



SHAFTESBURY TOWN COUNCIL

Planning and Highways Committee

Informal Meeting to discuss decisions to be made under the Scheme of Delegation

Extract from Full Council minutes on 20/4/2021: That all powers related to the carrying out of council business be temporarily delegated to the town clerk until such time as the UK government roadmap reaches step 4 or the law changes to enable formal council meetings to convene online. That unofficial online meetings shall continue in line with the council's schedule and under the council's standing orders and that all decisions that would otherwise be made by the corporate body shall be brought to these meetings and that the officers shall act in line with the expressed wish of the corporate body.

Even within the scheme of delegation, not all decisions may be taken by officers. Action points within these minutes are marked to show whether they will be carried out under delegation (D) or referred (R) to a formally convened meeting for either ratification (agreeing the decision after it has been taken) or resolution (waiting on action until the decision has formally been made).

Minutes of the Informal meeting of the Planning and Highways Committee held via Zoom on Tuesday 6th July 2021 commencing at 7 pm.

[Link to Agenda for this meeting here.](#)

Members Present

Councillor Lewer (Chair)
Councillor Hollingshead

Councillor Loader
Councillor Proctor

Members Absent

Councillors Chase, Welch

Officers Present:

Claire Commons, Town Clerk

In Attendance:

1 member of the press
5 members of the public
Councillor Edwyn-Jones

MINUTES

The Chairman clarified the meeting was an informal meeting of the committee members which the Clerk would observe in order to make decisions using the temporary scheme of delegation and that the meeting would be run according to the Council's Standing Orders. This is a temporary arrangement due to the removal of

legislation permitting meeting virtually and before the government roadmap allows meeting in person.

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

St James – Concern was expressed regarding the broken traffic mirror near the Abbey School at St James and a request made for this to be repaired.

Planning Application P/RES/2021/01690 – Comments were read out regarding this planning application, including concerns that planning conditions are not being met.

SODP7 Apologies

Apologies were received and accepted from Councillor Chase and Welch.

SODP8 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose.

SODP9 Minutes

(R) Minutes from the Planning and Highways meeting held on Tuesday 1st June 2021 were received and it was agreed that they were an accurate record of the meeting. (Formal adoption of these minutes to be resolved at the next formal (face to face) meeting of the Planning and Highways committee.)

ACTION: OFFICE ADMINISTRATOR

SODP10 Officer Reports

Officer report 0721PH4 was received and noted.

SODP11 Planning Applications

(D) Officer report 0721PH5 was received and it was AGREED to submit the following comments under the Scheme of Delegation;

P/ADV/2021/01136

Proposal: Display of 2no. Non-illuminated signs

Location: Folde Dorset Ltd, Unit 1 Gold Hill House, 21 High Street, Shaftesbury, SP7 8JE

Support

P/VOC/2021/01333

Proposal: Demolish existing dwelling and erect 1 No. dwelling and garage. (With variation of condition 2 of planning permission 2/2018/1241/FUL to amend approved plans)

Location: Captains, Foyle Hill, Shaftesbury, SP7 0AG

No objection

P/HOU/2021/01008

Proposal: Removal of existing conservatory & erection of single storey extension

Location: 4 Haimes Lane, Shaftesbury, SP7 8AJ

No objection

P/HOU/2021/01335

Proposal: Erect single storey extension.

Location: Stables, Yeatmans Lane, Enmore Green, Shaftesbury, SP7 8LR

No objection

P/HOU/2021/01142

Proposal: Erection of two storey rear extension & front verandah

Location: Trecarn, Christys Lane, Shaftesbury, SP7 8NQ

No objection

P/RES/2021/01690

Proposal: Erect 55 No. dwellings with associated open space and infrastructure. (Reserved Matters application to determine appearance, landscaping, layout & scale; following the grant of Outline Planning Permission No. APP/N1215/W/19/3227559 (LPA Ref. 2/2018/0602/OUT)).

Location: Land At E 387470 N 122346, Higher Blandford Road, Cann, Dorset

Objection on the grounds that this application contravenes almost every relevant policy in the Shaftesbury Neighbourhood Plan. Including SFHE1, SFHE2, DH1, DH7 and SFCL3.

A full and detailed objection expanding on the contravened Shaftesbury Neighbourhood Policies will be prepared by Councillors Lewer and Edwyn-Jones.

The committee requests that this application is considered by the Dorset Council Planning Committee, not delegated to officers for a decision.

It was agreed to formally write to Dorset Councillors Derek Beer and Tim Cook, and to MP Simon Hoare alerting them to this application and request that they support the request for it to be considered by committee and object strongly to this application.

ACTION: TOWN CLERK AND OFFICE ADMINISTRATOR

SODP12 Proposed Parking Charging Strategy

(D) Officer report 0721PH6 was received it was **AGREED** to submit the following response:

Shaftesbury Town Council fully supports the response that Shaftesbury Chamber of Commerce submits. [\[View full response here.\]](#)

Along with these following points;

- Shaftesbury should be put in the same category as Gillingham, currently the strategy puts Shaftesbury at a considerable disadvantage. Shaftesbury is also rural, with less population and less shops than Gillingham.

- Due to specific parking issues in individual towns, the committee disagrees that a 'blanket policy' is appropriate to enforce across Dorset.
- Shaftesbury has parking issues already due to the loss of 140 parking spaces when the Cattle Market was sold.

(Delegated to the Town Clerk to manage under the scheme of delegation resolved by Shaftesbury Town Council on 20th April 2021.)

ACTION: TOWN CLERK

SODP13 Application for Scheduled Monument Consent – Abbey Lodge

(D) Officer report 0721PH7 was received it was **AGREED** to submit a response of no objection.

(Delegated to the Town Clerk to manage under the scheme of delegation resolved by Shaftesbury Town Council on 20th April 2021.)

ACTION: TOWN CLERK

SODP14 Traffic Posters – Abbey School St James

(D) Officer report 0721PH8 was received it was **AGREED** to recommend to the General Management Committee that funds be provided to Abbey Primary School to cover the cost of 4 x A0 correx signs. To collaborate with Abbey Primary School in engaging with the community to encourage drivers to slow down.

It was agreed to request that the traffic mirror is repaired by Dorset Highways.

(Delegated to the Town Clerk to manage under the scheme of delegation resolved by Shaftesbury Town Council on 20th April 2021.)

ACTION: TOWN CLERK AND OFFICE ADMINISTRATOR

SODP15 Time Traveller App - Signage

(D) Officer report 0721PH9 was received it was **AGREED** to support the installation of and grant permission to install a double-sided banner on the Finger-Post signage outside the Town Hall. This is delegated to Councillors Lewer and Loader and the Town Clerk to manage in consultation with the Planning and Highways Committee.

(Delegated to the Town Clerk to manage under the scheme of delegation resolved by Shaftesbury Town Council on 20th April 2021.)

ACTION: TOWN CLERK AND BUSINESS MANAGER

There being no further business, the meeting was closed at 8.50 pm.

These minutes were adopted on [date] under minute reference [?] as a true record of the decisions taken and are duly signed below by the chair of that meeting.