



Shaftesbury Town Council

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Full Council

Minutes of the Full Council (FC) held at 7 pm on Tuesday, 26 October 2021 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned and Present: Councillors Hollingshead (Chair), Chase (Vice-Chair), Brown, Cook, Edwyn-Jones, Lewer, Proctor, Tippins, Welch, Yeo

Absent: Councillors Loader and Hall

Officers Present: Claire Commons (Town Clerk), Brie Logan (Business Manager),

In attendance: Press (1), Members of the public (11) Dorset Councillor Beer

[Link to Agenda here](#)

Minutes

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- **Lidl car park** – What is the length of free parking and how many spaces.
- **CCTV** – Is it working?
- **Shooters Lane** – Will be attending the forthcoming meeting
- **Clock** – Please repair
- **Enmore Court** – Request to be part of the discussions about it at next week's Planning and Highways Committee.
- **Town Aesthetics** – Town is not looking at its best
- **Christy's Lane Trees** – When was the report sent and where are the replacement trees being planted. Revisit planting plan as a gesture of goodwill.

The meeting commenced at 7:19 PM

F29 Apologies

F29a Officer report 1021FC01 was received and it was **RESOLVED** to accept apologies from Councillor Loader (*Financial provision - 0*)

ACTION: NONE REQUIRED

F30 Declarations of Interest

F30a Officer report 1021FC02 was received and it was **NOTED** that councillors should declare any interests if they arise. (*Financial provision - 0*)

F31 Minutes

F31a It was requested that all votes are recorded.

F31b Officer report 1021FC03 was received and it was **RESOLVED** to adopt the minutes with two identified minor amendments. (*Financial provision - 0*)

Proposed by Cllr Lewer		
Seconded by Cllr Chase		
In Favour	8	Cllrs Hollingshead, Chase, Brown, Cook, Edwyn-Jones, Lewer, Proctor, Welch
Against	0	
Abstentions	1	Cllrs Tippins
MOTION CARRIED		

ACTION: TOWN CLERK

F32 Report for Information to Full Council

F32a Officer report 1021FC4 was received and was **NOTED** including verbal update from Cllr Cook in relation to Christy's Lane Trees (*Financial provision - 0*)

ACTION: NONE REQUIRED

F33 Committee Reports to Full Council

Councillor Yeo arrived 7:40pm

F33a Officer report 1021FC05 was received and it was **RECOMMENDED to** Dorset Councillor Beer to take forward matters with the estates department and matters relating to adoption of roads and other highways matters on Persimmon development roads. (*Financial provision - 0*)

ACTION: DORSET COUNCILLOR BEER

F34 COMF (Contain Outbreak Management Fund) funding allocation for Shaftesbury Projects

F34a Officer report 1021FC06 was received and it was **RESOLVED** to adopt the three projects (project 1: natural enhancement of the slopes, project 2: community health and wellbeing events and project 3: development of 'sport zone' to regenerate outdoor multiple sport court) and priorities to be compliant with the terms and conditions of the funding. Delegate to the Town Clerk all details in discharging this decision. (*Financial provision will be presented once each project is scoped out. Total COMF funding allocated to Shaftesbury is £140k*)

Proposed by Cllr Brown		
Seconded by Cllr Welch		
In Favour	10	Cllrs Hollingshead, Chase, Brown, Cook, Edwyn-Jones, Lewer, Proctor, Tippins, Welch, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F35 Youth Club Lease

F35a Officer report 1021FC07 was received and it was **RESOLVED** to appoint Councillors Cook and Proctor to sign the Youth Club on behalf of the Council. Delegated to the Town Clerk all details in discharging this decision. (*Financial provision - £695 – Legal and Professional Fees*)

Proposed by Cllr Cook		
Seconded by Cllr Proctor		
In Favour	8	Cllrs Hollingshead (Chair), Chase (Vice-Chair), Brown, Cook, Edwyn-Jones, Lewer, Proctor, Welch
Against	2	Cllrs Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F36 Staffing Review

F36a It was **RESOLVED** to enter confidential session for consideration of staffing matters and approve the recommendation from the Human Resources Committee (*Financial provision - 0*)

Proposed by Cllr Hollingshead		
Seconded by Cllr Lewer		
In Favour	10	Cllrs Hollingshead, Chase, Brown, Cook, Edwyn-Jones, Lewer, Proctor, Tippins, Welch, Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: NONE REQUIRED

F36b Officer report 1021FC08 was received and it was **RESOLVED** to approve the recommendation from the Human Resources Committee and recruit an additional member of staff with effect from March 2022. Delegate to the Town Clerk all details in discharging this decision (*Financial provision - 0 for current financial year, additional costs to be incorporated into the budget.*)

Proposed by Cllr Chase		
Seconded by Cllr Edwyn Jones		
In Favour	7	Cllrs Hollingshead, Chase, Cook, Edwyn-Jones, Lewer, Tippins, Welch,
Against	3	Cllrs Brown, Proctor, Yeo
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

F37 Freedom of the Town

F37a Officer report 1021FC09 was received and it was **RECOMMENDED** to the next meeting of Full Council to bring nomination support for four Shaftesbury people. (*Financial provision – 0*)

Proposed by Cllr Chase		
Seconded by Cllr Brown		
In Favour	10	Cllrs Hollingshead, Chase, Brown, Cook, Edwyn-Jones, Lewer, Proctor, Tippins, Welch, Yeo
Against	0	

Abstentions	0
MOTION CARRIED	

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 9:19 PM

These minutes were adopted on 25 January 2022 under minute reference F40a as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signature

Date