



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY
Telephone: 01747 852420

Interim Town Clerk: Mrs Brie Logan
e-mail: office@shaftesbury-tc.gov.uk
Website: www.shaftesbury-tc.gov.uk
VAT Reg No 241 1307 58

Recreation, Open Spaces and Environment Committee

Minutes of the Recreation, Open Spaces and Environment Committee (ROSE) held at 7 pm on Tuesday, 08 March 2022 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned: ROSE Councillors; Cook (Chair), Brown (Vice-Chair), Edwyn-Jones, Hall, Loader, Proctor

Absent: Councillor Hall due to work commitments

Officers Present: Brie Logan (Interim Town Clerk), Zoe Moxham, (Assistant Town Clerk), Mike Wakely (Head Groundsman)

In attendance: Members of the public (1), Members of Friends of Shaftesbury Swimming (FOSS) (3), Members of Shaftesbury Youth Council (3), Members of Shaftesbury Tree Group (1), Members of the Press (1) and non-committee Councillors (1)

[Link to Agenda here](#)

Minutes

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- **Beech Trees** – It was requested that the process for ensuring Beech Trees are planted and maintained on Christy's Lane is in place.
- **St James Park** – Feedback was received on the plans for St James Park play area project.

The meeting commenced at **7.18 pm**

R36 Apologies

R36a Officer report 0322ROSE1 was received and it was **RESOLVED** to receive and accept apologies from Councillor Hall.

R37 Declarations of Interest

R37a Officer report 0322ROSE2 was received and it no declarations of interest were made. All members were invited to declare any interests throughout the meeting if the need arose.

R38 Minutes

- R38a Minutes from the Recreation, Open Spaces and Environment committee meeting held on the [8th February 2022](#) were received and it was **RESOLVED** that they were a true record of the meeting and were duly signed.

ACTION: ASSISTANT TOWN CLERK

R39 Officer Report to the Committee

- R39a Officer report 0322ROSE4 was received and noted.
- R39b It was **RESOLVED** to replace the Wincombe pirate boat play equipment at a cost of £3700, funds to be transferred from General Reserves.

ACTION: SERVICES AND FINANCE OFFICER

R40 Officer Report to the Committee

Officer report 0322ROSE5 was received and the following was **RESOLVED**;

- R40a Potholes on Park Walk – to contact Heritage England to investigate the best ways to maintain and make safe this area.
- R40b Wincombe Air-Walker – Repair this item of equipment at a cost of £590, funds to be transferred from General Reserves.
- R40c Barton Hill Table Tennis – Remove the broken table and dispose of.
- R40d Dog Waste Bags – Discontinue provision when current supply of bags has been used up and remove the dispensers. To create a signage campaign in the spring encouraging dog owners to take responsibility for the waste. Monitor the impact post the removal of the bags.
- R40e Memorial Tree Planting at Gower Road – Support the request that has been made via the Tree Group for a memorial tree to be planted in the Gower Road Park.
- R40f Jubilee Copse – Support the Tree Group request for tree planting at Wincombe Recreation Ground is named as ‘Jubilee Copse.’

ACTION: SERVICES AND FINANCE OFFICER

The following actions relating to this item were **AGREED**;

- R40g Look at costings for resurfacing Park Walk in its entirety with a suitable surface.
- R40h Collate evidence of play area equipment usage.
- R40i Look at the Scheme of Delegation to allow officers more freedom to replace play equipment without needing a committee resolution.
- R40j Discuss a springtime campaign regarding dog fouling at a future meeting of this committee.
- R40k Review the Memorial Policy regarding memorial plaques

ACTION: SERVICES AND FINANCE OFFICER

R41 Change of Business

- R41a It was **RESOLVED** to change the order of business to discuss Item 7 next to allow members of the public to leave after the items that interest them.

R42 Oasis Pool – 2022 season and Advisory Committee

- R42a Officer report 0322ROSE7 was received and the following was **RESOLVED**;
- R42b To appoint Councillor Proctor as the lead Councillor for this project and approve the membership, to include two places for members of the Youth Council, to approve the Terms of Reference for Shaftesbury Swimming Advisory Committee. Delegate to the Interim Town Clerk all details in discharging this decision.
- R42c Thanks was given to all committee members for their support and time on this project.

ACTION: INTERIM TOWN CLERK

R43 MUGA (Multi Use Games Area) - Tender

- R43a Officer report 0322ROSE6 was received and it was **RESOLVED** to request from Dorset Council that the COMF (Contain Management Outbreak Fund) of £70,000 currently allocated to this project be transferred to the St James project and that the MUGA project remains as a priority on the Strategic Plan. Delegate to the Interim Town Clerk all details in discharging this decision.

ACTION: INTERIM TOWN CLERK

R44 St James Park and S106

- R44a Officer report 0322ROSE8 was received and it was **RESOLVED** to **RECOMMEND** to the General Management Committee that an application is made to Dorset Council to draw down £41,453 of S106 funds collected for Open Space improvements. To organise a workshop with all Councillors to discuss this project and concept plans as prepared by the landscape architect. Delegate to the Interim Town Clerk all details in discharging this decision.

ACTION: INTERIM TOWN CLERK

There being no further business, the meeting was closed at 9.11 pm

These minutes were adopted on 24 May 2022 under minute reference F4 as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signature

Dated