



SHAFTESBURY TOWN COUNCIL

## General Management Committee

Minutes of the General Management Committee held via Zoom on Tuesday 15<sup>th</sup> September 2020 commencing at 7 pm.

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### Members Present

Councillor Hollingshead (Chair)	Councillor Lewer
Councillor Hall (for part of the meeting)	Councillor Brown
Councillor Proctor (for part of the meeting)	Councillor Chase (Vice chair)

### Members Absent

Councillor Welch

### Officers Present:

Claire Commons, Town Clerk  
Brie Logan, Business Manager  
Zoe Moxham, Office Administrator

### In Attendance:

1 member of the press  
2 members of the public  
Councillor Yeo and Tippins

## MINUTES

### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

A member of the press declared the meeting was being recorded.

- Councillor Yeo requested to be able to speak during the meeting.
- Councillor Cook requested that a verbal report be received from a representative of Open House for Item 10 and requested that this Item be taken at the beginning of the meeting.

The meeting commenced at 7.06 pm

### G106 Apologies

Apologies were received and accepted from Councillor Welch due to personal reasons.

**G107 Declarations of Interest**

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Yeo declared he was recording the meeting. Councillor Proctor declared he was a member of the Shaftesbury Abbey, Shaftesbury Arts Centre and Town Twinning and The Clerk declared that she was a member of Rainbows and Girl Guiding in relation to Item 9, Community Grants.

**G108 Minutes**

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 21<sup>st</sup> July 2020 with the amendment that Councillor Chase was absent for the meeting.

**G109 Change of Business**

It was **PROPOSED** and **RESOLVED** to change the order of business to take Item 10, Open House as the next item of business for the benefit of the members of the public present.

**G110 Open House**

G110a Officer report 0920GEM10 was received and it was **PROPOSED** and **RESOLVED** to reject the request to provide a Service Level Agreement to Open House.

G110b It was **PROPOSED** and **SECONDED** to **RECOMMEND** to Full Council that a grant be issued to Open House between £5,000 - £10,000. **THIS MOTION FELL.**

**G111 Reports for Information**

Officer report 0920GEM4 was received and noted.

7.40 pm Councillor Hall arrived at this point.

**G112 Budget**

Officer report 0920GEM5 was received and it was **PROPOSED** and **RESOLVED** to request that the Town Clerk prepare a forecast of the budget based on the inflation measured by consumer price index for the UK (CPI) and also a 0% increase to the current precept.

G112a It was **PROPOSED** and **SECONDED** to request that the Town Clerk prepare a forecast of the budget based on a -10% and -5% decrease to the precept. **THIS MOTION FELL.**

ACTION: TOWN CLERK

8.12 pm Councillor Proctor left the meeting at this point.

### G113 Payments

Officer report 0920GEM6 was received and it was **RESOLVED** to approve the payments amounting to £4,712.86 from the Town Council's current account and minutes the resulting bank balance of £90,065.14

**ACTION: FINANCE AND SERVICES OFFICER**

### G114 Free Parking

Officer report 0920GEM7 was received and it was **RESOLVED** to recommend to Dorset Council that 21<sup>st</sup> and 28<sup>th</sup> November, 5<sup>th</sup> (Small Business Saturday), 12<sup>th</sup> and 19<sup>th</sup> December 2020 are identified as free parking days in Shaftesbury and that the Town Clerk be authorised to take all such steps as she considers necessary to comply with the Committee resolution.

**ACTION: BUSINESS MANAGER**

### G115 Freedom of Information Requests - Report

G115a Officer report 0920GEM8 was received and noted. It was agreed to update the Freedom of Information page on the Town Council's website.

**ACTION: TOWN CLERK**

### G116 Community Grants

G116a Officer report 0920GEM9 was received and it was **PROPOSED** to provide grants as per the table below to local organisations in accordance with its grants awarding policy and scoring matrix, and that the Town Clerk be authorised to take all such steps as she considers necessary to comply with the Committee resolution.

Friends of Breach Common	£1,300.00
Donhead Community Tennis Club & Shaftesbury Community Tennis Club	£1,000.00
In Jolly Good Company	£860.00
North Dorset Rugby Club	£1,000.00
Read Easy Gillingham and Shaftesbury	£138.50
Shaftesbury Abbey Museum	£3,000.00
Shaftesbury Cricket Club	£1,000.00
Shaftesbury District Guides	£683.50
Shaftesbury Football Club	£2,000.00
Shaftesbury and District Carers	£425.00
Scouts	£500.00

G116b An **AMENDMENT** was **PROPOSED** and **SECONDED** to change the grant amount to the football club to £1,000. **THIS MOTION FELL.**

G116c An **AMENDMENT** was **PROPOSED** and **SECONDED** to **RECOMMEND** to Full Council to change the grant amount to the Shaftesbury Abbey Museum to £4,000 - £5,000. **THIS MOTION FELL.**

G116d An **AMENDMENT** was **PROPOSED** and **SECONDED** to include the grant amount to the Shaftesbury Primary School PTA to £500.

G116e An **AMENDMENT** was **PROPOSED** and **SECONDED** to include the following:

Shaftesbury Orchestra £236.00 (Grant in Kind)  
 Shaftesbury Country Market £855 (Grant in Kind)  
 Shaftesbury Community Choir £2907 (Grant in Kind)  
 Planet Shaftesbury £354.00 (Grant in Kind)

G116f It was **PROPOSED** and **RESOLVED** to provide grants as per the table below to local organisations in accordance with its grants awarding policy and scoring matrix, and that the Town Clerk be authorised to take all such steps as she considers necessary to comply with the Committee resolution.

<b>Friends of Breach Common</b>	<b>£1,300.00</b>
<b>Donhead Community Tennis Club &amp; Shaftesbury Community Tennis Club</b>	<b>£1,000.00</b>
<b>In Jolly Good Company</b>	<b>£860.00</b>
<b>North Dorset Rugby Club</b>	<b>£1,000.00</b>
<b>Planet Shaftesbury</b>	<b>Free Hall Hire (Grant in Kind)</b>
<b>Read Easy Gillingham and Shaftesbury</b>	<b>£277</b>
<b>Shaftesbury Abbey Museum</b>	<b>£3,000.00</b>
<b>Shaftesbury Country Market</b>	<b>Free Hall Hire (Grant in Kind)</b>
<b>Shaftesbury Community Choir</b>	<b>Free Hall Hire (Grant in Kind)</b>
<b>Shaftesbury Cricket Club</b>	<b>£1,000.00</b>
<b>Shaftesbury District Guides</b>	<b>£1000.00</b>
<b>Shaftesbury Football Club</b>	<b>£2,000.00</b>
<b>Shaftesbury Orchestra</b>	<b>Free Hall Hire (Grant in Kind)</b>
<b>Shaftesbury Primary School PTA</b>	<b>£500.00</b>
<b>Shaftesbury and District Carers</b>	<b>£425.00</b>
<b>Scouts</b>	<b>£500.00</b>

**ACTION: TOWN CLERK**

There being no further business, the meeting was closed at 8:58 pm

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Signed

Date