



SHAFTESBURY TOWN COUNCIL

Full Council Meeting

Minutes of the Full Council Meeting held online via Zoom on Tuesday, 28 July 2020 commencing at 7.00 pm.

Members Present

Councillor Cook (Chair)
Councillor Hollingshead
Councillor Tippins
Councillor Brown
Councillor Loader

Councillor Yeo
Councillor Welch
Councillor Proctor
Councillor Chase
Councillor Lewer

Absent:

Councillor Hall

Officers Present:

Claire Commons, Town Clerk
Zoe Moxham, Office Administrator
John Furze, Consultant Officer
1 members of the press
8 members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Concern was expressed regarding planning application 2/2020/0677/OUT. Councillor Cook agreed to contact the case officer at Dorset Council regarding these concerns.
- The Chairman made a statement in regard to conduct and comments made by some members at the Extraordinary Full Council meeting of the 20th July 2020.

F146 Apologies

Cllr George Hall due to personal reasons [these were presented to the clerk during the course of the meeting, the Council did not therefore vote to accept or decline].

F147 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose.

Councillor Yeo informed the meeting that he was recording and requested that all votes are minuted for each individual.

Councillor Lewer declared an interest in item 5, regarding the Cycleway decision from the Recreation, open Spaces and Environment Committee (ROSE) as a resident on part of the route.

F148 Minutes

F148a Councillor Tippins' request it be formally recorded she disagreed with the minutes of the last Extraordinary Full Council Meeting was reflected in the recorded vote.

It was **PROPOSED** and **RESOLVED** to move to the vote for this item.

Proposed by Cllr Cook		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Brown, Cook, Chase, Welch, Hollingshead, Proctor and Lewer
Against	2	Cllrs Yeo and Tippins
Abstentions	1	Cllrs Loader
MOTION CARRIED		

F148b Minutes from the Extraordinary Full Council 20th July 2020 were received, and it was **RESOLVED** that the minutes be approved and duly signed.

Proposed by Cllr Hollingshead		
Seconded by Cllr Chase		
In Favour	6	Cllrs Brown, Chase, Welch, Hollingshead, Proctor and Lewer
Against	2	Cllrs Yeo and Tippins
Abstentions	2	Cllrs Cook and Loader
MOTION CARRIED		

F149 Reports for Information

F149a Officer report 0720FC4 was received and noted.

F150 Committee Reports

F150a Officer report 0720FC4 was received and the following was **RESOLVED**;

F150b That the development of phase 1 of the local cycleway circular route is approved and supported which includes the temporary cycle parking options as recommended by Dorset Council.
*Delegated to the Town Clerk and Business Manager in collaboration with Dorset Council Highways and Sustrans to manage phase 1 of the project and develop the second phase of the project based on the user-experience. Phase 2 of the project (permanent cycleway) will be presented to ROSE in Q3 of 2020. Phase 2 will also include further cycle parking options, highway enhancements at New Road and cycle ramp.
 £1,000 from budget line 4944 allocated to phase one of the project to cover the costs of temporary signage and marketing of the cycleway.*

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	9	Cllrs Brown, Chase, Welch, Hollingshead, Proctor, Lewer, Loader, Yeo and Tippins

Against	0	
Abstentions	1	Cllr Cook
MOTION CARRIED		

ACTION: TOWN CLERK AND BUSINESS MANAGER

F150c It was **PROPOSED** to provide the Citizen's Advice Bureau with a service level agreement to the amount of £4,000 and to provide Open House with a service level agreement to the amount of £10,000.

F150d An **AMENDMENT** was **PROPOSED** and it was **RESOLVED** to provide the Citizen's Advice Bureau with a service level agreement to the amount of £4,000 and request that Open House return with an amended proposal featuring clearer costs for services offered.

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	9	Cllrs Brown, Chase, Welch, Hollingshead, Proctor, Lewer, Loader, Yeo and Tippins
Against	0	
Abstentions	1	Cllr Cook
MOTION CARRIED		

ACTION: TOWN CLERK AND BUSINESS MANAGER

F151 Planning Applications

F151a Officer report 0720FC4 was received and it was **RESOLVED** that the Council submits the following comments:

7.48 pm Councillor Brown left the meeting at this point.

F151b Replace 2 No. ground floor windows and carry out all internal and external alterations associated with this work.
6 Victoria Street Shaftesbury SP7 8 AG
Ref. No: 2/2020/0862/LBC

Support		
Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	7	Cllrs Chase, Welch, Hollingshead, Loader, Proctor, Yeo and Tippins
Against	0	
Abstentions	2	Cllrs Cook and Lewer
MOTION CARRIED		

F151c Dismantle existing poly-tunnel and re-erect on different site.
Land Adjacent To Breach Lane Shaftesbury Dorset
Ref. No: 2/2020/0871/FUL

No Objection		
Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	7	Cllrs Chase, Welch, Hollingshead, Loader, Proctor, Yeo and Tippins
Against	0	

Abstentions	2	Cllrs Cook and Lewer
MOTION CARRIED		

- F151d Erect 1 No. dwelling and detached garage, form new vehicular access and 4 No. parking spaces.
Land Adjacent to Breach Lane Shaftesbury SP7 8LD
2/2020/0899/FUL

Objection as this is situated outside of the Settlement Boundary		
Proposed by Cllr Welch		
Seconded by Cllr Tippins		
In Favour	2	Cllrs Welch and Tippins
Against	3	Cllrs Hollingshead, Loader and Yeo.
Abstentions	4	Cllrs Cook, Chase, Proctor and Lewer
MOTION FELL		

No objection		
Proposed by Cllr Hollingshead		
Seconded by Cllr Loader		
In Favour	3	Cllrs Hollingshead, Loader and Yeo
Against	2	Cllrs Tippins and Welch
Abstentions	4	Cllrs Cook, Chase, Proctor and Lewer
MOTION CARRIED		

ACTION: OFFICE ADMINISTRATOR

F152 Payments

- F152a Officer report 0720FC4 was received and it was **RESOLVED** that the Council approves the payments from the Town Council's current account amounting to £2341.46 and minutes the resulting bank balance as £152,581.00.

Proposed by Cllr Welch		
Seconded by Cllr Loader		
In Favour	7	Cllrs Chase, Welch, Hollingshead, Loader, Lewer, Tippins and Proctor
Against		
Abstentions	2	Cllrs Cook and Yeo
MOTION CARRIED		

ACTION: FINANCE AND SERVICES OFFICER

F152b IT Provision

- F152c Officer report 0720FC4 was received and the following was **RESOLVED** that the Council enter in contract with Sure PC Help for provision of the Council's cloud based IT solutions (excluding website), with package E1 for Councillors and E3 for officers, and that the Town Clerk be authorised to take all steps as she considers necessary to comply with the Council's resolution.

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Chase, Welch, Hollingshead, Lewer, Yeo, Tippins and Proctor
Against		
Abstentions	2	Cllrs Cook and Loader
MOTION CARRIED		

ACTION: TOWN CLERK

F153 Member Motion – Standing Orders

F153a Officer report 0720FC4 was received and the motion laid on the table until the next meeting of Full Council scheduled for 29th September 2020.

F154 Member Motion – Standing Order 3D

F154a Officer report 0720FC4 was received and the motion laid on the table until the next meeting of Full Council scheduled for 29th September 2020.

ACTION: TOWN CLERK

There being no further business the meeting was closed at 8.46 pm

Signed

Date

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