



Shaftesbury Town Council

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Human Resources Committee

Minutes of the Human Resources Committee (HR) held at 2pm on Monday, 28 March 2022 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned and Present: HR Councillors; Chase (Chair), Cook (Vice-Chair), Hollingshead, Loader, Welch

Absent: Cllr's Welch and Chase

Officers Present: Brie Logan (Interim Town Clerk)

In attendance: Press (0), Members of the public (0).

[Link to agenda](#)

Minutes

Public Participation

There were no members of the public present.

The meeting commenced at **2.00pm**

H17 Apologies

H17a Councillor's Chase and Welch – personal reasons

ACTION: NONE REQUIRED

H18 Declarations of Interest

H18a Officer report 0322HR2 was received and all members were invited to declare any interests throughout the meeting if the need arose. There were none

ACTION: NONE REQUIRED

H19 Minutes

H19a Officer report 0322HR3 was received and it was **RESOLVED** to adopt the minutes of 12th January 2022 for signature by the chairman.

ACTION: COUNCILLOR HOLLINGSHEAD

H20 Officer Report to the Committee

H20a Officer report 0422HR4 was received and **NOTED** (*Financial provision - 0*)

ACTION: NONE REQUIRED

H21 Staffing Matters

- H21a It was RESOLVED that, in accordance with Section 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded during the discussion of staffing matters on the grounds that they involve the likely disclosure of confidential information (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972) and public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- H21b Confidential Officer report 0322HR5 was received and it was **RESOLVED** to appoint the Society of Local Council Clerks (SLCC) to manage the Town Clerk recruitment process as outlined in the confidential report.

ACTION: INTERIM TOWN CLERK

There being no further business, the meeting was closed at 2:45 PM

These minutes were adopted on [REDACTED] under minute reference [REDACTED] as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signed

Date