



# Shaftesbury Town Council

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VAT Reg No 241 1307 58

## General Management Committee Meeting

Minutes of the General Management Committee Meeting (GEM) held at 7 pm on Tuesday, 18 January 2022 in the Council Chamber, Shaftesbury Town Hall.

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**Members Summoned and Present:** GEM Councillors; Brown (Chair), Edwyn-Jones, Lower and Cook

**Absent:** Cllrs Chase and Hall

**Officers Present:** Brie Logan (Deputy Town Clerk) and Tracy Moxham (Finance Officer)

**In attendance:** Cllrs Hollingshead, Tippins, Yeo, Press (1), Members of the public (8) plus online (2)

[Link to Agenda here](#)

### Minutes

#### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- **Precept** - Consider a precept decrease in light of rising household utilities costs
- **Behaviour** - A request was presented to all members to keep behaviour to an acceptable standard
- **High Street** - Markets, vacant unit and general economic position of the High Street

The meeting commenced at **7:10 PM**

#### **G47 Apologies**

**G47a** Officer report 0122GEM1 was received including apologies for absence from Cllr Proctor and Chase for personal reasons. It was **RESOLVED** to accept apologies from Councillor's Proctor and Chase. Councillor Hall's absence was noted. (*Financial provision - 0*)

ACTION: DEPUTY TOWN CLERK

#### **G48 Declarations of Interest**

Officer report 0122GEM2 was received and it was **NOTED** that none were known at this stage but could be declared at any point during the meeting. (*Financial provision - 0*)

**G49 Minutes**

Officer report 0122GEM3 was received and it was noted an error within the minutes. The minutes will be updated and presented at the next meeting of the General Management Committee (*Financial provision - 0*)

ACTION: DEPUTY TOWN CLERK
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**G50 Order of Agenda**

It was **RESOLVED** to move agenda items 4 and 7 to the end of the agenda.

**G51** Officer report 0122GEM5 was received. The presentation was disrupted on more than one occasion.

**G52** Under Standing Order 2a, it was **RESOLVED** that Cllr Tippins was asked to moderate her behaviour.

*No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chairman of the meeting shall request such person(s) to moderate or improve their conduct.*

**G52b** It was **RESOLVED** under Standing Order 2b that Cllr Tippins moderate her behaviour

*If person(s) disregard the request of the chairman of the meeting to moderate or improve their conduct, any councillor or the chairman of the meeting may move that the person be no longer heard or be excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion. Cllr Tippins was asked to leave the meeting.*

**G53** The meeting was suspended at 7:38

**G54** The meeting was reconvened at 7:48

**G55** The Chair asked Cllr Tippins if she wished to comply with standing order 2b and was asked to leave the meeting due to disruptive behaviour.

**G56** As the reasonable steps to restore order not been successful under section 2c the chairman closed the meeting and adjourned the meeting to a date to be advised

*If a resolution made under standing order 2(b) is ignored, the chairman of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.*

**G57** The meeting adjourned at 7:52

**G58** The meeting reconvened at 08:03 on 20<sup>th</sup> January 2022

**Members Present:**

GEM Councillors: Brown (Chair), Lewer, Chase (until 8:30am) and Cook from 8:20am

**Absent:** Cllrs Edywn Jones, Proctor and Hall

**Officers Present:** Brie Logan (Deputy Town Clerk) and Tracy Moxham (Finance Officer)

**In attendance:**

Cllrs Tippins and Yeo, Press (1), Members of the public (0) plus online (0)

**G59** Officer report 0122GEM5 Mampitts Consultation phase 1 –was presented and it was **RESOLVED** to accept the recommendation from the Mampitts Advisory committee as follows:

- a) the MAC works up inhouse business cases and feasibility studies on the top options from the community consultation for each category to provide insight for consideration by the General Management Committee.
- b) the MAC approaches the Mampitts CLT/ CIC to seek ways to reiterate the offer of working together to benefit the residents of Shaftesbury

Delegated to the Deputy Town Clerk all details in discharging this decision

**G60** Officer report 0122GEM 6 was received and it was **RESOLVED** to provide a written response on the draft Blue Badge Car Park Charging Policy. Delegate to the Deputy Town Clerk all details in discharging this decision.

**G61** Cllr Cook arrived at 8:20am

**G62** Officer report 0122GEM8 was received and the finance report for Q3 was **received and noted**

**G63** Cllr Chase left the meeting at 8:30am

**G64** Officer report 0122GEM9 was received and it was **RESOLVED** to submit the following observations: (*Financial provision - 0*)

[P/HOU/2021/05578](#)

**Proposal:** Erect two storey extension, re-clad brick work and hanging tile with render with part timber boarding

**Location:** Southdowns 33 Layton Lane Shaftesbury SP7 8EY

**Committee/Delegated:** Delegated

**Consultation Ends:** 13.01.2022 – Extension requested

**Observation:** No objection

[P/ADV/2021/05546](#)

**Proposal:** Display of 2no. replacement Illuminated fascia signs, 3no. replacement Non-illuminated panel signs. Painting of shopfront.

**Location:** Ground floor Greenacre House Shaftesbury SP7 8BS

**Committee/Delegated:** Delegated

**Consultation Ends:** 27/01/2022

**Observation:** No comment

[P/HOU/2022/00072](#)

**Proposal:** Erect Single Storey Rear Extension and First Floor Side Extension

**Location:** 74 Linden Park Shaftesbury SP7 8RN

**Committee/Delegated:** Delegated

**Consultation Ends:** 01.02.2022

**Observation:** No comment

- G65** Officer report 0122GEM10 was received and it was **RESOLVED** to award a community grant to Carlink subject to the grant application documentation being completed. Delegate to the Deputy Town Clerk all details in discharging this decision
- G66** Officer report 0122GEM4 was received and the content was **received and noted**
- G66a** The committee has requested the Temporary Event Licence for the Thursday 'managed traffic' market experience is presented to the Planning and Highways committee for consideration.
- G66b** The committee has requested the chair, or member of the Planning and Highways committee attends the Dorset Council Virtual Planning Committee on 24<sup>th</sup> January at 10am where the Solar Farm application will be considered.
- G67** The meeting adjourned at 08:56
- G68** The meeting reconvened at 9:06
- G69** Officer report 0122GEM 7 was received and it was **RESOLVED** to **RECOMMEND** the following to Full Council:
- G69a** Zero % increase on the proposed Precept for 2022/ 2023 per Band D household
- G69b** Roll over the current EMR balance as at £509,581 into the new financial year
- G69c** To use funds from General Reserves to invest in the Playpark strategy and the Town Hall renovations once the scope of works and financial impact is fully understood
- G69d** To use funds from General Reserves to invest in Grounds equipment once a full a needs-based audit has been compiled by the Head Groundsman.
- G69e** A public session to be considered with the objective of raising the awareness of the budget setting process.

These minutes were adopted on 15/02/2022 under minute reference G27a as a true record of the decisions taken and are duly signed below by the chair of that meeting.