



Shaftesbury Town Council

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Full Council Meeting

Minutes of the Full Council Meeting (FC) held at 7 pm on Tuesday, 28 September 2021 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned and Present: Councillors Chase (Chair), Brown, Cook, Edwyn-Jones, Hall, Lewer, Loader, Proctor, Tippins, Yeo

Absent: Councillors Proctor due to prior personal commitment, Hollingshead due to a personal matter, Hall due to work commitments and Welch due to illness.

Officers Present: Claire Commons (Town Clerk), Brie Logan (Business Manager), Sarah Kirton (Office Administrator),

In attendance: Press (1), Members of the public (20). Member of the public online (1)

[Link to Agenda here](#)

Minutes

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

-  **Rocketbox** – Presentation - Marketing, branding and social media update. Rob & Rebecca
-  **NHS and Blackmore Vale Partnership** – Update on work being done in the community. Participants in nation trial providing complete care in the community working with volunteer and third-party agencies.
-  **Mampitts Lane CIC** – Update on Mampitts Square and future plans for landownership and delivering Community Facilities and Play Park.
-  **Enmore Green Slopes Planning Approval** – Unhappiness at the approval of the development of Enmore Green and it was asked if a barrister could be engaged.
-  **Lidl / Christy's Lane Tree's** – A resident asked for an update on the Christy's Lane trees which was duly provided.
-  **Westminster Memorial Hospital** – The works to build a new access road to Westminster Memorial Hospital Car Park has been completed.

The meeting commenced at 8:30 PM

F15 Apologies

F15a Officer report 0921F1 was received and it was **RESOLVED** to accept the Apologies from Councillors Proctor due to prior personal commitment, Hollingshead due to a personal matter, Hall due to work commitments, Welch due to illness.

ACTION: NONE REQUIRED

F16 Declaration of Interest

F16a Officer report 0921F2 was received and it was **NOTED** that Cllr Yeo declared a non-pecuniary interest as a director of Mampitts Lane CIC. At this point and members were reminded that declarations could be made at any point during the meeting.

F16b Councillor Yeo requested that all individual members' votes be minuted.

ACTION: NONE REQUIRED

F17 Minutes

F17a Officer report 0921F3 was received and it was **RESOLVED** that the minutes from the Full Council meeting held on 27th July 2021 are approved for signing as a true record of the decisions taken.

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F18 Full Council Report for Information

F18a Officer report **0921FC4** was received and noted.

F19 NHS and Blackmore Vale Partnership Engagement and Collaboration

F19a Officer report **0921FC5** was received and it was **RESOLVED** to work in collaboration with the Blackmore Vale Surgery Lead GP and appoint Cllr Lewer and Cllr Loader as Lead Councillors to support the Health and Wellbeing objectives of the council.
(Financial provision - £0)

Proposed by Cllr Yeo		
Seconded by Cllr Cook		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: COUNCILLORS LEWER & LOADER

F20 Mampitts Lane Community Land Trust CIC

F20a Officer report **0921FC6** was received and following considered debate it was **RESOLVED** not to support the request from the Mampitts Lane CIC's application for the following reasons;

- Public land should be in the ownership of the people and not in the ownership of a private organisation however well-intentioned.
- A lack of any open recruitment process ensuring equal representation on the CIC.
- No feasibility study and resulting concerns that it will undermine stability of other community venues in the town.
- No business plan and financial management strategy that ensures the long-term financial stability and sustainability of the asset.
- No proof the 17 year old original master plan dated 2003 would meet the current needs of the area's residents.
- No evidence of a statistically sound consultation that engages with the whole community.
- Concern over sections 25 & 26 of the CIC's 'Articles of Association' dated 01/07/2020.
- Concern over sections 27 & 28 of the CIC's 'Articles of Association' dated 01/07/2020.
- No proof of pre-application planning advice.
- No history of delivery of similar projects.

Delegated to the Clerk in consultation with the Lead Member to write to the CIC and Dorset Council outlining the decision and reasoning. (*Financial provision - £0*)

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	6	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader
Against	2	Cllrs Tippins, Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F21 Code of Conduct Hearing Outcome

F21a Officer report **0921FC7** was received and it was **RESOLVED** that Cllr Tippins attend a training course on interactions with other councillors and officers within 3 months, that the Council allocate the sum of £30 to fund the training course already sourced by Cllr Tippins. (*Financial provision - £30 Councillor Training*)

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Loader		
In Favour	6	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader,
Against	2	Cllrs Tippins, Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: COUNCILLOR TIPPINS

F21b It was **RESOLVED** that the Chairman of the Council be the single point of contact for Cllr K Tippins, to protect K Tippins and the Town Clerk from direct dealings outside of formal council meetings. (*Financial provision - £0*)

Proposed by Cllr Chase		
Seconded by Cllr Edwyn-Jones		
In Favour	4	Cllrs Chase, Cook, Edwyn-Jones, Lewer
Against	3	Cllrs Loader, Tippins, Yeo

