



SHAFTESBURY TOWN COUNCIL

Shaftesbury Swimming Advisory Committee

Minutes of the Shaftesbury Swimming Advisory Committee held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday, 12 April 2022 commencing at 7pm.

Members Present

Stuart Edwards

Nigel Heritage

David Mitcham

Daniel (Youth Council)

Julie Jobling

Tilly (Youth Council)

Officers Present:

Brie Logan - Interim Town Clerk

Ryan Baker - Pool Manager

In Attendance:

No members of the public or press were present at the meeting

Meeting overview – BL presented an overview of how the meeting would run and provided insight into the workings of the Advisory committee; recommendations from the committee to be presented to the council for consideration and the committee has no decision-making authority.

MINUTES**SS01 Apologies**

Apologies received from Cllr Proctor, Janice Jackson and Laura Langley due to personal commitments

SS02 Declarations of Interest and Dispensations

All members were invited to declare any interests throughout the meeting if the need arose. There were none.

SS03 Minutes

As this was the inaugural meeting there were no minutes to sign

SS04 Shaftesbury Swimming Advisory Committee – Election of Chair

Stuart Edwards was voted in as the Chair of the Shaftesbury Swimming Advisory Committee

It was AGREED that at the next formal meeting the Advisory Committee would vote in the Deputy Chair

SS05 Shaftesbury Swimming Advisory Committee – Terms of Reference

Each member was asked to sign the Terms of Reference document. Signed copies will be held as records in the council office.

It was AGREED that the Shaftesbury Swimming Advisory Committee Members representing the Youth Council would be agreed at the next Youth Council meeting scheduled for 26th April.

SS06 Shaftesbury Swimming Advisory Committee – 2022 Season

BL provided an update on the Pool cover and floor repair works as resolved by the council on 5th April.

It was AGREED that Ryan would contact Forge Leisure re the lead time for the pool cover as the invoice stated 4 weeks and confirmation is needed.

It was AGREED that Ryan would revise the timetable to:

SS06.1

- (1) introduce 3 x LANE SWIM sessions from 06:30 to 09:30 (creating an additional 12 spaces per day)
- (2) Introduce 2 x toddler sessions on Wednesday and Friday mornings during term time
- (3) Introduce additional LANE SWIMS during term time – note; before committing to this an understanding of the school lessons needs to be confirmed
- (4) Look at extending the closing date until the end of September – this is (a) on the proviso of securing lifeguards/ cover which needs to be based on the HSE179 guidance with supporting risk assessments and (b) operating Adult only session from 06:30 to 09:30 x 3 days

SS06.2

It was AGREED that signage, leaflets, social media and website need to be joined up. Currently the messaging is very muddled.

It was AGREED that 2 x media students from Shaftesbury School would support the development of the branding including the logo and artwork. A meeting to be arranged for 19th April with 2 x Friends of Shaftesbury Swimming, Stuart as Chair of the Advisory Committee, Office representative from STC and the 'Visitor Experience' Digital Marketing representative. Time TBC.

There being no further business, the meeting was closed at 8:50pm

These minutes were adopted on _____ under minute reference _____ as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signed _____

Date _____

DRAFT