



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY

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To: Members of Shaftesbury Town Council (FC), Councillors Cook (Chair), Brown (Vice Chair), Chase, Hall, Hollingshead, Lewer, Loader, Proctor, Tippins, Welch and Yeo.

You are summoned to a meeting of the Full Council for the transaction of the business shown on the agenda below. To be held at 7.00pm on **Thursday 28 January 2021** [online at Zoom.us](#). Meeting ID: 854 7887 1372

All other recipients for information only

Claire Commons FdA (Comm Gov), Fellow SLCC, Town Clerk and Responsible Finance Officer (RFO)

22nd January 2021

Public Participation

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Chairman and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details above. ([Local Government Act, 1972 s.100](#))

Online Meeting Arrangements

The Chairman will host the meeting, attendees will be muted and councillors invited to speak in turn at each agenda item in line with Standing Orders Rules of Debate, Councillors may raise their hand to indicate that they wish to speak at other times. ([The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations, 2020](#))

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

([Committee on Standards in Public Life, 1995](#))

Agenda

1	APOLOGIES To receive and consider for acceptance, apologies for absence <i>(Local Government Act, 1972 s.85)</i>	2 (1 min)
2	DECLARATIONS OF INTEREST To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. <i>(Shaftesbury Town Council Code of Conduct, 2019)</i>	2 (1 min)
3	MINUTES To confirm the minutes of the previous meetings of the Full Council <i>(Local Government Act, 1972 s.111)</i>	3 (3 min)
4	BUDGET AND PRECEPT To consider the budget for adoption and resolve the precept demand for the financial year 2021 – 2022 <i>(Local Government Finance Act, 1992 s.39)</i>	4 (30 mins)

(End)

Anticipated meeting end time 8:30pm

1 Apologies

To receive and consider for acceptance, apologies for absence (1 min)

[\(Local Government Act, 1972 s.85\)](#)

1.1 Background

1.1.1 The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

1.1.2 Cllr Proctor due to a conflicting personal engagement.

2 Declarations of Interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (1 min)

[\(Shaftesbury Town Council Code of Conduct, 2019\)](#)

2.1 Background

2.1.1 Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2019. The Clerk will report any dispensation requests received

2.1.2 Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct. (Shaftesbury Town Council Code of Conduct, 2019)

3 Minutes

To confirm the minutes of the previous meetings of the Full Council (3 min)

[\(Local Government Act, 1972 s.111\)](#)

3.1 Background

- 3.1.1 When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.
- 3.1.2 If it is necessary for the draft minutes of the previous meeting to be corrected because of an inaccuracy in them, then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154)

3.2 Minutes to be adopted

- 3.2.1 Minutes to be adopted are provided through the hyperlinks against each of the dates below. Members should read them in advance of the meeting and satisfy themselves that they are a true record of the decisions taken.
- 3.2.2 [Full Council – 12th January 2021](#)

4 Budget and Precept

To consider the budget for adoption and resolve the precept demand for the financial year 2021 – 2022 (30 mins)

[\(Local Government Finance Act, 1992 s.39\)](#)

4.1 Summary

- 4.1.1 The Council has reviewed its budget through committee meetings during the autumn of 2020. Each budget line has been scrutinised individually and the figures shown are either calculated on current need, representative of existing contracts or known costs.
- 4.1.2 Councillors indicated early in the budget setting process that they wished to see no increase on the precept request or a rate of inflation if necessary. The budget has been compiled to show the same precept request as last year. Members should note that each year the precept request is lower than the rate of inflation, it equates to a net reduction and places further strain on the services the Council is able to offer.
- 4.1.3 The tax base for Shaftesbury for 2021/22 has decreased by 17.5 to 3207.2 represents a decrease of 0.54%. As a result, if the Council makes a precept demand equal to last year of £505,052 it will represent an increase of just 85 pence to a band D household.
- 4.1.4 The likely balance of the council's General Reserves at the end of the current financial year is £62,000. With a precept demand of £505,052 the Council will need to rebuild that reserve to at least £120,000 to be within the requirement of 3 – 6 months running costs. The budget has been calculated to do this over the course of the coming year. Reports and minutes provided in advance are taken as read.

