



SHAFTESBURY TOWN COUNCIL

Planning and Highways Committee

Minutes of the Planning and Highways Committee held via Zoom on Tuesday, 06 October 2020 commencing at 7 pm.

Members Present

Councillor Lewer (Chair)
Councillor Hollingshead
Councillor Loader

Councillor Proctor
Councillor Chase

Members Absent

Councillors Welch

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

1 member of the public
1 member of the press

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. No matters were raised.

The Clerk informed all participants that the meeting was being recorded.

The meeting commenced at 7.02 pm

P1 Apologies

Apologies were received and accepted for Councillor Welch.

P2 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

P3 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 1st September 2020 with one amendment to note that Councillor Chase was chairing the meeting, and the minutes were authorised for signing.

P4 Officer Report

P4a Officer report 1020PH4 was received and it was **AGREED** that Councillor Lewer will prepare a letter to highlight the difficulties that arise for access when cars park at the narrow points of Gold Hill. This will be sent to all residents and agencies that look after any holiday let properties on Gold Hill. The officers will collate a list of all addresses. This letter will also be sent to the two Shaftesbury Dorset Councillors and Officers at Highways for information.

ACTION: COUNCILLOR LEWER AND OFFICE ADMINISTRATOR

P5 Planning Applications

Officer report 1020PH5 was received and it was **RESOLVED** to submit the following comments;

P5a 2/2020/1109/HOUSE
Erection of single storey rear flat roof extension
31 Fairlane Shaftesbury SP7 8RT
No objection

P5b 2/2020/1108/FUL
Form two shops on the ground floor with associated basement store and change of use of the remaining floor area to 4 No. Flats, associated works include new dormers, rooflights and replacement doors, windows and new cycle store.
59-61 High Street Shaftesbury SP7 8JE
Support for this application to encourage usable retail space in the high street.

P5c 2/2020/1198/LBC
Erect blue plaque to front elevation
2 The Commons Shaftesbury Dorset
Support

ACTION: OFFICE ADMINISTRATOR

P6 Planning Appeal – Land of the South Side of Church Lane

P6a Officer report 1020PH6 was received and it was **RESOLVED** to submit the following comment: **No Objection**

P7 Time Traveller App

P7a Officer report 1020PH7 was received and it was **RESOLVED** to support in principle a banner advertising the new App for the duration of 6 months and to install a sign no larger than 900mm on the Finger-Post outside the Town Hall for the duration of 6 months. This will be brought back to a Planning and Highways committee meeting to decide whether to continue

to allow this signage to remain pending feedback on the impact and design of the signage.

ACTION: BUSINESS MANAGER

P8 Blue Plaque

P8a Officer report 1020PH8 was received and it was **RESOLVED** to defer this item pending more information.

ACTION: TOWN CLERK

P9 Committee Terms of Reference

P9a Officer report 1020PH9 was received and it was **RESOLVED** to amend 1 B ii to include 'and provide input to s106 agreements or the equivalent.' and to recommend this amendment for adoption to Full Council.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 8.24 pm.

Signed

Date

BLANK PAGE