



SHAFTESBURY TOWN COUNCIL

General Management Committee

Minutes of the General Management Committee held via Zoom on Tuesday 26th January 2021 commencing at 7 pm.

Members Present

Councillor Brown (Chair)
Councillor Cook
Councillor Welch
Councillor Hall (arrived at 7.04pm)

Councillor Lower
Councillor Chase
Councillor Proctor

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

Councillor Hollingshead

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Nothing was raised.

The meeting commenced at 7 pm

G20 Apologies

Councillor Hall advised that he may arrive late due to work commitments.

G21 Declarations of Interest

All members were invited to declare any interests throughout the meeting if the need arose. Nothing was raised.

G22 Minutes

G22a Minutes from the General Management meeting held on Tuesday 24th November 2020 were received, and it was **RESOLVED** that the minutes be approved and duly signed.

ACTION: OFFICE ADMINISTRATOR

G23 Payments

- G23a Officer report 0121GEM04 was received and it was **RESOLVED** to approve the payments amounting to £35,172.88 from the Town Council's current account and minutes the resulting bank balance of £177,200.8

ACTION: FINANCE AND SERVICES OFFICER

G24 Finances – Quarter 3

- G24a Officer report 0121GEM05 was received and noted.

G25 Budget

- G25a Officer report 0121GEM06 was received and it was **RESOLVED** to make the following amendments to the officer's recommended budget:

- Budget Line 4300 - Civic/Ceremonial amount to £1000. (*Officer recommendation had been £3,000*)
- Budget line 1367 - Swimming Retail Income amount to £741. (*Officer recommendation had been £0*)

- G25b It was **PROPOSED** and **RESOLVED** to amend;

- Budget line 4341 - Professional and Legal Fees to £10,000. (*Officer recommendation had been £40,000*)
- Budget line 4943 - Community Infrastructure Maltings Estate to £45,000. (*Officer recommendation had been £15,000*)

- G25c It was noted that the amendments to budget were contrary to officer recommendation. The chair stated that this was to ensure the delivery of all projects and that the committee did not foresee the risks as outlined by the clerk to be significant enough to require such a substantial diversion of funds away from project delivery.

ACTION: TOWN CLERK AND FINANCE AND SERVICES OFFICER

There being no further business, the meeting was closed at 7:52 pm

Signed

Date