4.2 Financial Implication

- 4.2.1 As shown in the attached budget.

4.3 Legal Implication

- 4.3.1 The Town Council, in calculating its precept, must as far as possible secure that it will suffice for four classes of items, namely;
- 4.3.2 Next year's expenditure, including an allowance for contingencies;
- 4.3.3 Outstanding expenditure incurred in previous years;
- 4.3.4 Expenditure likely to be incurred before the precepted sum becomes available;

4.4 Risk

- 4.4.1 There is a risk to the Council's activities if it does not properly calculate its budget or precept demand.
- 4.4.2 There is a risk that continued setting of a 0% increase (net loss) budget will impact on delivery of services and general reserves to be able to address any unforeseen circumstances.

4.5 Recommendation

- 4.5.1 That the Council resolves to adopt the budget for 2021/2022 incorporating any recommendations from Committee that it wishes to adopt.
- 4.5.2 That the Council resolves to issue a precept demand of £505,052 to Dorset Council for the financial year 2021 – 2022. (Delegated to the Town Clerk all elements required to discharge these resolutions)

(End)

Report Author:

Claire Commons, Town Clerk & RFO

Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>							<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual	YTD	Agreed	EMR	Carried Forward
101 Allotment												
1104 Allotment Rent Income	1,700	1,841	0	0	2,000	0	2,000		403	2,000	0	0
Total Income	1,700	1,841	0	0	2,000	0	2,000		403	2,000	0	0
4165 Water Rates	675	381	0	0	900	0	900		578	800	0	0
4250 Repairs & Maintenance	500	71	0	0	515	0	515		54	0	0	0
4414 IT Software	169	169	0	0	172	0	172		172	397	0	0
Overhead Expenditure	1,344	622	0	0	1,587	0	1,587		803	1,197	0	0
Movement to/(from) Gen Reserve	356	1,220			413		413		(400)	803		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
102	Cemetery											
1105	Cemetery Income	3,722	5,350	0	0	4,000	0	4,000	3,229	3,800	0	0
	Total Income	3,722	5,350	0	0	4,000	0	4,000	3,229	3,800	0	0
4150	Rates & Services	588	517	0	0	550	0	550	607	622	0	0
4165	Water Rates	95	81	0	0	125	0	125	0	100	0	0
4250	Repairs & Maintenance	200	149	0	0	200	0	200	0	150	0	0
4414	IT Software	290	290	0	0	290	0	290	290	290	0	0
	Overhead Expenditure	1,173	1,037	0	0	1,165	0	1,165	897	1,162	0	0
	Movement to/(from) Gen Reserve	2,549	4,313			2,835		2,835	2,332	2,638		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
103 General Grounds											
1102 Contribution to Services	1,000	1,683	0	0	1,600	0	1,600	0	0	0	0
1103 Rents	915	420	0	0	915	0	915	318	420	0	0
1300 Grass Cutting Income	6,023	6,023	0	0	6,023	0	6,023	0	6,023	0	0
1301 Miscellaneous Income	2,174	3,688	0	0	1,400	0	1,400	1,762	2,000	0	0
1302 Memorial Bench Income	0	1,899	0	0	1,000	0	1,000	0	1,000	0	0
