



SHAFTESBURY TOWN COUNCIL

## General Management Committee

Minutes of the General Management Committee held via Zoom on Tuesday 24<sup>th</sup> November 2020 commencing at 7 pm.

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### Members Present

Councillor Brown (Chair)  
Councillor Cook  
Councillor Welch  
Councillor Hall

Councillor Lewer  
Councillor Chase  
Councillor Proctor

### Officers Present:

Claire Commons, Town Clerk  
Brie Logan, Business Manager  
Zoe Moxham, Office Administrator

### In Attendance:

2 members of the public  
1 member of the press  
Councillor Hollingshead

## MINUTES

### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Nothing was raised.

The meeting commenced at 7.01 pm

### G11 Apologies

Councillors Cook and Hall advised that they may be late due to conflicting engagements.

### G12 Declarations of Interest

All members were invited to declare any interests throughout the meeting if the need arose. Nothing was raised.

### G13 Minutes

G13a Minutes from the General Management meeting held on Tuesday 20<sup>th</sup> October 2020 were received, and it was **RESOLVED** that the minutes be approved and duly signed.

G13b It was **RESOLVED** to defer approving the minutes of the meeting held on Tuesday 15<sup>th</sup> September 2020 to check the numbers are correct for the Community Grants item at G116.

ACTION: OFFICE ADMINISTRATOR

#### **G14 Reports for Information**

G14a Officer report 1120GEM04 was received and noted.

#### **G15 Payments**

G15a Officer report 1120GEM05 was received and it was **RESOLVED** to approve the payments amounting to £37000.51 from the Town Council's current account and minutes the resulting bank balance of £256629.04.

ACTION: FINANCE AND SERVICES OFFICER

7.10 pm – Councillor Cook arrived at this point.

7.25 pm – Councillor Hall arrived at this point.

#### **G16 Hall Hire – Covid recovery prices**

G16a Officer report 1120GEM06 was received and it was **RESOLVED** to freeze the hall hire fees for the financial year 2021-2022.

G16b It was **RESOLVED** to formalise all 'free of charge' usage to any community groups as part of the grants process going forward.

ACTION: FINANCE AND SERVICES OFFICER

#### **G17 Melbury Abbas and Cann Neighbourhood Plan**

G17a Officer report 1120GEM07 was received and it was **RESOLVED** to agree with the designation of the Cricket Pitch as a Local Green Space in the Melbury Abbas and Cann Parish Neighbourhood Plan.

ACTION: OFFICE ADMINISTRATOR

#### **G18 Policies review**

Officer report 1120GEM08 was received and it was **RESOLVED** to approve the Community Engagement Strategy as per the amendments discussed and to bring the Anti-Bribery Policy back to this committee for discussion.

ACTION: TOWN CLERK AND OFFICE ADMINISTRATOR

#### **G19 Park Walk Planters**

Officer report 1020GEM09 was received and it was **RESOLVED** to install one oak sleeper with a sign at the entrance to Park Walk from Abbey Walk

and that the Town Clerk be authorised to take all such steps as she considers necessary to comply with the Committee resolution.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 8:09 pm

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Signed

Date

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