



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Mampitts Advisory Committee, MAC Cllr Piers Brown, Rebekah Paine, Zoe Webster, Laura Langley, Jonny Monteith and Craig Webster. All other recipients for information only.

You are summoned to a meeting of the Mampitts Advisory Committee for the transaction of the business shown on the agenda below.

To be held at 7pm on Monday 09 May 2022 in the Council Chamber, Shaftesbury Town Hall

Members are reminded of their duty under the Code of Conduct

Brie Logan Deputy Town Clerk
3rd May 2022

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Please note: this committee meeting is in person – no on-line facility is available

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions. The period of time designated for public participation shall not exceed twenty minutes. A member of the public shall not speak for more than three minutes.

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

(Committee on Standards in Public Life, 1995)

Agenda

- 1 APOLOGIES3**
To receive and consider for acceptance, apologies for absence
(Local Government Act, 1972 s.85)
- 2 DECLARATIONS OF INTEREST3**
To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk.
(Shaftesbury Town Council Code of Conduct, 2019)
- 3 MINUTES3**
Mampitts Advisory Committee to confirm as a correct record, the minutes of the previous meeting of the Mampitts Advisory Committee
- 4 OFFICER REPORT4**
To receive reports pertaining to the Mampitts Advisory Committee
(Local Government Act, 1972 Sch 12)
- 5 MAMPITTS ADVISORY COMMITTEE – S106 APPLICATION5**
To develop the content of the S106 application in advance of presenting the recommendation to the General Management Committee and submission to Dorset Council
Localism Act 2011, ss.1-8

1 Apologies

Report 0522MAC01

To receive and consider for acceptance, apologies for absence

(Local Government Act, 1972 s.85)

1.1 Background

- 1.1.1 The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.
- 1.1.2 Apologies received from Craig Webster

2 Declarations of Interest

Report 0522MAC 02

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk.

(Shaftesbury Town Council Code of Conduct, 2019)

2.1 Background

- 2.1.1 Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2019. The Clerk will report any dispensation requests received.
- 2.1.2 Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct. (Shaftesbury Town Council Code of Conduct, 2019)

3 Minutes

Report 0522MAC03

Mampitts Advisory Committee to confirm as a correct record, the minutes of the previous meeting of the Mampitts Advisory Committee

(Local Government Act, 1972 Sch 12) (Shaftesbury Town Council Scheme of Delegation, 2021)

3.1 Background

- 3.1.1 When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.
- 3.1.2 If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154).

Minutes to be adopted - [7th March 2022](#)

4 Officer Report

Report 0522MAC 04

To receive reports pertaining to the Mampitts Advisory Committee

(Local Government Act, 1972 Sch 12)

4.1 Background:

- 4.1.1 Reports provided within this item are to be received, they provide updates on decisions already taken by the Committee and actions taken under the Scheme of Delegation (where not previously reported).

4.2 Updates and Actions from 07/03/2022

A high-level concept plan has been developed based on the top options for each category from the consultation. The concept plan was presented to Dorset Council

- 4.2.1 Updates and Actions from previous meetings
- 4.2.2 Dorset Council met with the Mampitts CLT and the representatives from the Mampitts Advisory Committee on 29th March. The meeting notes can be accessed via this link
- 4.2.3 A follow up meeting was organised by Dorset Council on 25th April at Stourpaine Village Hall. Representatives from the Mampitts Community Land Trust/ Community Interest Company and Mampitts Advisory Committee were present. The Dorset Council meeting agenda for 25th April [can be viewed here.](#)
- 4.2.4 A deadline of the 1st of June for the submission of project proposals has been set by Dorset Council. The application will be the basis for Dorset Council's assessment of the project proposal. The [s106 protocol](#) will be a further consideration for Dorset Council. (See report 5)
- 4.2.5 The committee acknowledges the resignation of Councill Welch as the Vice-Chair of the MAC. As per the Terms of Reference the minimum membership is 5 members.

4.3 Recommendation

- 4.3.1 That the reports are received and noted and any actions arising identified for future meetings of the Council or its Committees

4.4 Reason for Recommendation

- 4.4.1 To keep members updated on committee actions and information.

(End)

5 Mampitts Advisory Committee – S106 application

Report 0522MAC05

To develop the content of the S106 application in advance of presenting the recommendation to the General Management Committee and submission to Dorset Council

Localism Act 2011, ss. 1-8

5.1 Background

- 5.1.1 Following the consultation, the MAC has worked up options for each category and each option has been costed at a high-level as per the GEM resolution.
- 5.1.2 Following the Dorset Council meeting on 25th April the next step is to submit the S106 application (as explained in 4.2.4). The submission will need to address the requirements of the Dorset Council protocol noting that the protocol is a separate consideration to determine the appropriateness of the third party, not the project itself.
- 5.1.3 The committee is asked to review the [S106 Project Application Form template](#). The committee will be asked to complete the application. The completed document will be presented to the General Management Committee for consideration and resolution in May 2022. A full update will be provided to Full Council post the GEM meeting. As part of the application process the committee will need to review the [S106 Sustainability Checklist](#) *to ensure the ‘development meets the needs of the present without compromising the ability of future generations to meet their own needs’*

5.2 Scheme of Delegation

- 5.2.1 Excerpt from Scheme of Delegation Section 12:
 - 12.1 An Advisory Committee or Working Group may be formed by resolution of Full Council or a committee at any time.
 - 12.2. The work of such a committee or working group will be decided upon at the time it is formed by means of a minute detailing the terms of reference which will consider the purpose of the committee or group, its membership, and frequency of meetings, accountability and reporting and areas of interest.
 - 12.3. Advisory committees and working groups will report back with recommendations to Full Council, or the committee that formed it from time to time and as appropriate

5.3 Legal Authority and Implication

- 5.3.1 Refer to Localism Act 2011 ss1 - 8

5.4 Financial Implication

- 5.4.1 None arising from this report

5.5 Recommendation

- 5.5.1 The committee agrees to develop the content of the application form and presents the document to the GEM committee for consideration in advance of submission to Dorset Council by 1st June 2022.

5.6 Reason for Recommendation

- 5.6.1 Dorset Council has requested that the application form is submitted by 1st June 2022.

(End)