Total Income	10,112	13,713	0	0	10,938	0	10,938	2,080	9,443	0	0
4149 Castle Hill - SLA	0	0	0	0	0	0	0	0	8,300	0	0
Direct Expenditure	0	0	0	0	0	0	0	0	8,300	0	0
4020 Sub Contract Labour	10,500	9,821	0	0	9,100	0	9,100	400	450	0	0
4150 Rates & Services	3,168	3,133	0	0	3,227	0	3,227	3,296	3,390	0	0
4155 Electricity	891	1,181	0	0	1,000	0	1,000	787	1,000	0	0
4165 Water Rates	2,300	1,978	0	0	2,369	0	2,369	678	2,000	0	0
4250 Repairs & Maintenance	3,050	2,535	0	0	2,500	0	2,500	652	3,000	0	0
4256 Treework	9,000	9,632	0	0	5,500	0	5,500	1,165	5,500	0	0
4257 Plants	1,000	991	0	0	800	0	800	486	800	0	0
4261 Refuse Collection	2,500	2,705	0	0	2,700	0	2,700	2,526	2,750	0	0
4265 General Supplies	420	208	0	0	0	0	0	0	0	0	0
4270 Equipment/Repairs/Hire	1,500	1,636	0	0	3,500	0	3,500	2,204	4,250	0	0
4271 Equipment Purchases	2,500	888	0	0	0	0	0	0	0	0	0
4272 Fuel for Equipment	2,300	2,026	0	0	2,000	0	2,000	993	2,000	0	0
4273 Memorial Bench	0	1,899	0	0	1,000	0	1,000	0	1,000	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4274	Rent Unit 9C	7,572	7,572	0	0	7,572	0	7,572	7,572	7,572	0	0
4275	Equipment Hire	500	152	0	0	0	0	0	0	0	0	0
4278	Alarm Costs	200	55	0	0	210	0	210	0	150	0	0
4280	Fuel for Vehicles	3,000	2,645	0	0	3,100	0	3,100	1,398	2,500	0	0
4281	Motor Expenses	3,060	3,627	0	0	3,000	0	3,000	2,906	3,000	0	0
4282	Hitachi Payments Mower	8,492	8,492	0	0	0	0	0	0	0	0	0
4285	PPE	1,000	710	0	0	1,000	0	1,000	120	1,000	0	0
4290	Playground Inspections	400	450	0	0	450	0	450	473	473	0	0
4291	Playground Repair/Maintenance	5,500	4,121	0	0	12,000	0	12,000	1,220	5,000	0	0
4299	SLA-Trinity Grounds Maintainan	1,500	1,495	0	0	1,500	0	1,500	1,495	1,500	0	0
4410	Telephone	0	-62	0	0	0	0	0	0	0	0	0
Overhead Expenditure		70,353	67,889	0	0	62,528	0	62,528	28,372	47,335	0	0
Movement to/(from) Gen Reserve		(60,241)	(54,176)			(51,590)		(51,590)	(26,293)	(46,192)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>							<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
104 Coppice Street												
1349 Government Works Loan (GWL)	0	0	0	0	0	0	0	0	350,000	0	0	
1351 Grants Received	0	0	0	0	0	0	0	0	120,000	0	0	
1401 Carpark 1	0	0	0	0	0	0	0	0	10,452	0	0	
1402 Carpark 2	0	0	0	0	0	0	0	0	2,496	0	0	
1403 Football Club Top Up Variance	0	0	0	0	0	0	0	0	12,030	0	0	
Total Income	0	0	0	0	0	0	0	0	494,978	0	0	
4020 Sub Contract Labour	0	0	0	0	0	0	0	0	470,000	0	0	
4150 Rates & Services	0	0	0	0	0	0	0	0	2,016	0	0	
4182 SLA Carpark 1 (DC admin costs)	0	0	0	0	0	0	0	0	1,045	0	0	
4183 SLA Carpark 2 (DC admin costs)	0	0	0	0	0	0	0	0	249	0	0	
4250 Repairs & Maintenance	0	0	0	0	0	0	0	0	1,294	0	0	
4341 Professional & Legal Fees	0	0	0	0	0	0	0	0	5,848	0	0	
4391 Government Works Loan Repay	0	0	0	0	0	0	0	0	14,526	0	0	
Overhead Expenditure	0	0	0	0	0	0	0	0	494,978	0	0	
Movement to/(from) Gen Reserve	0	0			0		0	0	0			

