



SHAFTESBURY TOWN COUNCIL

## Extra Ordinary Full Council Meeting

Minutes of the Extra Ordinary Full Council Meeting held online via Zoom on Tuesday, 08 December 2020 commencing at 7.00

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Councillor Hollingshead  
Councillor Tippins  
Councillor Brown  
Councillor Cook  
Councillor Proctor

Councillor Yeo  
Councillor Chase  
Councillor Lewer  
Councillor Hall

**Absent:**

Councillor Loader  
Councillor Welch

**Officers Present:**

Claire Commons, Town Clerk  
Brie Logan, Business Manager  
Zoe Moxham, Office Administrator  
2 members of the press  
34 members of the public

### MINUTES

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, no matters were raised.

**The meeting commenced at 7.01 pm.**

**F30 Apologies**

F30a Apologies were received and accepted for Councillors Welch and Loader.

**F31 Declarations and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose.

Councillor Cook declared an interest in Items 5 and 6 as a member of Shaftesbury Town Twinning in relation to the Boules Pitch. Councillor Proctor declared an interest in Item 3, planning application for the Shaftesbury Abbey as a director of Shaftesbury Abbey.

**F32 Order of Business**

F32a It was **PROPOSED** and **RESOLVED** to change the order of business to discuss Item 3, Planning Applications as the last item to allow members of the public to leave after the items that interest them.

F32b Councillor Tippins requested under Standing Order 3s that recorded votes be recorded for resolutions.

### F33 Section 106 Review – Receive and Note

F33a It was **PROPOSED** that in future only the master version of the s.106 document as prepared by Dorset Council be received with no annotations or deletions.

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	2	Cllrs Tippins and Yeo
Against	7	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Lewer, Brown
Abstentions	0	
<b>MOTION FELL</b>		

F33b It was **PROPOSED** and **RESOLVED** to receive and note officer report 1220EFC4.

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Lewer, Brown
Against	2	Cllrs Yeo and Tippins
Abstentions	0	
<b>MOTION CARRIED</b>		

### F34 3G Report

F34a It was **PROPOSED** that the Council appoints a grants application expert with a budget of up to £10,000 from general reserves to make a formal grant submission for the 3G pitch to the likes of Sports England and that the PWLB is not applied for, s.106 is not assigned and £100,000 of council tax is not loaned to the Shaftesbury Football Club.

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	3	Cllrs Lewer, Tippins and Yeo
Against	6	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Brown
Abstentions	0	
<b>MOTION FELL</b>		

F34b Officer report 1220FC05 was received. It was **PROPOSED** and **RESOLVED** to formally apply to the Secretary of State for borrowing £350,000 over 30 years. To seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan to support the redevelopment costs associated with the 3G development at Shaftesbury Football Club. The annual loan repayments are £16,668 over 30 years at interest rate of 2.59% (interest rate as of date the report was produced)

Proposed by Cllr Chase		
Seconded by Cllr Brown		
In Favour	6	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Brown
Against	3	Cllrs Yeo, Tippins and Lewer
Abstentions	0	

**MOTION CARRIED**

F34c It was **PROPOSED** and **RESOLVED** to;

Adopt the project plan as shown in appendix B,

Adopt the 3G business plan as shown in appendix C,

Redraw and extend the Shaftesbury Football Club lease to 30 years so the Shaftesbury Town Council borrowing and the lease end date is consistent,

Approve the costs associated with the legal work to the total value of £1,950 to be drawn from professional and legal costs budget line, and

Approve the tender document for the 3G construction as shown in appendix D2

Proposed by Cllr Chase		
Seconded by Cllr Brown		
In Favour	6	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Brown
Against	3	Cllrs Yeo, Tippins and Lewer
Abstentions	0	
<b>MOTION CARRIED</b>		

**ACTION: BUSINESS MANAGER**

### F35 Car Park 1 and 2 Report

F35a Officer report 1220FC05 was received and the recommendations as presented in the report were **PROPOSED**

F35b An **AMENDMENT** was **PROPOSED** that the detailed project plans for car parks 1 and 2 and 3G be amended in line with the increased financial costs.

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	2	Cllrs Tippins and Yeo
Against	7	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Lewer, Brown
Abstentions	0	
<b>MOTION FELL</b>		

F35c The original **PROPOSAL** was **PROPOSED** and **RESOLVED**;

To draw £24,320 from General Reserves into line 4915 (Coppice Street Car park) to increase project funds to required amount of £47,649,

To draw £44,112 from General Reserves into line 4929 (managing congestion and parking) to increase project funds to required amount of £54,112,

Approve the detailed project plan for car park 1,2 and 3G as shown on appendix B,

Approve the draft tender report for the car park 1 and 2 groundworks and resurfacing as shown in appendix E,

Approve the draft tender report for the Energy Hub as shown in appendix F,

Approve the Heads of Terms for the sub-lease with Tesco relating to car park 1 is presented in appendix G,

Endorse the draft Parking Order document is presented in appendix H, and

Approve the costs associated with the legal work to the total value of £1,995 to be drawn from professional and legal costs budget line.

Proposed by Cllr Chase		
Seconded by Cllr Brown		
In Favour	6	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Brown
Against	3	Cllrs Yeo, Tippins and Lewer
Abstentions	0	
<b>MOTION CARRIED</b>		

**ACTION: BUSINESS MANAGER**

### F36 Planning Applications

Officer report 1220EFC3 was received and it was **RESOLVED** to submit the following comments;

F36a P/FUL/2020/00006

Proposal: Change of use of public house with manager's flat to 1 No. dwelling  
Location: Fountain Inn, 2 Breach Lane, Shaftesbury, SP7 8LE

#### No objection

Proposed by Cllr Hollingshead		
Seconded by Cllr Yeo		
In Favour	8	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Yeo, Tippins and Lewer
Against	1	Cllr Brown
Abstentions	0	
<b>MOTION CARRIED</b>		

F36b 2/2020/1340/FUL

Proposal: Change of use from residential to general museum use.  
Location: Shaftesbury Abbey Museum and Gardens, Park Walk, Shaftesbury, SP7 8JR

#### No objection

Proposed by Cllr Lewer		
Seconded by Cllr Chase		
In Favour	9	Cllrs Chase, Proctor, Hollingshead, Cook, Hall, Brown, Yeo, Tippins and Lewer
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

F36c P/LBC/2020/00023

Proposal: Remove and replace 4 No. windows and steel beam in cellar and carry out internal and external alterations in association to this (retrospective)  
Location: Chase Lodge Salisbury Road, Shaftesbury, Dorset, SP7 8NW

**No objection, however the committee notes that the back door does not appear to be in keeping with the rest of the house and questions whether this should be dealt with in this current application.**

Proposed by Cllr Chase		
Seconded by Cllr Proctor		
In Favour	8	Cllrs Chase, Proctor, Hollingshead, Cook, Brown, Yeo, Tippins and Lewer
Against	0	
Abstentions	1	Cllr Hall
<b>MOTION CARRIED</b>		

**ACTION: OFFICE ADMINISTRATOR**

There being no further business the meeting was closed at 8.27 pm

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Signed

Date

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