



# Shaftesbury Town Council

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VAT Reg No 241 1307 58

## Recreation, Open Spaces and Environment Committee

Minutes of the Recreation, Open Spaces and Environment Committee (ROSE) held at 7 pm on Tuesday, 08 February 2022 in the Council Chamber, Shaftesbury Town Hall.

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**Members Summoned:** ROSE Councillors; Cook (Chair), Brown (Vice-Chair), Edwyn-Jones, Hall, Loader, Proctor

**Absent:** Councillors Proctor, Hall and Brown for personal reasons

**Officers Present:** Brie Logan (Interim Town Clerk), Zoe Moxham, (Assistant Town Clerk)







**In attendance:** Members of the public (4). Members of Friends of Shaftesbury Swimming (FOSS) (9)

[Link to Agenda here](#)

### Minutes

#### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

-  **Flag Flying** – Concern that appropriate flags had not been raised at the Town Hall.
-  **Tree Planting at Enmore Green Triangle** – Request for clarity on the process to be able to plant a tree for the Queens Jubilee.
-  **Trees at Trinity Churchyard** – Concern was expressed that holes were appearing around surrounding roots.
-  **Trees at Enmore Green Play Area** – Request that the trees be kept low to allow visibility of children whilst playing for safety reasons.
-  **Barton Hill Table Tennis** – Request for this to be repaired to enable the fencing to be removed.
-  **Commonwealth Ceremony** – Request for the ceremony to take place this year and the appropriate flag raised.

The meeting commenced at **7.15pm**

#### **R25 Apologies**

- R25a Officer report 0222ROSE1 was received and it was **RESOLVED** to receive and accept apologies from Councillors Proctor and Hall and acknowledged that Councillor Brown was running late due to prior engagements.

**R26 Declarations of Interest**

- R26a Officer report 0222ROSE2 was received and it no declarations of interest were made. All members were invited to declare any interests throughout the meeting if the need arose.

**R27 Minutes**

- R27a Minutes from the Recreation, Open Spaces and Environment committee meeting held on the [11<sup>th</sup> January 2022](#) were received and it was **RESOLVED** and were signed as a true record of the decisions taken.

ACTION: ASSISTANT TOWN CLERK

**R28 Change of Business**

- R28a It was **PROPOSED** and **RESOLVED** to change the order of business to discuss Item 5 Oasis / Swim England update as the first item of business to allow members of the public to leave after the Oasis agenda item.

**R29 Oasis / Swim England update**

Officer report 0222ROSE05 was received and the following was **RESOLVED**;

- R29a To **RECOMMEND** to Full Council that (1) a new pool cover be purchased (2) remedial work is carried out to the pool (wet pour surround) and (3) a marketing plan for the pool for the 2022 season is developed.
- R29b To appoint an Advisory Committee made up of members of the Friends of Shaftesbury Swimming supported by a Swim England Advisor and appoint a Lead Councillor at the next Recreation, Open Spaces and Environment Committee meeting scheduled for March 8<sup>th</sup>, to guide the process. To delegate to the Interim Town Clerk all details in discharging this decision.

ACTION: INTERIM TOWN CLERK

**R30 Officer Report to the Committee**

- R30a Officer report 0222ROSE4 was received and noted.

ACTION: ASSISTANT TOWN CLERK

**R31 Wincombe Recreational Ground Drainage**

- R31a Officer report 0222ROSE6 was received and it was **RESOLVED** to grant permission to undertake the drainage works on Shaftesbury Town Council owned land at Wincombe Recreation Ground. Delegate to the Interim Town Clerk all details in discharging this decision.

ACTION: INTERIM TOWN CLERK

**R32 The Queen's Jubilee Celebrations**

Officer report 0222ROSE7 was received and the following was **RESOLVED**;

- R32a To organise a traditional wood burning beacon for this event.

- R32b To **RECOMMEND** to Full Council that they agree to use as many of the plans previously organised for VE Day and appoint Councillors Yeo and Loader as the lead councillors to work in consultation with officers and community groups. Delegate to the Interim Town Clerk all details in discharging this decision.

ACTION: INTERIM TOWN CLERK

### R33 Radar Lock for Guildhall Toilet

- R33a Officer report 0222ROSE8 was received and it was **RESOLVED** not to install a Radar lock at this time and introduce a daily cleaning schedule in line with the Bell Street WC's. It was agreed that this decision be reviewed in 3 months' time by the committee. Delegated to the Interim Town Clerk all details in discharging this decision.

ACTION: FINANCE AND SERVICES OFFICER

### R34 A30 Allotments Screening

- R34a Officer report 0222ROSE9 was received and it was **RESOLVED** to purchase and install 19 x 6ft fence panels to the rear of resident A's property to provide privacy. Take on board comments from resident B and re-valuate in the spring when the hedgerow is growing. Limit any hedge cutting and pruning to this area to allow for natural screening to take place in due course and monitor. Delegate to the Interim Town Clerk all details in discharging this decision.

*(Financial provision - £683.81 - EMR A30 Allotment Site)*

ACTION: FINANCE AND SERVICES OFFICER

### R35 Digital Marketing – Visitor Experience

- R35a Officer report 0222ROSE9 was received and it was **RESOLVED** to **RECOMMEND** to Full Council that the Digital Marketing Service Level Agreement is extended by one year and that applications are invited via a tender process next year in November. Delegate to the Interim Town Clerk all details in discharging this decision.

*(Financial provision - £10,000 - 4352 Service Level Agreements)*

ACTION: INTERIM TOWN CLERK

There being no further business, the meeting was closed at 8.26pm

These minutes were adopted on 08 March 2022 under minute reference R27a as a true record of the decisions taken and are duly signed below by the chair of that meeting.

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