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
105	Local Delivery services											
1501	Street Market Rents R'ved	8,500	6,441	0	0	7,500	0	7,500	4,094	4,444	0	0
	Total Income	8,500	6,441	0	0	7,500	0	7,500	4,094	4,444	0	0
4020	Sub Contract Labour	4,266	0	0	0	0	0	0	0	0	0	0
4150	Rates & Services	2,180	2,185	0	0	2,250	0	2,250	2,215	2,266	0	0
4155	Electricity	1,114	1,498	0	0	1,300	0	1,300	789	1,200	0	0
4165	Water Rates	2,200	1,382	0	0	1,900	0	1,900	580	1,900	0	0
4176	CCTV	2,000	1,273	0	0	300	0	300	312	320	0	0
4250	Repairs & Maintenance	1,650	1,859	0	0	1,300	0	1,300	1,503	2,000	0	0
4260	Cleaning Supplies	850	1,024	0	0	1,200	0	1,200	754	1,200	0	0
	Overhead Expenditure	14,260	9,222	0	0	8,250	0	8,250	6,153	8,886	0	0
	Movement to/(from) Gen Reserve	(5,760)	(2,781)			(750)		(750)	(2,058)	(4,442)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
201	Town Hall											
1201	Hall Hire	25,500	24,036	0	0	26,000	0	26,000	4,226	12,540	0	0
1203	Weddings	2,000	2,355	0	0	2,300	0	2,300	825	2,070	0	0
1204	Shop Rents	20,430	20,828	0	0	22,162	0	22,162	9,623	25,908	0	0
1205	Sitting Out Licence	504	674	0	0	842	0	842	0	0	0	0
1220	Solar Panel Feed in Tariff	2,000	2,274	0	0	2,500	0	2,500	0	2,274	0	0
1301	Miscellaneous Income	0	0	0	0	0	0	0	20	0	0	0
	Total Income	50,434	50,167	0	0	53,804	0	53,804	14,694	42,792	0	0
4150	Rates & Services	7,169	7,120	0	0	7,334	0	7,334	7,236	7,469	0	0
4155	Electricity	2,362	3,903	0	0	2,500	0	2,500	1,292	2,000	0	0
4160	Gas	2,575	1,375	0	0	2,000	0	2,000	752	2,000	0	0
4165	Water Rates	250	192	0	0	250	0	250	55	150	0	0
4200	Wedding Costs	565	505	0	0	500	0	500	348	500	0	0
4230	Trinity Car Park Space	550	550	0	0	550	0	550	275	550	0	0
4250	Repairs & Maintenance	3,838	3,400	0	0	2,000	0	2,000	1,363	750	0	0
4260	Cleaning Supplies	250	294	0	0	300	0	300	1,281	5,300	0	0
4265	General Supplies	0	0	0	0	0	0	0	40	0	0	0
4271	Equipment Purchases	3,500	161	0	0	250	0	250	0	150	0	0
4278	Alarm Costs	500	432	0	0	550	0	550	330	500	0	0
4414	IT Software	290	290	0	0	296	0	296	296	372	0	0
	Overhead Expenditure	21,849	18,222	0	0	16,530	0	16,530	13,267	19,741	0	0
	Movement to/(from) Gen Reserve	28,585	31,944			37,274		37,274	1,427	23,051		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
301 Civic											
1400 Mayor's Charity Income	0	50	0	0	0	0	0	0	0	0	0
Total Income	0	50	0	0	0	0	0	0	0	0	0
4300 Civic/Ceremonial	3,000	1,506	0	0	3,000	0	3,000	413	3,000	0	0
4302 Councillor Allowances	4,320	3,510	0	0	5,200	0	5,200	3,640	6,760	0	0
4305 Regalia	350	0	0	0	150	0	150	0	0	0	0
4310 Councillor Training	1,000	115	0	0	720	0	720	0	1,080	0	0
4311 Councillor Travel/Subsistence	300	21	0	0	150	0	150	0	100	0	0
4315 Hospitality	300	311	0	0	300	0	300	31	100	0	0
Overhead Expenditure	9,270	5,462	0	0	9,520	0	9,520	4,083	11,040	0	0
Movement to/(from) Gen Reserve	(9,270)	(5,412)			(9,520)		(9,520)	(4,083)	(11,040)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
302	Legal and Professional											
1301	Miscellaneous Income	0	48	0	0	0	0	0	0	0	0	0
	Total Income	0	48	0	0	0	0	0	0	0	0	0
4325	Audit	2,850	3,250	0	0	2,950	0	2,950	-2,042	3,250	0	0
4326	Books & Subscriptions	2,000	1,752	0	0	2,000	0	2,000	1,614	1,800	0	0
4330	Insurance	16,000	9,783	0	0	12,000	0	12,000	11,507	12,000	0	0
