies

Councillor Chase due to a conflicting engagement.

F103 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. Claire Commons declared an interest in item 3 as the Town Clerk and the extra responsibility the motion would result in. Councillors Brown and Welch declared an interest in Item 3, Member Motion – Delegation as members of Friends of Westminster.

F104 Member Motion – Delegation

Councillor Yeo requested that all voting be recorded by names for the minutes of this meeting.

R104a Officer report 0520FC3 was received and it confirmed that the business was for the voting record only on the motions as put and debated on 14th April for procedural accuracy. It was **RESOLVED** to amend the submitted motion to included '*and authorise an initial expenditure of up to £20k for the purchase of PPE for health and social care workers in the town.*' to the original proposed motion.

Proposed by Cllr Chase		
Seconded by Cllr Welch		
In Favour	9	Cllrs Cook, Brown, Lewer, Welch, Hollingshead, Loader, Proctor, Hall and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	0	
MOTION CARRIED		

R104b The amended motion was put and it was **RESOLVED** to amend for 12 months sec.2.4.5 of the Scheme of Delegation to authorise the Town Clerk to make single or various payments up to a total of £20,000 without authorisation and authorise an initial expenditure of up to £20k for the purchase of PPE for health and social care workers in the town.

Proposed by Cllr Cook		
Seconded by Cllr Hollingshead		
In Favour	9	Cllrs Cook, Brown, Lewer, Welch, Hollingshead, Loader, Proctor, Hall and Chase
Against	2	Cllrs Yeo and Tippins
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 7.27pm

Signed

Date

4 Castle Green Deed of Dedication

To seek approval for the Council to enter into a legal Deed of Dedication affording protection to Castle Green (15 min)

4.1 Summary

- 4.1.1 At the Rose November 2019 ROSE meeting it was **RESOLVED** that the Donkey Field/ Community Orchard be registered with Fields in Trust via a Deed of Dedication.
- 4.1.2 At the same meeting It was AGREED to seek legal advice and to carry out research on other land in Shaftesbury to consider registering for the same protection.
- 4.1.3 Research has been undertaken in collaboration with members of the Green Infrastructure Neighbourhood Plan team, Open Spaces Group and a Fields in Trust representative visited and assessed 11 sites. All sites were assessed in January 2020 and all are fully compliant with the criteria for Deed of Dedication designation consideration by STC.
- 4.1.4 Due to the volume and current meeting constraints a further paper will be presented to the Full Council at a date deemed appropriate in the future to debate and decide on 10 of the sites. The consideration for the protection of Castle Green is the only area of land to be debated and discussed in this meeting.
- 4.1.5 STC own the freehold of the land known as Castle Green Shaftesbury - registered until title number as DT374229 Land lying to the north of Bimport (as shown in appendix A)
- 4.1.6 Fields in Trust is an independent charity with over 90 years' experience protecting parks and open spaces. The organisation works with landowners, community groups and policymakers to champion the value of parks and green spaces to achieve better protection for their future at both local and national level.
- 4.1.7 Fields in Trust's 'Green Spaces for Good' programme can protect any publicly accessible park or green space including playing fields, play areas and nature reserves. The protection instrument - a Deed of Dedication – is used to protect designated sites in perpetuity but ensures that ownership and management remain firmly with the landowner.
- 4.1.8 Linked to this decision is an opportunity to facilitate a public community Yoga event at Castle Green scheduled for every Saturday in July and August 2020. The Business Manager in consultation with the South west Fields in Trust representative has been successful in being awarded a grant of £4200 which will cover all costs associated with running the FREE Yoga event for the community. The Yoga Within (local business) has confirmed they are confident to deliver the event plan and will adopt social distancing measures to keep the community safe.
- 4.1.9 It is felt that this event will provide STC and its residents with an opportunity to celebrate the summer after such a challenging spring with the pandemic experience. The activity will further support the physical wellbeing of our community and allow people to participate in socially distanced group activity that is safe.
- 4.1.10 The final decision for hosting the event will be made at the end of June and will be based on the Government's advice on hosting an outdoor leisure event. If the government directive is no mass gatherings (we are expecting 50) even with social distancing measures in place the event will not go ahead.
- 4.1.11 If STC wishes to resolve the Deed of Dedication for the Castle Green zone then a draft Deed of Dedication will be prepared by the Fields in Trust representative for consideration and approval by STC upon completion.

