



SHAFTESBURY TOWN COUNCIL

Human Resources Committee

Minutes of the Human Resources Committee held in the Mayors Parlour, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Wednesday, 15 January 2020 commencing at 11:00am, reconvened Friday 31st January 2020 at 8:30am.

Members Present

Councillor Hollingshead (Chair)
Councillor Loader

Councillor Brown
Councillor Chase (for the reconvened part of the meeting)

Absent:

Councillor Proctor

Officers Present:

Claire Commons CertHE PSLCC, Town Clerk and RFO

In Attendance:

Councillors Tippins Welch and Yeo

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Discussion was held regarding the rights of a councillor not a member of the committee.

H12 Apologies

Apologies were received from Councillor Chase due to work commitments and Councillor Proctor due to personal commitments.

H13 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. The Clerk declared an interest in item 5 Staffing Budget as the item will discuss individual staff salaries.

H14 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 8th August 2019 and the minutes were duly signed.

H15 Human Resources Outsource

Officer report 0120HR4 was received. It was **RESOLVED** to **RECOMMEND** to Full Council the provision external HR Services for a 5 year contract with Company C as identified in the report.

H16 Staffing Matters

H16a Officer report 0120HR5 was received and it was **RESOLVED** to exclude the public from item 5 Staffing Budget as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This resolution being passed in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2).

There being two members not appointed to the committee refusing to leave, the meeting was adjourned at 3:57pm, the reconvened date and time to be decided.

Meeting reconvened at 8:30am, Friday 31st January 2020. Members present, Cllrs Hollingshead, Brown, Chase and Loader.

H16b The committee considered the individual staffing budget requirements and salary levels as set out in a confidential paper and it was **RESOLVED** to approve the Staffing budget as provided.

There being no further business, the meeting was closed at 9am.

Signed by A Hollingshead

10th February 2020

Signed

Date