



Shaftesbury Town Council

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Full Council

Minutes of the Full Council (FC) held at 7 pm on Tuesday, 22 March 2022 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned and Present: Councillors Brown, Cook, Edwyn-Jones, Hall, Hollingshead, Loader, Proctor, Tippins, Yeo

Absent: Councillors Chase, Lewer, Welch

Officers Present: Brie Logan (Interim Town Clerk), Zoe Moxham, (Assistant Town Clerk)

In attendance: Press (1), Members of the public (7) Online (2)

[Link to Agenda here](#)

Minutes

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, no matters were raised.

The meeting commenced at **7.01 pm**

FC64 Apologies

FC64a Officer report 0322FC1 was received and it was **RESOLVED** to receive and accept the apologies from Councillors Chase, Lewer, Welch, and Councillor Hall arriving late due to work commitments.

Proposed by Cllr Cook		
Seconded by Cllr Proctor		
In Favour	6	Cook, Hollingshead, Loader, Brown, Proctor, Edwyn-Jones
Against	1	Tippins
Abstentions	1	Yeo
MOTION CARRIED		

FC65 Declarations of Interest

FC65a Officer report 0322FC2 was received and Councillor Yeo declared that he was recording the meeting and requested that individual votes be minuted, it was NOTED that councillors should declare any interests if they arise.

FC66 Minutes

FC66a Officer report 0322FC3 was received and it was **RESOLVED** to adopt the minutes from the Full Council meeting on [22nd February 2022](#)

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Cook		
In Favour	7	Cook, Hollingshead, Loader, Brown, Proctor, Tippins, Edwyn-Jones
Against	0	
Abstentions	1	Yeo
MOTION CARRIED		

ACTION: ASSISTANT TOWN CLERK

FC67 Confidential – Freedom of the Town

FC67a Officer report 0322FC4 was received and it was **RESOLVED** that under legislation (Public Bodies (Admission to Meetings Act, 1960 s1), the public and press should be excluded from the remaining agenda items by reason of the likely disclosure of exempt information relating to any individual.

Proposed by Cllr Yeo		
Seconded by Cllr Edwyn-Jones		
In Favour	8	Cook, Hollingshead, Loader, Brown, Proctor, Tippins, Yeo, Edwyn-Jones
Against	0	
Abstentions	0	
MOTION CARRIED		

FC67b The Freedom of the Town nominations were considered, and it was **RESOLVED** to agree the honour for individuals as outlined in the confidential report. An update will be reported to full council and arrangements will be put in hand for the ceremony once the honour has been accepted.

ACTION: INTERIM TOWN CLERK

FC68 Report for Information to Full Council

FC68a Officer report 0322FC5 was received and **NOTED**.

FC68b Councillor Hollingshead reported that he had attended a service at St James' Church which was well attended.

FC68c Dorset Councillor Derek Beer had sent in a report ([view here](#)) and the paragraph relating to Barton Hill car park was read out.

FC68d Dorset Councillor Tim Cook reported that he had received an update regarding the tree planting on Christy's Lane. Dorset Council has confirmed that hedge planting should be taking place in the planting season later in the year, and the tree planting to be done as soon as possible once the Lidl funding is in place.

FC69 Officer Progress Report on Full Council Business

FC69a Officer report 0322FC6 was received.

- FC69b Oasis Swimming Pool cover - It was **RESOLVED** to seek a comparable quote from Company A and research full specifications for the pool cover options. To be reviewed and resolved at the next Full Council meeting.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Yeo		
In Favour	4	Edwyn-Jones, Yeo, Brown, Hollingshead
Against	4	Tippins, Proctor, Loader, Cook
Abstentions	0	
MOTION CARRIED – Casting vote by Chair in Favour		

ACTION: INTERIM TOWN CLERK

- FC69c Oasis Swimming Pool, wet pour – It was **RESOLVED** to delegate the purchase of wet pour repairs to the interim Town Clerk.

Proposed by Cllr Proctor		
Seconded by Cllr Edwyn-Jones		
In Favour	8	Cook, Hollingshead, Loader, Brown, Proctor, Tippins, Yeo, Edwyn-Jones
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: INTERIM TOWN CLERK

- FC69d Annual Town Meeting date revision – It was **RESOLVED** to amend the date for the Annual Town Meeting from the 29th of March 2022 to May 31st 2022

Proposed by Cllr Brown		
Seconded by Cllr Loader		
In Favour	8	Cook, Hollingshead, Loader, Brown, Proctor, Tippins, Yeo, Edwyn-Jones
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: INTERIM TOWN CLERK

FC70 Committee Report to Full Council

- FC70a Officer report 0322FC7 was received and noted.

FC71 Financial Risk Assessment

- FC71a Officer report 0322FC8 was received.

- FC71b It was **PROPOSED** to **RESOLVE** to agree the 2021/2022 Financial Risk Assessment as presented in the report.

Proposed by Cllr Brown		
Seconded by Cllr Cook		

Councillor Hall arrived at this point – 8.27 pm.

- FC71c An **AMENDMENT** was **PROPOSED** to incorporate the following changes;

Section	Current Risk Level	Proposed Risk Level
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Salary – Wrong Salary	2 + 1	2 + 2
Grants – Agreement of Council to Pay	1 + 1	2 + 2
Reserves General	1 + 1	3 + 2
Assets – Loss/damage	2 + 1	2 + 2
Proposed New Sections to Add		
Value for Money Accounting		2 + 3
Training		2 + 3

THIS MOTION FELL.

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	2	Tippins, Yeo
Against	6	Cook, Hollingshead, Hall, Loader, Brown, Proctor
Abstentions	1	Edwyn-Jones
MOTION FELL		

FC71d The substantive motion was (as at FC71b) was **RESOLVED**.

Proposed by Cllr Brown		
Seconded by Cllr Cook		
In Favour	5	Brown, Cook, Loader, Hollingshead, Proctor
Against	2	Tippins, Yeo
Abstentions	2	Edwyn-Jones, Hall
MOTION CARRIED		

ACTION: INTERIM TOWN CLERK

FC72 St James Park

FC72a Officer report 0322FC9 was received and the following was **RESOLVED**;

FC72b To approve the costs for the detailed design stage, tender development and appointment process and contract administration role.

Proposed by Cllr Cook		
Seconded by Cllr Edwyn-Jones		
In Favour	6	Cook, Hollingshead, Hall, Edwyn-Jones, Loader, Brown
Against	2	Tippins, Yeo
Abstentions	1	Hall
MOTION CARRIED		

FC72c To appoint a panel consisting of Councillors Proctor, Hall, Edwyn-Jones and Tippins to review the tender documents in collaboration with the Landscape Architect.

Proposed by Cllr Cook		
Seconded by Cllr Hollingshead		
In Favour	7	Cook, Hollingshead, Tippins, Hall, Edwyn-Jones, Yeo, Loader
Against	2	Proctor, Brown
Abstentions	0	
MOTION CARRIED		

ACTION: INTERIM TOWN CLERK

There being no further business, the meeting was closed at 8.56 pm

These minutes were adopted on 26 April 2022 under minute reference _____ as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signed

Date