4.2 Financial Implication

- 4.2.1 Each Deed of Dedication registered with Land Registry costs up to £60. The FiT organisation is approved to manage the process of preparing the deed thus minimising the costs. The cost of checking the draft deed by a STC Solicitor in preparation for STC representative to sign will be no more than £150

4.3 Legal Implication

- 4.3.1 STC Solicitor will review the draft Deed, prepared by the Fields in Trust solicitor, prior to presenting the document to STC for final approval.

4.4 Risk

- 4.4.1 None

4.5 Recommendation

- 4.5.1 Shaftesbury Town Council resolves that Castle Green be registered by Fields in Trust via the Deed of Dedication protection instrument and delegates to the Town Clerk all details in discharging this decision prior to final approval by Full Council.
- 4.5.2 Shaftesbury Town Council resolves to support the Yoga event on Castle Green should the Deed of Dedication be approved.

End.

Report Author:

Brie Logan - Business Manager

Land Registry Weymouth Office



MRS C COMMONS
SHAFTESBURY TOWN COUNCIL
THE TOWN HALL
HIGH STREET
SHAFTESBURY
DORSET*SP7 8JR



Date
8 September 2009

Your ref
C. Commons

Our ref
RCS/DT374229

Completion of registration

Title number **DT374229**

Property **Land lying to the north of Bimport,
Shaftesbury.**

Registered proprietor **SHAFTESBURY TOWN COUNCIL**

Your application lodged on 8 September 2009 has been completed. An official copy of the register is enclosed together with an official copy of the title plan.

~~The documents marked with a tick on the accompanying list are enclosed. Those marked with an asterisk have been kept by this office.~~

You do not need to reply unless you think a mistake has been made. If there is a problem or you require this correspondence in an alternative format, please let us know.

The Title information document is enclosed for you to keep or issue to your client as appropriate.

Important information about the address for service

If we need to write to an owner, chargee or other party who has an interest noted on the register, we will write to them at the address shown on the register. We will also use this address if we need to issue any formal notice to an owner or other party as a result of an application being made. Notices are often sent as a measure to safeguard against fraud. It is important that this address is correct and up to date. If it is not you may not receive our letter or notice and could suffer a loss as a result.

You can have up to three addresses for service noted on the register. At least one of these must be a postal address, whether or not in the United Kingdom; the other two may be a DX address, a UK or overseas postal address or an email address.