4340	Legal Fees	0	0	0	0	0	0	0	0	0	0	0
4341	Professional & Legal Fees	13,000	10,163	0	0	10,000	0	10,000	6,782	40,000	0	0
4342	Election Costs	7,000	7,961	0	0	4,000	0	4,000	0	0	0	4,000
	Overhead Expenditure	40,850	32,909	0	0	30,950	0	30,950	17,862	57,050	0	4,000
	Movement to/(from) Gen Reserve	(40,850)	(32,862)			(30,950)		(30,950)	(17,862)	(57,050)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
303 Grants & SLA											
4350 Community Grants	25,400	26,946	0	0	20,000	0	20,000	12,862	20,000	0	0
4352 Service Level Agreements	12,000	12,000	0	0	22,000	0	22,000	4,000	12,000	0	0
Overhead Expenditure	37,400	38,946	0	0	42,000	0	42,000	16,862	32,000	0	0
Movement to/(from) Gen Reserve	(37,400)	(38,946)			(42,000)		(42,000)	(16,862)	(32,000)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
304	Finance											
1340	Bank Interest Received	2,000	3,247	0	0	4,300	0	4,300	1,445	1,600	0	0
1342	CCLA Prop Fund Dividend Receiv	2,000	2,097	0	0	2,500	0	2,500	2,884	3,734	0	0
1376	Precept	500,996	500,996	0	0	505,052	0	505,052	505,052	0	0	0
	Total Income	504,996	506,340	0	0	511,852	0	511,852	509,381	5,334	0	0
4380	Bank Charges	500	616	0	0	1,000	0	1,000	432	500	0	0
4394	CCLA Property Fund	0	50,000	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	500	50,616	0	0	1,000	0	1,000	432	500	0	0
	304 Net Income over Expenditure	504,496	455,724	0	0	510,852	0	510,852	508,949	4,834	0	0
6001	less Transfer to EMR	0	0	0	0	0	0	0	94,705	0	0	0
	Movement to/(from) Gen Reserve	504,496	455,724			510,852		510,852	414,244	4,834		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
305	<u>Swimming Pool</u>											
1220	Solar Panel Feed in Tariff	1,200	1,384	0	0	1,200	0	1,200	0	1,400	0	0
1301	Miscellaneous Income	0	0	0	0	1,000	0	1,000	0	0	0	0
1365	Swimming Pool Income	23,000	26,133	0	0	24,000	0	24,000	24,898	24,800	0	0
1366	Income Life Guards Course	0	0	0	0	0	0	0	0	900	0	0
1367	Retail Income	2,000	0	0	0	2,000	0	2,000	0	0	0	0
	Total Income	26,200	27,517	0	0	28,200	0	28,200	24,898	27,100	0	0
4008	Life Guard Salaries	35,400	35,747	0	0	33,000	0	33,000	23,649	35,000	0	0
4010	Staff Training	1,250	653	0	0	1,500	0	1,500	92	1,500	0	0
4150	Rates & Services	3,155	3,229	0	0	3,300	0	3,300	0	3,400	0	0
4155	Electricity	1,950	2,945	0	0	2,050	0	2,050	1,295	2,000	0	0
4160	Gas	3,235	10,018	0	0	4,700	0	4,700	4,283	4,700	0	0
4165	Water Rates	1,500	2,137	0	0	2,500	0	2,500	802	2,500	0	0
4176	CCTV	0	0	0	0	0	0	0	459	500	0	0
4250	Repairs & Maintenance	7,500	7,683	0	0	2,000	0	2,000	1,914	2,200	0	0
4260	Cleaning Supplies	300	384	0	0	450	0	450	375	600	0	0
4271	Equipment Purchases	1,000	1,223	0	0	1,250	0	1,250	723	1,250	0	0
4278	Alarm Costs	0	0	0	0	0	0	0	385	385	0	0
4360	Chemicals	5,100	3,629	0	0	3,800	0	3,800	2,748	3,800	0	0
4362	Plant Servicing/Repairs	2,000	2,054	0	0	2,100	0	2,100	1,659	2,000	0	0
4363	DBS Checks	250	150	0	0	250	0	250	0	250	0	0
4364	Uniforms	500	316	0	0	400	0	400	141	350	0	0
4365	Music Licences	275	272	0	0	275	0	275	203	275	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4366	Retail Sales	1,000	1,646	0	0	1,500	0	1,500	0	0	0	0
4369	Aqua Fit Instructors	0	875	0	0	1,680	0	1,680	665	900	0	0
4370	Swimming Pool Advertising	1,000	844	0	0	850	0	850	0	850	0	0
4373	ATC Renewal	0	0	0	0	140	0	140	0	140	0	0
