



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

Telephone: 01747 852420

Town Clerk & RFO: Mrs Claire Commons CertHE PSLCC

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VAT Reg No 241 1307 58

By email

18th February 2020

Re: Response to FOI request 20200121

Dear [REDACTED]

I refer to your request received on 21st January 2020 for records held by Shaftesbury Town Council. Your request sought:

1. *Copy of the presentation given to SLCC in Nov 2019 regarding 'authoritarian and aggressive' Town Council 3 years ago. (27th Nov 2019)*
2. *List of attendees and Town or Parish Councils these attendees represent who were present during this presentation*
3. *Town Council minuted resolution authorising Ms Logan and Mrs Commons to give this SLCC presentation stating that 3 years ago that the Town Council was 'authoritarian and aggressive'*
4. *Copy of the SLCC Code of Conduct for Town Clerks*
5. *Copy of all emails with email content between SLCC and Mrs Commons in from November 2019 to date.*

Information which is not exempt under the Freedom of Information Act 2000 ss21 – 44 is sent with this letter in accordance with your request and summarised in the table below.

Ref	Data	Date	Notes
1	FW: ORD506975	16/12/2019	Provided
2	Studen Handbook for Community Governance	19/12/2019	Provided + attachment redacted
3	Registration issues of Commuity Governance with De Montfort University	03/01/2020	Provided
4	Community Governance Study Days 2020	09/01/2020	Provided
5	Community Governance Study Days 2020 - yes button's now showing	09/01/2020	Provided
6	RE: Your new Scoiety Membership	15/01/2020	Provided

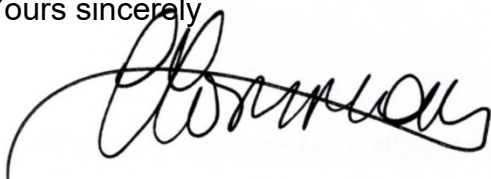
Ref	Data	Date	Notes
7	Community Governance - Study Day - Booking Confirmation	13/01/2020	Provided
8	SLCC2002 Community Research	29/11/2019	Provided. Attachment withheld s.40 Personal information
9	Date of next National Forum Meeting	16/12/2019	Provided
10	FW: Results 2019	30/11/2019	Provided
11	Module Handbooks	07/01/2020	Provided + attachments redacted
12	Module Handbook SLCC2001	08/01/2020	Provided + attachment redacted
13	Webinars	09/01/2020	Provided
14	2003 webinars	13/01/2020	Provided
15	Order Confirmation	21/11/2019	Provided + attachment
16	November 2019 Statement From SLCC Enterprises	05/12/2019	Provided + attachment
17	Your new Society Membership	14/01/2020	Provided + attachment
18	RE: SLCC Team training details	28/11/2019	Provided
19	Automatic Reply: Climate Emergency webinar	13/01/2020	Provided
20	Re: Climate Emergency webinar	16/01/2020	Provided
21	SLCC Membership Renewal Due	03/01/2020	Provided
22	Professional Development Certificate	15/01/2020	Provided + attachment
23	RE: Your new Society Membership	15/01/2020	Provided
24	News Bulletin - General Election Special	01/11/2019	Provided
25	News Bulletin - 8th November 2019	08/11/2019	Provided
26	Your SLCC Membership Renewal Notice	20/11/2019	Provided
27	News Bulletin - 22nd November 2019	22/11/2019	Provided
28	Less than 1 week until your SLCC renewal date	23/12/2019	Provided
29	Regional Training Seminar Bournemouth	14/11/2019	Provided
30	Automatic Reply: Regional Training Seminar Bournemouth	15/11/2019	Provided
31	Regional Training Seminar Bournemouth	20/11/2019	Provided
32	Re: Regional Training Seminar Bournemouth	20/11/2019	Provided
33	Re: Results 2019	02/12/2019	Provided
34	RE: Order Confirmation	21/11/2019	Provided
35	RE: Order Confirmation	26/11/2019	Provided
36	RE: Your new Society Membership	14/01/2020	Provided

Ref	Data	Date	Notes
37	RE: SLCC Team training details	28/11/2019	Provided
38	Climate Emergency webinar	13/01/2020	Provided
39	2019 11 27 SLCC RTS	27/11/2019	Provided

Should you have any concerns about the handling of this request, you may contact the ICO at www.ico.org.uk.

You may be interested to know that responding to your request was at a cost to the tax payer of £899. The costs of locating, retrieving and extracting the information was £388, below the appropriate limit of £450 set out in legislation and as such, the cost will be borne by Shaftesbury Town Council.

Yours sincerely



Claire Commons CertHE PSLCC
Town Clerk and Responsible Finance Officer
For and on behalf of Shaftesbury Town Council