Land Registry
Weymouth Office
Melcombe Court
1 Cumberland Drive
Weymouth DT4 9TT

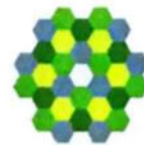
DX 8799 Weymouth 2

Tel 01305 363636
Fax 01305 363646
weymouth.office
@landregistry.gsi.gov.uk

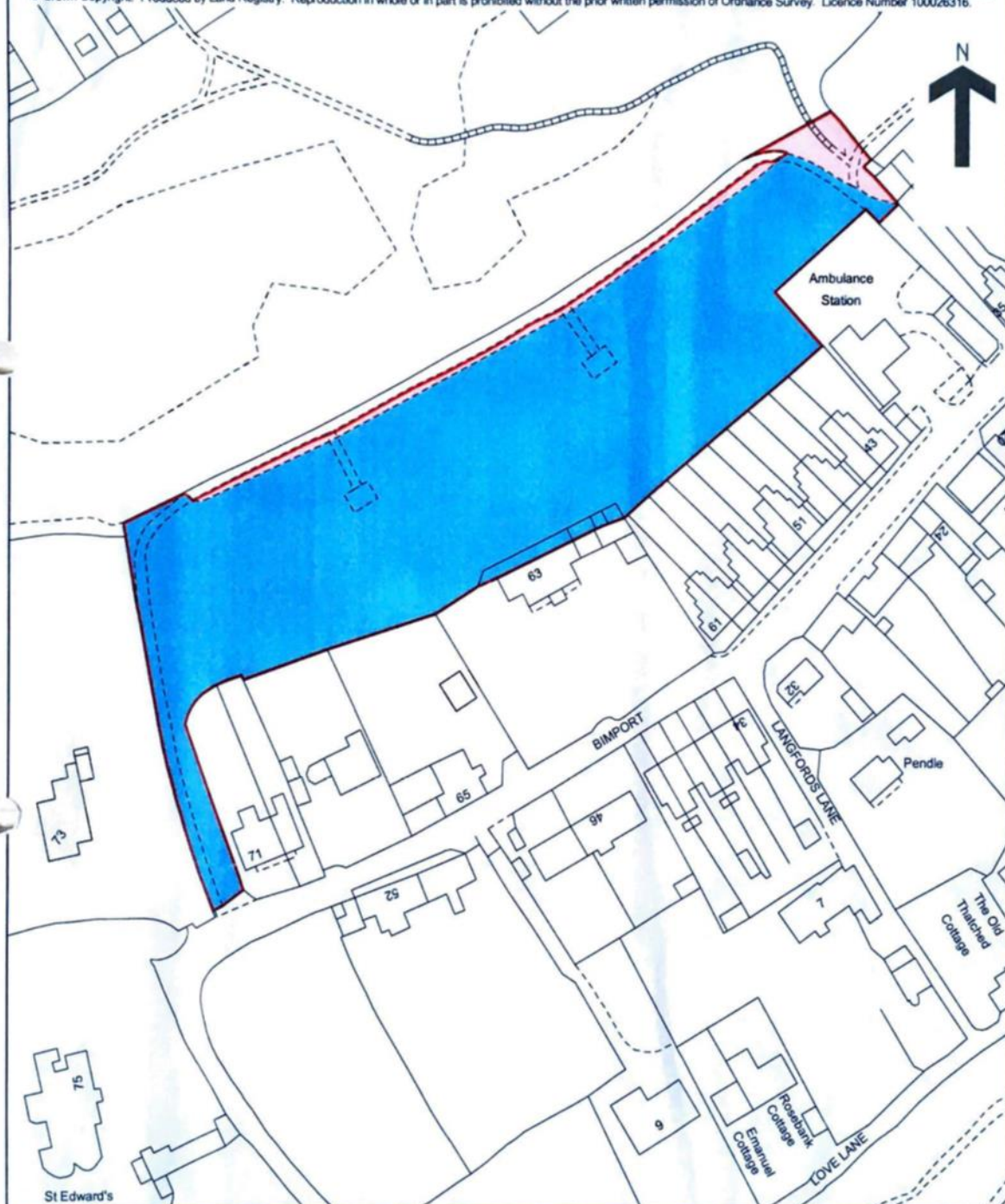
www.landregistry.gov.uk

Land Registry
Official copy of
title plan

Title number **DT374229**
Ordnance Survey map reference **ST8522NE**
Scale **1:1250** enlarged from 1:2500
Administrative area **Dorset: North Dorset**



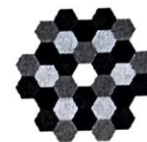
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This official copy issued on 8 September 2009 shows the state of this title plan on 8 September 2009 at 13:20:38. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002).

This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. See Land Registry Public Guide 19 - Title Plans and Boundaries.

This title is dealt with by Land Registry, Weymouth Office.



Official copy of register of title

Title number DT374229

Edition date 08.09.2009

- This official copy shows the entries in the register of title on 8 September 2009 at 13:20:38.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 8 September 2009.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- For information about the register of title see Land Registry website www.landregistry.gov.uk or Land Registry Public Guide 1 - *A guide to the information we keep and how you can obtain it*.
- This title is dealt with by Land Registry Weymouth Office.

A: Property register

This register describes the land and estate comprised in the title.

DORSET : NORTH DORSET

- 1 (08.09.2009) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being Land lying to the north of Bimport, Shaftesbury.

NOTE: As to the land tinted pink on the title plan only the surface to a depth of 1.2192 metres (four feet) is included in this registration.

B: Proprietorship register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

- 1 (08.09.2009) PROPRIETOR: SHAFTESBURY TOWN COUNCIL of The Town Hall, Shaftesbury, Dorset, SP7 8JE.

C: Charges register

This register contains any charges and other matters that affect the land.

- 1 (08.09.2009) A Conveyance of the land tinted pink on the title plan and other land dated 10 October 1924 made between (1) William James Harris and (2) The Mayor Aldermen and Burgesses of The Borough of Shaftesbury contains restrictive covenants.

NOTE: -Copy filed.

C: Charges register continued

- 2 (08.09.2009) The land tinted blue on the title plan is subject to the rights referred to in a Conveyance thereof and other land dated 10 August 1925 made between Robert William Borley, William James Harris, Herbert Viney and The Mayor Aldermen and Burgesses of The Borough of Shaftesbury.

NOTE:-Copy filed.