4375	Covid-19 PPE/Cleaning/Misc	0	0	0	0	0	0	0	871	1,400	0	0
4376	Card Machine Charges	0	0	0	0	0	0	0	932	1,300	0	0
4410	Telephone	250	113	0	0	100	0	100	115	150	0	0
Overhead Expenditure		65,665	73,917	0	0	61,845	0	61,845	41,311	65,450	0	0
Movement to/(from) Gen Reserve		(39,465)	(46,400)			(33,645)		(33,645)	(16,413)	(38,350)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
306	Covid-19											
1301	Miscellaneous Income	0	0	0	0	0	0	0	640	0	0	0
	Total Income	0	0	0	0	0	0	0	640	0	0	0
4260	Cleaning Supplies	0	0	0	0	0	0	0	598	800	0	0
4265	General Supplies	0	0	0	0	0	0	0	14	100	0	0
4285	PPE	0	0	0	0	0	0	0	154	300	0	0
4345	Publicity	0	0	0	0	0	0	0	0	2,000	0	0
4375	Covid-19 PPE/Cleaning/Misc	0	0	0	0	0	0	0	661	0	0	0
4414	IT Software	0	0	0	0	0	0	0	71	0	0	0
4421	Publicity - Covid	0	0	0	0	0	0	0	1,775	0	0	0
4422	Scrub Hub (PPE)	0	0	0	0	0	0	0	2,618	0	0	0
4424	High Street Pedestrianisation	0	0	0	0	0	0	0	14,836	20,100	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	20,726	23,300	0	0
	306 Net Income over Expenditure	0	0	0	0	0	0	0	-20,087	-23,300	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	92	0	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	(19,995)	(23,300)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>							<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
401	General Running Costs											
4265	General Supplies	160	241	0	0	180	0	180	8	0	0	0
4345	Publicity	500	193	0	0	500	0	500	0	500	0	0
4348	Consultations	1,000	0	0	0	1,000	0	1,000	0	0	0	0
4400	Printing	1,300	1,294	0	0	1,300	0	1,300	351	500	0	0
4401	Stationery	1,300	1,116	0	0	1,200	0	1,200	344	700	0	0
4402	Postage	250	178	0	0	200	0	200	170	150	0	0
4410	Telephone	2,900	3,616	0	0	3,150	0	3,150	4,311	5,956	0	0
4414	IT Software	4,050	4,929	0	0	5,665	0	5,665	3,473	4,700	0	0
4415	IT Support	1,000	326	0	0	1,500	0	1,500	600	600	0	0
4417	Web Site	660	660	0	0	690	0	690	495	660	0	0
4420	Office Equipment/General Suppl	300	161	0	0	150	0	150	148	250	0	0
	Overhead Expenditure	13,420	12,712	0	0	15,535	0	15,535	9,901	14,016	0	0
	Movement to/(from) Gen Reserve	(13,420)	(12,712)			(15,535)		(15,535)	(9,901)	(14,016)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
402	Staffing Costs											
1360	Contribution Street Cleaning	9,776	10,085	0	0	10,085	0	10,085	10,105	10,105	0	0
	Total Income	<u>9,776</u>	<u>10,085</u>	<u>0</u>	<u>0</u>	<u>10,085</u>	<u>0</u>	<u>10,085</u>	<u>10,105</u>	<u>10,105</u>	<u>0</u>	<u>0</u>
4000	Salaries	205,796	198,093	0	0	216,126	0	216,126	163,314	222,802	0	0
4005	Employers NI	18,806	18,604	0	0	17,341	0	17,341	15,291	20,075	0	0
4006	Employers Superann	38,107	38,894	0	0	42,597	0	42,597	32,954	49,017	0	0
4010	Staff Training	5,000	2,176	0	0	5,000	0	5,000	4,449	5,650	0	0
4015	Staff Travel & Subsistance	500	475	0	0	700	0	700	0	150	0	0
4018	Staff Recruitment	1,000	0	1,000	0	0	0	1,000	0	0	0	0
4020	Sub Contract Labour	7,800	10,887	0	0	1,000	0	1,000	0	0	0	0
	Overhead Expenditure	<u>277,009</u>	<u>269,128</u>	<u>1,000</u>	<u>0</u>	<u>282,764</u>	<u>0</u>	<u>283,764</u>	<u>216,009</u>	<u>297,694</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(267,233)</u>	<u>(259,043)</u>			<u>(272,679)</u>		<u>(273,679)</u>	<u>(205,905)</u>	<u>(287,589)</u>		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

