



SHAFTESBURY TOWN COUNCIL

## Recreation, Open Spaces and Environment Committee

Minutes of the Recreation, Open Spaces and Environment Committee via Zoom on Tuesday, 13 October 2020 commencing at 7 pm.

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### Members Present

Councillor Cook (Chair for this meeting)      Councillor Proctor  
Councillor Loader                                      Councillor Lewer  
Councillor Hall (arrived at 7.07 pm)

### Members Absent:

Councillor Brown

### Officers Present:

Claire Commons, Town Clerk  
Zoe Moxham, Office Administrator  
Mike Wakely, Senior Groundsman

### In Attendance:

1 member of the press  
Councillor Hollingshead

## MINUTES

### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Committee or to raise any issues of concern. Nothing was raised.

The Town Clerk informed the participants that the meeting was being recorded.

Meeting Commenced: 7:01 pm

### R1 Apologies

Apologies were received and accepted for Councillors Brown and Hall, who would be attending late due to personal circumstances.

**R2 Declarations of Interest and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose. None were declared.

**R3 Minutes**

It was **RESOLVED** to adopt the minutes of the meeting held on Tuesday 8<sup>th</sup> September 2020 and approve them for signing.

**R4 Reports for Information**

Officer report 1020ROSE4 was received and a verbal update was given on items. It was **RESOLVED** to give a vote of thanks for the work undertaken by the Oasis Swimming Pool team for the successful work carried out this year.

**R5 Netball and Future Sports Provision in Shaftesbury**

Officer report 1020ROSE5 was received and it was **RESOLVED** to support the inclusion of this project in the Strategic Plan for further investigation.

ACTION: BUSINESS MANAGER

7:07 pm Councillor Hall joined the meeting at this point.

**R6 Budget**

Officer report 1020ROSE6 was received and it was **RESOLVED** to identify £20,000 earmarked for Mampitts Square project and £30,000 for a new tractor to be purchased, to recommend to Full Council to feed into the final budget.

ACTION: TOWN CLERK

**R7 Play Inspection Report**

Officer report 1020ROSE7 was received, and it was **RESOLVED** to adopt the Annual Inspection report and that the Town Clerk be authorised to take all such steps as she considers necessary to remedy points in the report within her delegated financial authority.

ACTION: FINANCE AND SERVICES OFFICER

**R8 Trees**

R8a Officer report 1020ROSE8 was received and it was **RESOLVED** to recommend to Full Council to undertake all identified works and authorise the Town Clerk to take all such steps as she considers necessary to comply with the Committee resolution.

ACTION: TOWN CLERK

**R9 Salisbury Street Green**

Officer report 1020ROSE9 was received and the following was **RESOLVED**:

- R9a To install the noticeboard on posts parallel to the wall of no. 38 Salisbury Street and to install a bench to be taken from Castle Hill.
- R9b Purchase a replacement bench for Castle Hill to fit in with the style of benches already situated there. Delegated to the Town Clerk to be authorised to take all such steps as she considers necessary to comply with the Committee resolution.
- R9c To install the bench at Salisbury Street Green to the left of the path just up from the noticeboard. Delegated to the Grounds team to decide the exact location.

ACTION: TOWN CLERK AND FINANCE AND SERVICES OFFICER

**R10 Park Walk Planters**

Officer report 1020ROSE10 was received and it was **RESOLVED** to delegate to the Town Clerk to research more options for stone troughs and check measurements to allow emergency vehicle access if installing one central trough and bring back to the ROSE committee for a decision.

ACTION: TOWN CLERK

**R11 Committee Terms of Reference**

- R11a Officer report 1020ROSE11 was received and it was **RESOLVED** to recommend to Full Council the adoption of the alternative Terms of Reference for the Committee as was proposed in February and outlined in the agenda.
- R11b It was **RESOLVED** to recommend to Full Council to amend the Scheme of Delegation to allow the Clerk to decide to take agenda items to the appropriate committee.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 8.26 pm.

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Signed

Date

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