- 3 (08.09.2009) The land is subject to the rights granted by a Conveyance dated 9 November 1939 made between (1) The Shaftesbury Gillingham and District Gas Company Limited and (2) The Mayor Aldermen and Burgesses of The Borough of Shaftesbury.

NOTE:-Copy filed.

End of register

5 Covid-19 Safer Public Places - High Street Temporary Pedestrianisation

To seek STC approval to adopt a Town Centre plan designed to encourage people back to a High Street where people feel confident and safe to shop.

5.1 Summary

- 5.1.1 In line with government guidance work is underway to prepare an achievable and realistic town centre plan that gives everyone the confidence to return to the High Street that is safe for shoppers and staff.
- 5.1.2 The Town Centre with its narrow pavements means shoppers cannot socially distance. To practice social distancing with queues along pavements, one in and one out in the smaller shops creating potential queues outside shops, pedestrians would need to step into the road to keep the 2m distance. This is not safe.
- 5.1.3 To cope with pre lockdown volume of traffic we need to think differently and extraordinary times call for extraordinary measures. A group of stakeholders has met and was supported by Cllr Brown (Economic Development lead Councillor) and Cllr Proctor (Councillor representative for the Chamber of Commerce).
- 5.1.4 A plan to pedestrianise the High Street on a temporary basis is under development. The plan to date recommends the High Street is closed and temporary barriers erected and placed in zones F, G and H as shown in Appendix A. Further recommendations for periphery signage are shown on Appendix B. An excerpt from the Safer Public Spaces - Urban Spaces guide as shown in Appendix C has been reviewed by the stakeholder group and the plan has been developed taking into account these considerations.
- 5.1.5 Highways and Economic development Dorset Council officers have been invited to the second meeting to develop the plan further and agree specific next steps in terms of temporary barriers, signage, Traffic Regulation Order (TRO), temporary bus stop relocation, additional parking provision and any other matters that will need to be considered by the experts at Dorset Council.
- 5.1.6 Plans are in place to undertake business engagement to understand the plans that shops have to re-open in line with government guidance. It is important for the business owners to feel that the temporary pedestrianisation plans are in place to support them and therefore it is important to gauge their feedback.
- 5.1.7 Plans are being considered so that market stalls are reversed so the trader has his back to the church wall and 3m apart. The flow of customers on the roadside would enable social distancing measures to be in place
- 5.1.8 The list above is not exhaustive however has been developed using the Safer Places – Urban Centres and Green Spaces Government publication. The plan is fluid and is under development. There is a need in these extraordinary times to be adaptable and work towards a plan that gives our residents the confidence to return to shop in a safe High Street.

5.2 Financial Implication

- 5.2.1 At the time of producing this paper not all costs are known. Signage costs are set as follows: The carnival have 15 signs available to hire at the cost of £3 per week each. This equates to £45 per week therefore an initial 4 weekly cost of £180. The replacement cost should any go missing is £75 inc VAT

- 5.2.2 An allowance of 9 extra signs to be produced - cost is either £60 plus VAT for the sign and frame, or £38 + VAT for just the sign board, no frame. The latter option would incur a weekly frame hire fee from the carnival. Two options to consider:
- a) 9 extra signs (A Frame and sign) equates to £540
 - b) 9 extra signs (sign board) equates to £342 + frame hire (allow £10 each) = £432
- 5.2.3 It is felt important to support local businesses/ organisations with this purchase:
- a) Temporary barriers costs - £540
 - b) Other costs unknown at the time of producing this report however it is expected that a budget allocation of £5,000 will cover the cost of the TRO (Traffic Regulation Order), signage, barriers and contingency for costs that are unknown at this stage.

5.3 Legal Implication

- 5.3.1 Dorset Council Highways will provide support and guidance with the legal aspects including the management of TRO application

5.4 Risk

- 5.4.1 Some retailers are known to be against pedestrianisation. We know from research that many shoppers will love the pedestrian experience and some will not. It is important to encourage feedback and assess next steps on a regular basis.
- 5.4.2 If STC and Chamber of Commerce, supported by Dorset Council do nothing then shoppers may not feel safe to return to shop in the High Street. It is expected that social distancing measures may need to be upheld for months however at this stage the future is ambiguous. The risk is that businesses may not see customers return to levels pre-Covid-19 for some time.
- 5.4.3 The retail landscape has changed over the past 5 years. Shaftesbury is not alone. Many High Streets are seeing changing behaviours and shopping habits therefore we need to minimise risk by giving shoppers a pleasant and safe shopping environment where they feel confident to return to the High Street.