	<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
901 Reserves & Projects											
1301 Miscellaneous Income	0	24,385	0	0	0	0	0	10,805	0	0	0
Total Income	0	24,385	0	0	0	0	0	10,805	0	0	0
4902 Community Hall Cockrams	13,000	0	0	0	0	0	0	0	0	0	0
4903 Traffic Calming	3,150	2,495	0	0	0	656	656	660	0	0	0
4904 Yoga In the Park	0	0	0	0	0	0	0	0	2,000	0	0
4906 Playground Equipment	16,812	0	0	0	8,188	16,812	25,000	0	0	25,000	0
4909 Yoga Castle Green	0	0	0	0	0	0	0	1,222	0	0	0
4910 Street Furniture	24,311	2,485	0	0	0	21,826	21,826	0	0	7,000	0
4911 Castle Hill	8,082	8,082	0	0	0	0	0	0	0	0	0
4912 Town Branding/Signage	0	0	0	0	0	50,000	50,000	1,000	0	49,000	0
4913 Barton Hill Trust	0	0	0	0	0	0	0	0	0	1,103	0
4915 Coppice Street Car Park	0	0	0	0	2,470	20,859	23,329	0	0	47,649	0
4921 Market Experience	0	0	0	0	4,000	16,000	20,000	500	0	0	0
4922 Vehicles	22,272	21,028	0	0	3,988	20,494	24,482	19,768	0	14,229	0
4923 Grit Bins	3,600	0	0	0	0	0	0	0	0	0	0
4924 Heritage Lanterns	10,000	0	0	0	0	0	0	0	0	0	0
4926 5 Year Tree Plan 2020-2025	1,973	0	1,973	0	11,000	3,822	16,795	2,618	0	3,000	0
4927 Climate Change	0	0	0	0	0	5,000	5,000	0	0	5,000	0
4928 Replacement IT Equipment	7,597	1,018	0	0	1,000	6,579	7,579	2,933	0	4,646	0
4929 Managing Congestion and Parkin	0	0	0	0	0	10,000	10,000	0	0	54,112	0
4930 Southern Slopes	10,000	0	10,000	0	2,100	15,900	28,000	0	0	2,000	0
4931 Swimming Pool- Plant Room	41,145	23,104	0	0	0	18,041	18,041	3,155	20,399	24,871	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4932	Neighbourhood Planning Group	7,663	12,382	0	0	2,000	0	2,000	741	0	1,259	0
4933	A30 Allotment Site	25,000	1,611	0	0	0	23,389	23,389	0	0	23,389	0
4934	Explore viability of CLT	0	0	0	0	0	10,000	10,000	0	0	0	0
4936	EMR Project Belle	88,328	0	0	0	0	0	0	0	0	0	0
4937	Wild About Shaftesbury	3,402	1,000	0	0	0	2,402	2,402	1,324	0	0	0
4939	Commuted Sum King Alfred's Way	70,444	0	0	0	0	0	0	0	0	0	0
4940	Commuted Sum Little Shilling	12,500	0	0	0	0	0	0	0	0	0	0
4941	Memorial Stone Maintenance ED	2,450	0	0	0	0	2,450	2,450	0	0	2,450	0
4942	Litter Free Dorset	0	76	0	0	0	424	424	0	0	424	0
4943	Comm. Infrast. Maltings Est.	0	0	0	0	5,000	10,000	15,000	0	0	15,000	0
4944	Footpath/Cycle path network	0	0	0	0	0	10,000	10,000	584	0	9,416	0
4945	Pop Up Shop/PB ml2/EDAC	0	0	0	0	0	40,000	40,000	0	0	25,000	0
4946	Covid Community Food Aid Grant	0	0	0	0	0	0	0	5,800	0	0	0
4950	Victory Celebrations 2020	6,000	2,175	0	0	0	3,825	3,825	0	0	0	0
4951	Mayors Charity Account 2017/18	345	0	0	0	0	345	345	345	0	0	0
	Overhead Expenditure	378,074	75,456	11,973	0	39,746	308,824	360,543	40,650	22,399	314,548	0
	901 Net Income over Expenditure	-378,074	-51,071	-11,973	0	-39,746	-308,824	-360,543	-29,845	-22,399	-314,548	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	40,382	0	0	0
6001	less Transfer to EMR	0	0	0	0	0	0	0	10,805	0	0	0
	Movement to/(from) Gen Reserve	(378,074)	(51,071)			(39,746)		(360,543)	(268)	(22,399)		

