



SHAFTESBURY TOWN COUNCIL

Annual Meeting

Minutes of the Annual Meeting held online via Zoom on **Tuesday, 04 May 2021** commencing at 7 pm.

Members Present

Councillor Hollingshead (Chair)
Councillor Tippins
Councillor Brown
Councillor Hall
Councillor Welch

Councillor Yeo
Councillor Chase
Councillor Lewer
Councillor Proctor
Councillor Loader

Members Absent

Councillors Cook

Officers Present:

Claire Commons, Town Clerk
Brie Logan, Business Manager
1 member of the press
2 members of the public

MINUTES**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matter was raised:

- High Street Pedestrianisation – An email was read out supporting the need for the High Street to return to normal now Covid restrictions were being lifted.

Meeting commenced at 7.05 pm

F1 Election of Chairman and Vice Chairman

Report 0521AM1 was received.

F1a **It was PROPOSED and RESOLVED** to suspend standing orders to allow voting to take place by a show of hands.

Proposed by Cllr Chase		
Seconded by Cllr Loader		
In Favour	7	Cllrs Chase, Hollingshead, Proctor, Welch, Lewer, Loader, Hall
Against	2	Cllr Yeo, Tippins
Abstentions	0	
MOTION CARRIED		

- F1b One nomination was received for the position of Chairman and it was **RESOLVED** that Councillor Hollingshead serve as Chairman and Town Mayor for the Municipal Year 2021/2022.

Proposed by Cllr Hollingshead		
Seconded by Cllr Chase		
In Favour	7	Cllrs Chase, Hollingshead, Proctor, Welch, Lewer, Loader, Hall
Against	2	Cllr Yeo, Tippins
Abstentions	0	
MOTION CARRIED		

- F1c Councillor Hollingshead delivered his acceptance of office and it was **AGREED** that he would pledge his oath of allegiance at a future date when the council could meet in person.

- F1d One nomination was received for the position of Vice Chairman and it was **RESOLVED** that Councillor Chase serve as Vice-Chairman and Deputy Mayor for the Municipal Year 2021/2022

Proposed by Cllr Chase		
Seconded by Cllr Hollingshead		
In Favour	7	Cllrs Chase, Hollingshead, Proctor, Welch, Lewer, Loader, Hall
Against	2	Cllr Yeo, Tippins
Abstentions	0	
MOTION CARRIED		

- F1e Councillor Chase delivered his acceptance of office.

F2 Apologies

Apologies were received and accepted from Councillors Cook and Brown due to commitments at Dorset Council.

F3 Declarations and Dispensations

- F3a All members were invited to declare any interests throughout the meeting if the need arose.

- F3b Councillor Yeo requested recorded votes for all decisions taken during the meeting.¹

- F3c Councillor Yeo informed the meeting that he would be recording this meeting.

- F3d The Clerk reported that no dispensations had been received for the meeting.

F4 Minutes

- F4a Officer report 0521AM4 was received and the following was **RESOLVED**;

- F4b To defer the minutes of the 20th of April 2021 of the Full Council meeting pending checking the accuracy of F85c and F79b.

- 7.21 pm Councillor Brown arrived at the meeting at this point.

¹ Standing Order 3s - at the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave his vote for or against that question. Such a request shall be made before moving on to the next item of business on the agenda.

- F4c To adopt the minutes of the Full Council Meeting held on 27th April 2021 as an accurate record of the meeting.

Proposed by Cllr Chase		
Seconded by Cllr Proctor		
In Favour	5	Cllrs Cook, Chase, Hollingshead, Proctor, Welch
Against	5	Cllr Yeo, Tippins, Brown, Lewer, Loader
Abstentions	0	
Casting Vote – Cllr Hollingshead voted In Favour		
MOTION CARRIED		

ACTION: OFFICE ADMINISTRATOR

F5 Payments

- F5a Officer report 0521AM5 was received and it was **RESOLVED** to approve the payments totalling £32,496.41 from the Town Council's current account.

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	9	Cllrs Brown, Cook, Chase, Hollingshead, Lewer, Loader, Welch, Proctor, Hall
Against	2	Cllrs Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: FINANCE AND SERVICES OFFICER

F6 Accounts Year Ending 31st March 2021

- F6a Officer report 0521AM6 was received and the following was **RESOLVED**;

- F6b To adopt the Annual Governance Statement for the year ending 31st March 2021

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	9	Cllrs Brown, Cook, Chase, Hollingshead, Lewer, Loader, Welch, Proctor, Hall
Against	2	Cllrs Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

- F6c To approve the Statement of Accounts for the year ending 31st March 2020 and duly sign thereby approving the Council's Annual Return

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	9	Cllrs Brown, Cook, Chase, Hollingshead, Lewer, Loader, Welch, Proctor, Hall
Against	2	Cllrs Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

- F6d To approve the dates for exercise of public rights are confirmed as 2nd June – 14th July

Proposed by Cllr Brown		
Seconded by Cllr Chase		
In Favour	10	Cllrs Brown, Cook, Chase, Hollingshead, Lewer, Loader, Welch, Proctor, Hall, Tippins

Against	1	Cllr Yeo
Abstentions	0	

MOTION CARRIED

ACTION: TOWN CLERK

F7 Calendar of Meetings

F7a Officer report 0521AM7 was received and it was **RESOLVED** to adopt the Calendar of meetings for the forthcoming municipal year.

Proposed by Cllr Brown		
Seconded by Cllr Welch		
In Favour	11	Cllrs Brown, Cook, Chase, Hollingshead, Lewer, Loader, Welch, Proctor, Hall, Tippins, Yeo
Against	0	
Abstentions	0	

MOTION CARRIED

ACTION: OFFICE ADMINISTRATOR

There being no further business the meeting was closed at 7.51pm.



Andrew Hollingshead (Dec 3, 2021 10:04 GMT)

Dec 3, 2021

These minutes were adopted on 27th July 2012 under minute reference F03b as a true record of the decisions taken and are duly signed below by the chair of that meeting.

2021 05 04 AM Mins

Final Audit Report

2021-12-03

Created:	2021-12-03
By:	Claire Commons (enquiries@shaftesbury-tc.gov.uk)
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"2021 05 04 AM Mins" History

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