5.5 Recommendation

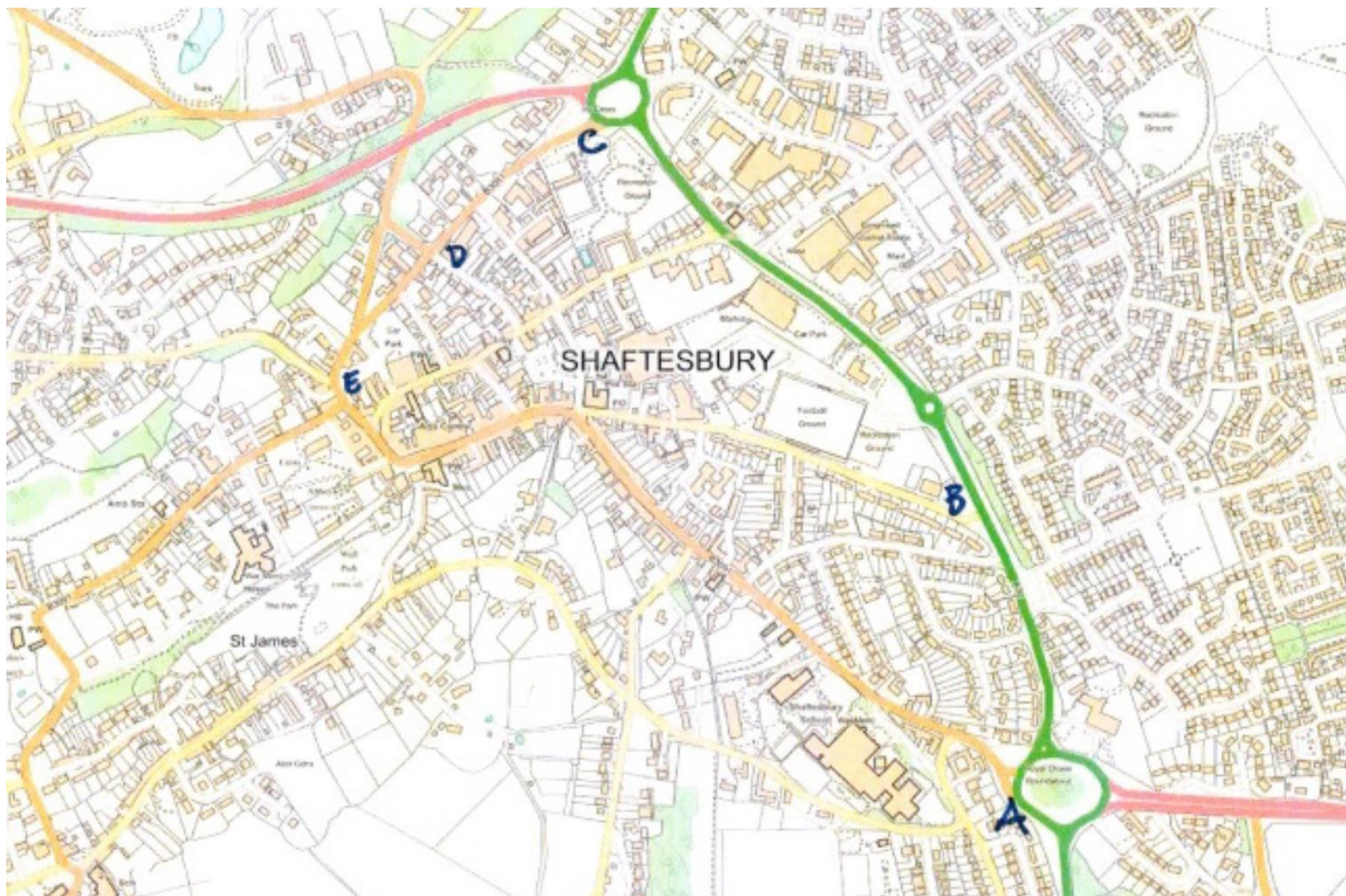
- 5.5.1 Shaftesbury Town Council resolves to support the Covid-19 Safer Public Places High Street – Temporary Pedestrianisation plan recognising it is work in progress due to the ambiguity associated with the recovery from the pandemic crisis.
- 5.5.2 Shaftesbury Town Council resolves to allocate funds to support this project up to a maximum of £5,000 from its General reserves to include the cost of the TRO application which is £1,350
- 5.5.3 STC resolves to delegate the management of this project to the Town Clerk and Business Manager in consultation with Cllrs Brown and Proctor (as the Lead Councillors for Economic Development and STC Representative to the Chamber of Commerce and in consultation with the stakeholder group including the Shaftesbury Chamber of Commerce, Highways and Economic Development Dorset Council officers.

