



SHAFTESBURY TOWN COUNCIL

General Management Committee

Minutes of the General Management Committee held via Zoom on Tuesday 30th March 2021 commencing at 7 pm.

Members Present

Councillor Brown (Chair)
Councillor Cook
Councillor Hall

Councillor Lower
Councillor Chase
Councillor Proctor

Members Absent

Councillor Welch

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
Zoe Moxham, Office Administrator

In Attendance:

1 member of the press
3 members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matter was raised;

Online meetings – request for all councillors to switch on their camera functions during meetings

The meeting commenced at 7.02 pm

G37 Apologies

No apologies were received.

G38 Declarations of Interest

All members were invited to declare any interests throughout the meeting if the need arose. Councillor Cook declared an interest in item 8 as a member of the Planning Committee for Dorset Council.

Councillor Proctor declared an interest in item 9 as a member of Shaftesbury Town Twinning Association.

G39 Minutes

- G39a Minutes from the General Management meeting held on Tuesday 23rd February 2021 were received, and it was **RESOLVED** that the minutes be approved and duly signed.

ACTION: OFFICE ADMINISTRATOR

G40 Reports

- G40a Officer report 0321GEM04 was received and it was received and noted.

G41 Payments

- G41a Officer report 0321GEM05 was received and it was **RESOLVED** to approve the payments totalling £ 26,244.83 from the Town Council's current account and minutes the resulting bank balance of £175,725.75

G42 Policy Review

- G42a Officer report 0321GEM06 was received and it was **RESOLVED** to approve Anti Bribery Policy with the amendments and recommend them to Full Council for adoption.

7.20 pm – Councillor Hall arrived at this point.

- G42b It was **PROPOSED** and **RESOLVED** to reject all of the suggested amendments to the Grant Awarding Policy.

- G42c It was **PROPOSED** and **RESOLVED** approve the Grant awarding Policy in its current draft and recommend them to Full Council for adoption.

- G43** It was **AGREED** to review the Grant Awarding Policy following the completion of this year's grants application process.

ACTION: OFFICE ADMINISTRATOR

G44 Internal Audit

- G44a Officer report 0321GEM07 was received and it was **RESOLVED** to adopt the report and note the progress made against the action points contained therein.

ACTION: TOWN CLERK

G45 Planning Applications

- G45a Officer report 0321GEM08 was received and it was **RESOLVED** to submit the following comments;

- G45b P/HOU/2021/00067
Proposal: Erection of double garage (demolition of existing garage)
Location: 33 Coppice Street, Shaftesbury SP7 8PD
No objection subject to requesting that the planning officers negotiate a change of materials.
- G45c P/CLE/2021/00068
Proposal: Certificate of Lawfulness for the change of use of barn to equestrian
Location: Stable Cottage
Mampitts Lane, Shaftesbury SP7 8PG
No objection
- G45d P/FUL/2020/00454
P/LBC/2021/00815
Proposal: Change of use from shop to 1 No. dwelling, erect rear single storey extension, remove signage, replace existing door and shopfront window, remove single door and replace with double french doors and install rear window. (Demolish lean to single storey extension).
Location: 9 & 9A Salisbury Street, Shaftesbury SP7 8EL
Objection in order to retain a retail unit for the benefit of the local economy on the basis that retail space is still desirable in Shaftesbury.
- G45e P/HOU/2021/00041
Proposal: Erect a single storey rear extension (demolish existing).
Location: 28 Bimport, Shaftesbury SP7 8AZ
No objection

ACTION: OFFICE ADMINISTRATOR

G46 Car Park 2 Update – Relocation of Boules Piste

- G46a Officer report 0321GEM09 was received and it was **RESOLVED** to support the relocation of the Boules Piste to the Cockram's area of land recommended by the Boules Club. (Location 2) Delegate the management of the relocation of the Boules Piste to the Town Clerk and Business Manager in consultation with the Lead Councillor for the 3G and car park projects and the chair of the Town Twinning Association and Boules Club members. That the Town Clerk be authorised to take all such steps as she considers necessary to comply with the Council resolutions.

ACTION: BUSINESS MANAGER

G47 Calendar of Meetings

Officer report 0321GEM10 was received.

- G47a It was **PROPOSED** to amend meeting start times to 7.30pm.
This Proposal Fell.

- G47b It was **PROPOSED** to amend the calendar to remove the Full Council meetings in Oct, Feb, Apr and June resulting in a Full Council meeting every month only. **This proposal was not seconded and did not move to the vote.**
- G47c It was **PROPOSED** and **RESOLVED** recommend the draft Calendar of meetings to the Annual Meeting for adoption for the forthcoming municipal year.

ACTION: OFFICE ADMINISTRATOR

G48 Coppice Street – Car Park 1 and 2

- G48a Officer report 0321GEM11 was received and it was **RESOLVED** to delegate to the Town Clerk in collaboration with the Lead Councillor to amend the tender specification in consultation with subject matter experts and present a full report of these amendments to Full Council for approval.

ACTION: TOWN CLERK AND BUSINESS MANAGER

There being no further business, the meeting was closed at 8:36 pm

These minutes were adopted on 20th July 2021 under minute reference G04a as a true record of the decisions taken and are duly signed below by the chair of that meeting.