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2021/2022 to Council

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
902	Capital Replacement Reserve											
4905	Town Hall	74,989	0	74,989	0	43,000	2,011	120,000	0	0	120,000	0
4916	Bus Shelters	3,500	0	0	0	0	3,500	3,500	366	0	1,000	0
4918	CCTV	5,000	0	0	0	0	5,000	5,000	0	0	5,000	0
4949	Swimming Pool Capital Expendit	0	0	0	0	11,959	41	12,000	0	0	12,000	0
	Overhead Expenditure	83,489	0	74,989	0	54,959	10,552	140,500	366	0	138,000	0
	Movement to/(from) Gen Reserve	(83,489)	0			(54,959)		(140,500)	(366)	0		
	Total Budget Income	615,440	645,937	0	0	628,379	0	628,379	580,327	599,996	0	0
	Expenditure	1,014,656	656,139	87,962	0	628,379	319,376	1,035,717	417,695	1,105,048	452,548	4,000
	Net Income over Expenditure	-399,216	-10,202	-87,962	0	0	-319,376	-407,338	162,632	-505,052	-452,548	-4,000
	plus Transfer from EMR	0	0	0	0	0	0	0	40,473	0	0	0
	less Transfer to EMR	0	0	0	0	0	0	0	105,510	0	0	0
	Movement to/(from) Gen Reserve	(399,216)	(10,202)			0		(407,338)	97,596	(505,052)		