



## SHAFTESBURY TOWN COUNCIL

## Planning and Highways Committee

Minutes of the Planning and Highways Committee held in the Council on Tuesday, 07 September 2021 commencing at 7 pm.

[Link to Agenda](#)

### Members Present

Councillor Edwyn-Jones (Chair)	Councillor Lewer (Vice-Chair)
Councillors Chase	Councillors Proctor
Councillors Tippins	

### Members Absent

Councillor Hollingshead

### Officers Present:

Claire Commons, Town Clerk  
Sarah Kirton, Office Administrator

### In Attendance:

3 members of the public  
1 member of the public online

## MINUTES

### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

#### Enmore Green Drains

A resident asked who is responsible for clearing and cleaning the drains and Gully's. Resident was advised to contact Dorset Council and Wessex Water as they would be jointly responsible

#### Shooters Lane Petition

A resident asked for an update following the submission of a signed petition at the last meeting.

#### Christys Lane Trees

A member of the public requested an update on the Christy's Lane Beech trees. Office advised a further site meeting is being organised to take place before end of month.

**P07 Apologies**

P07a Apologies were received and accepted from Councillor Hollingshead due to a family commitment.

**P08 Declarations of Interest and Dispensations**

All members were invited to declare any interests throughout the meeting if the need arose. There were none.

**P09 Minutes**

It was **RESOLVED** to approve the minutes of the meetings held on 17<sup>th</sup> August 2021 and the minutes were authorised for signing.

ACTION: OFFICE ADMINISTRATOR

**P10 Officer Reports**

P10a Officer report 0921PH4 was received and noted.

**P11 Planning Applications**

Officer report 0921PH5 was received and it was **RESOLVED** to submit the following comments:

P11a P/HOU/2021/02018

Proposal: Install Access Gate

Location: Manor Close St James Street, Shaftesbury, Dorset, SP7 8HQ

**No Objection**

ACTION: OFFICE ADMINISTRATOR

P11b P/HOU/2021/02118

Proposal: Extend garden studio

Location: 22, St James Street Shaftesbury SP7 8HE.

**Conditional No Objection, providing it is not used as an Air BnB.**

ACTION: OFFICE ADMINISTRATOR

P11c P/FUL/2021/01173 and P/LBC/2021/02252

Proposal: Change of use and conversion of restaurant to form a takeaway (FUL) and Proposal: Internal and external alterations to facilitate change of use from restaurant to takeaway (LBC).

Location: 4, Bell Street, Shaftesbury.

**Support providing signage is in keeping with Neighbourhood Plan, Shop front signage should preserve and enhance the historic character of the shop front – painted fascias and swing signs will normally be preferred, plastic signs are discouraged. (Policy Ref: NP.5 SFTC3)**

ACTION: OFFICE ADMINISTRATOR

P11d P/FUL/2021/01983  
 Proposal: Affix radio antenna to top of tower.  
 Location: Trinity Centre, Bimport.  
**Support**

ACTION: OFFICE ADMINISTRATOR

P11e P/HOU/2021/02091  
 Proposal: Erect side and rear single storey extension  
 Location: 2, Pound Lane, Shaftesbury, SP7 8RZ  
**Support**

ACTION: OFFICE ADMINISTRATOR

P11f P/HOU/2021/02159  
 Proposal: Erect Front and side extension to existing garage.  
 Location: Onkaparinga, Yeatmans Lane, Shaftesbury SP7 8LR  
**Support**

ACTION: OFFICE ADMINISTRATOR

**Committee Budget Phase 1**

The process for setting budgets was confirmed including the Committee and Public opportunities to contribute.

It was **RESOLVED** to include 6 items in the budget, namely Neighbourhood Plan revision, Heritage Lanterns, LEAP Funding, Footpaths and Highways, Gold Hill & High Street, Capital Expenditure, Legal advice.

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 8.26 pm.

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Signed

Date