Abstentions	1	Cllrs Brown
MOTION CARRIED		

ACTION: COUNCILLOR HOLLINGSHEAD

F21c It was **RESOLVED** that until the date of the next Town Council election, any meeting between Cllr K Tippins and Town Council staff (outside formal council meetings) to be by appointment only so that staff can be accompanied at the meetings. (*Financial provision - £0*)

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	6	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader
Against	2	Cllrs Tippins, Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: COUNCILLOR TIPPINS

Meeting Adjourned 21:11 and reconvened at 21:16

F22 Wincombe Unit Review

F22a Officer report **0921FC8** was received and it was **RESOLVED** To agree the rent increase for the remaining lease term (28 August 2023). Delegate to the Town Clerk all details in discharging this decision. (*Financial provision - £566*)

Proposed by Cllr Tippins		
Seconded by Cllr Lewer		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F23 Committee Report

F23a Officer report **0921FC9** was received and it was **RESOLVED** to adopt the Wildflower Policy as detailed at 9.3.1 with an amendment to state that glyphosate are not to be used except to treat Japanese Knotweed. (*Financial provision - £0 relating to the adoption of the policy*)

Proposed by Cllr Lewer		
Seconded by Cllr Loader		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F23b It was **RECOMMENDED to Recreation, Open Spaces and Environment Committee** To consider a town wide ban of use of Glyphosate and research free alternatives for treating Japanese Knotweed. (*Financial provision - £0*)

Proposed by Cllr Cook		
Seconded by Cllr Tippins		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	

MOTION CARRIED

ACTION: TOWN CLERK

F23c It was **RESOLVED** to amend the Financial Regulations as detailed at 9.3.2 to 9.3.6 of the officer report. (*Financial provision - £0 relating to the amendment of the policy*)

Proposed by Cllr Lewer		
Seconded by Cllr Loader		
In Favour	6	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader
Against	2	Cllrs Tippins, Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F24 Payments

F24a Officer report **0921FC10** was received and it was **RESOLVED** to authorise the payments from the Town Council's current account. Delegate to the Town Clerk all details in discharging this decision. (*Bank Balance - £312,857*)

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	8	Cllrs Brown, chase, Cook, Edwyn-Jones, Lewer, loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F25 External Audit Challenge

F25a Officer report **0921FC11** was received and it was **RESOLVED** To submit the response to challenge of the 2020-2021 audit to the External Auditor. Delegate to the Town Clerk all details in discharging this decision. (*Financial provision - £0*)

Proposed by Cllr Brown		
Seconded by Cllr Edwyn-Jones,		
In Favour	6	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader
Against	2	Cllrs Tippins, Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F26 Legal and Professional Fees

F26a Officer report **0921FC12** was received and it was **RESOLVED** to move £30,000 from General Reserves to the Legal and Professional Fees budget line. Delegate to the Town Clerk all details in discharging this decision. (*Financial provision - £30,000*)

Proposed by Cllr Brown		
Seconded by Cllr Loader		
In Favour	8	Cllrs Brown, Chase, cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F27 Market Day – High Street closure marshal arrangements

F27a Officer report **0921FC13** was received and it was **RESOLVED** to extend the marshal commitment until the end of December 2021. Delegate to the Town Clerk all details in discharging this decision. (*Financial provision - £1,344 Marshals*)

Proposed by Cllr Tippins		
Seconded by Cllr Brown		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

Cllr Brown left the meeting

F28 Representations to Dorset Council

F28a Officer report **0921FC14** was received and it was **RECOMMENDED to Planning & Highways** to compose a response to Dorset Council regarding the Parking Charge proposal and Highways concerns. (*Financial provision - £0*)

Proposed by Cllr Chase		
Seconded by Cllr Tippins		
In Favour	8	Cllrs Brown, Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F28b It was **RESOLVED** to commission Nick Hellis Arboriculture to compile a report relating the Christy's Lane trees to be presented to Dorset Council in support of the trees being saved. (*Financial provision – to be within budget and the Clerk's delegated authority to spend – Legal and Professional fees.*)

Proposed by Cllr Edwyn Jones		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Chase, Cook, Edwyn-Jones, Lewer, Loader, Tippins, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

There being no further business, the meeting was closed at 9:43 PM

These minutes were adopted on 26 October 2021 under minute reference F29a as a true record of the decisions taken and are duly signed below by the chair of that meeting.

2021 09 28 Full Council Meeting

Final Audit Report

2021-10-27

Created:	2021-10-27
By:	Claire Commons (enquiries@shaftesbury-tc.gov.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAPCuizycBKWA9dhsbjYBqSg7OwUlxUUXm

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2021-10-27 - 8:51:25 AM GMT- IP address: 81.143.225.175
-  Document emailed to Andrew Hollingshead (ahollingshead@shaftesbury-tc.gov.uk) for signature
2021-10-27 - 8:53:45 AM GMT
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2021-10-27 - 9:41:19 AM GMT- IP address: 104.28.86.97
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Signature Date: 2021-10-27 - 9:42:51 AM GMT - Time Source: server- IP address: 86.155.206.116
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