



SHAFTESBURY TOWN COUNCIL

## Human Resources Committee

Minutes of the Human Resources Committee held in the Mayors Parlour, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 11 August 2020 commencing at 9:00am.

---

### Members Present

Councillor Hollingshead (Chair)  
Councillor Loader

Councillor Brown  
Councillor Proctor

### Absent:

Councillor Chase

### Officers Present:

Claire Commons CertHE PSLCC, Town Clerk and RFO

### In Attendance:

There were no other persons present

## MINUTES

### Public Participation

There were no members of the public present

### H22 Apologies

Apologies were received and accepted from Councillor Chase due to personal commitments.

### H23 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose.

### H24 Minutes

It was **RESOLVED** to approve the minutes of the meeting held on 10<sup>th</sup> February 2020 for signature.

**H25 Staffing Matters**

- H25a It was **RESOLVED** that, in accordance with Section 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded during the discussion of staffing matters on the grounds that they involve the likely disclosure of confidential information (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972) and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- H25b Confidential report 0820HR14 was received and it was **RESOLVED** that The remit of the Consultant Officer as resolved on 1<sup>st</sup> June 2020 minute reference F113b be extended to include Cllr Yeo and that it incorporates mediation with Cllrs Yeo, Tippins and the Clerk and any Councillors as seen appropriate by the Consultant Officer.
- H25c Overtime of the Business Manager and Town Clerk was noted and agreed to review during the Annual Appraisals
- H25d Appointment of the Town Ambassadors as resolved on 20<sup>th</sup> July 2020 Minute reference F145 was noted.

There being no further business, the meeting was closed at 9:45am

---

Signed

Date