Appendix A

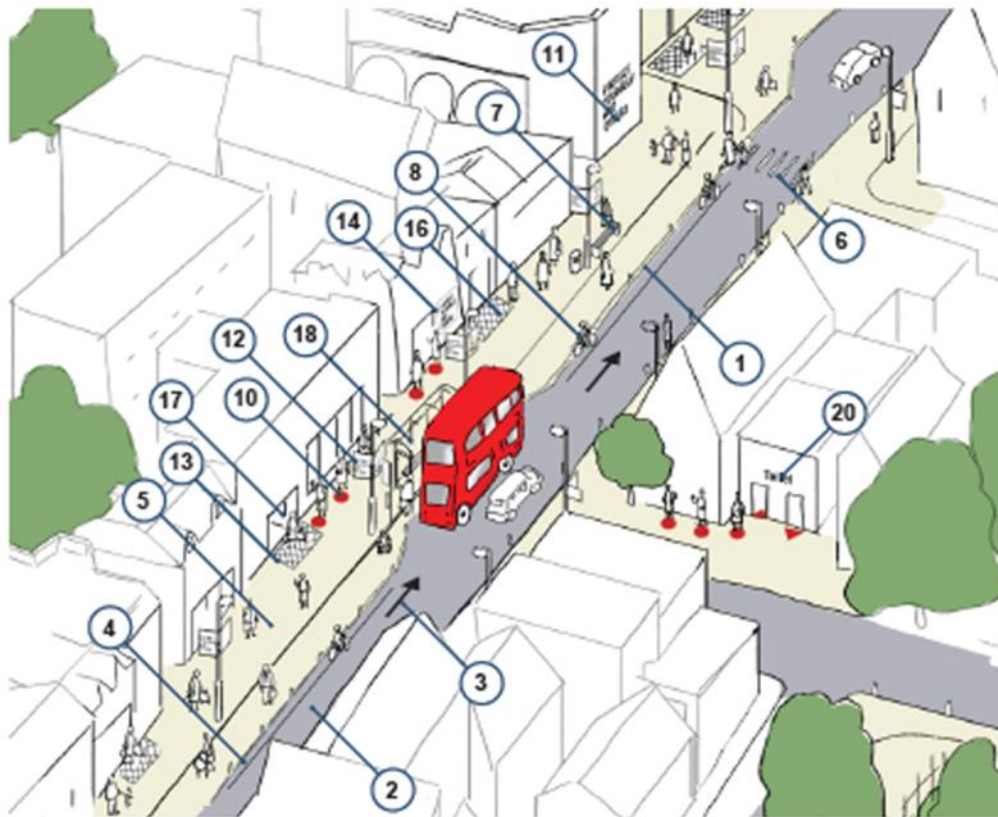


Shaftesbury High Street – Proposed Pedestrian Priority to assist Covid-19 reopening. 2020.

Appendix B



Management of urban centres



1. Widen footways by utilising the carriageway
2. Reduce traffic speeds using traffic calming measures
3. Pedestrianise and consider impact on traffic movement
4. Suspend on street parking to facilitate other measures
5. Minimise pinch points, whilst taking into consideration security and the needs of the disabled and elderly.
6. Safe, level crossing points
7. Seating areas for the disabled and elderly
8. Introduce cycleways
9. Phase delivery timings in loading bays
10. Queue marking indicators on pedestrian areas, focusing queues along the building frontage where appropriate
11. Signs on social distancing and circulation, particularly at conflict points such as junctions and crossings
12. Use existing street furniture (e.g. lamp posts) for signing to avoid impacting on pedestrian flows
13. Allow space where multiple queues meet
14. Signs to limit queue length, helping manage multiple queues and pedestrian flows
15. Stewards to help manage queues and pedestrian flows
16. Keep building entrances and footpaths clear, whilst taking account of the needs of the disabled, elderly and security considerations
17. Maximise access and introduce one-way entry and exit points
18. Signs reminding users to socially distance at bus stop waiting areas
19. Additional cleaning regimes and maintenance
20. Signs at public toilets for queuing, social distancing and automatic sanitising