



## SHAFTESBURY TOWN COUNCIL

**General Management Committee**

Minutes of the General Management Committee held via Zoom on Tuesday 30<sup>th</sup> June 2020 commencing at 7 pm.

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**Members Present**

Councillor Hollingshead (Chair)  
Councillor Welch  
Councillor Proctor  
Councillor Hall (7.33pm arrival)

Councillor Lewer  
Councillor Brown  
Councillor Chase (Vice chair)

**Officers Present:**

Claire Commons, Town Clerk  
Brie Logan, Business Manager  
Zoe Moxham, Office Administrator  
John Furze, Consultant Officer

**In Attendance:**

1 member of the press  
3 members of the public  
Councillor Yeo

**MINUTES****Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

A member of the press declared the meeting was being recorded.

- Councillor Yeo expressed concern that the General Management Committee was acting improperly and stated that the minutes from the last meeting were incorrect. The Chair, the Town Clerk and the Consultant Officer reassured the members of the meeting that this was not the case, quoting local government legislation.

The meeting commenced at 7.11 pm

**G88 Apologies**

None.

**G89 Declarations of Interest**

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

**G90 Minutes**

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 10th March 2020.

**G91 Internal Audit**

Officer report 0620GEM4 was received and it was **RESOLVED** that an Action Plan for the Internal Audit Report is prepared, and the Internal Audit Report and Plan are adopted for report to Full Council.

ACTION: TOWN CLERK

7.25 – 7.31 pm Councillor Chase took over as Chair whilst Councillor Hollingshead had connection issues.

**G92 Grants Policy**

7.33 pm Councillor Hall arrived at this point.

Officer report 0620GEM5 was received and the following was **RESOLVED** to:

G92a Amend requirement 2 of the policy to read “applications for funding must demonstrate contributions awarded for or received from other sources totalling at least 50% of the overall project cost”.’

G92b Amend ‘Priority Applications’ to include ‘that priority will be given to applications meeting the criteria for eligibility (above) all applications will be scored against the 12 themes of the Council’s strategic plan with the highest scoring being awarded funding first.’

G92c Recommend to Full Council amending the grant awarding policy to support the community in Covid-19 recovery, delegate to the General Management Committee the award of any grants under £5000 and delegates to the Town Clerk in consultation with the General Management Committee members the drawing up of a scoring matrix and the schedule for grant applications.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 8.14pm

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Signed

Date