



Shaftesbury Town Council

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General Management Committee Meeting

Minutes of the General Management Committee Meeting (GEM) held at 7 pm on Tuesday, 15 March 2022 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned and Present: GEM Councillors; Brown (Chair), Cook (Vice-Chair), Chase and Proctor

Absent: Councillors Edwyn-Jones, Hall and Lewer

Officers Present: Brie Logan (Interim Town Clerk)

In attendance: Press (1) Public (0) and Online (0)

[Link to the agenda](#)

Minutes

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, no matters were raised.

The meeting commenced at **7.01 pm**

G70 Apologies

G70a Officer report 0322GEM1 was received and it was **RESOLVED** to accept apologies for absence from Councillors Edwyn-Jones, Lewer and Hall due to previous commitments.

G71 Declarations of Interest

G71a Officer report 0322GEM2 was received and it was **NOTED** that none were known at this stage but could be declared at any point during the meeting.

G72 Minutes

G72a Officer report 0322GEM3 and minutes from [15th February 2022](#) were received and it was **RESOLVED** to approve these minutes as a true record of the meetings held and decisions made. The minutes were duly signed.

ACTION: ASSISTANT TOWN CLERK

G73 Officer Report to the Committee

G73a Officer report 0322GEM4 was received and noted. It was resolved to draw down S106 funds collected for Open Spaces to the value of £41,453

G74 Accounting Reports

G74a Officer report 0322GEM5 was received and noted.

ACTION: FINANCE AND SERVICES OFFICER

G75 Town Hall Refurbishment

G75a Officer report 0322GEM6 was received and it was **RESOLVED** to contact the RIBA (Royal Institute of British Architects) to provide recommendations on architects suited to listed buildings works. Quotes will be sought and scope of works from survey works will be presented to Full Council for consideration and approval. Delegate to the Interim Town Clerk all details in discharging this decision.

ACTION: ASSISTANT TOWN CLERK

G76 Internal Control Framework

G76a Officer report 0222GEM7 was received and noted and it was **RESOLVED** that the chair and vice chair plus one other member of the General Management committee to engage and meet with officers to review all internal processes and develop improvements in advance of presenting proposals to Full Council in May.

ACTION: INTERIM TOWN CLERK

G77 Planning Applications

G77a Officer report 0322GEM08 was received and it was **RESOLVED** to submit the following observations:

G77b [P/HOU/2021/03724](#)

Proposal: Erect single storey rear extension and demolition of existing garage

Location: 14A Barton Hill

Shaftesbury

SP7 8DQ

No objection

G78 Footpath Diversion Orders

G78a Officer report 0322GEM9 was received and it was **RESOLVED** to submit the following observations:

[The Rickyard Consultation Plan](#)

Support

[Mampitts Lane Consultation Plan](#)

Support

Note: Shaftesbury Town Council would like a further improvement to be considered to further enhance this footpath plan. Use the footpath exit at the North-West of the field and extend the grass verge until it reaches Allen Road. This links into the Rights of Way consultation response submitted in October 2021 was resolved as follows:

*Officer report 1021GEM6 was received and it was **RESOLVED** to submit a response on behalf of Shaftesbury Town Council – the response to include working in collaboration*

with Wiltshire Council to seek the feasibility of developing a Right of Way from Mampitts Lane to St Mary's School and a cycleway to Gillingham

There being no further business, the meeting was closed at 7.45pm

These minutes were adopted on **enter date.** under minute reference **enter ref.** as a true record of the decisions taken and are duly signed below by the chair of that meeting.

DRAFT