



To: Members of Shaftesbury Town Council's General Management Committee (GEM).  
GEM Councillors; Brown (Chair), Cook (Vice-Chair), Chase, Edwyn-Jones, Hall, Lewer,  
Proctor. All other recipients for information only. Members are reminded of their duty under  
the Code of Conduct.

You are summoned to a meeting of the General Management Committee for the transaction of  
the business shown on the agenda below. To be held at 7 pm on Tuesday, 17 May 2022 **in the  
Council Chamber, Shaftesbury Town Hall.**

Brie Logan, Interim Town Clerk 11 May 2022

## Public Participation

The Chairman will invite members of the public to present their questions, statements or  
petitions. The period of time designated for public participation shall not exceed twenty minutes.  
A member of the public shall not speak for more than three minutes. The meeting will also be  
hosted online. **Public, press and non-committee members, join on your computer or  
mobile app. [Click here to join the meeting](#)**

## The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

*(Committee on Standards in Public Life, 1995)*

[Scheme of Delegation](#) and [Standing Orders](#) are available to view here.

## Agenda

- 1 APOLOGIES.....2**  
To receive and consider for acceptance, apologies for absence  
*(Local Government Act, 1972 s.85)*
- 2 DECLARATIONS OF INTEREST .....2**  
To declare any interests relating to the business of the meeting and receive any  
dispensation requests from the Clerk.  
*(Shaftesbury Town Council Code of Conduct, 2019)*
- 3 MINUTES .....2**  
To receive the minutes of the previous meeting of the General Management Committee.  
*(Local Government Act, 1972 Sch 12) (Shaftesbury Town Council Scheme of Delegation, 2021)*
- 4 MAMPITTS ADVISORY COMMITTEE – S106 .....3**  
To receive the recommendation from the Mampitts Advisory Committee relating to S1056  
submission to Dorset Council  
*(Local Government Act, 1972 s.151)*

## **1      Apologies**

Report 0522GEM1

To receive and consider for acceptance, apologies for absence

*(Local Government Act, 1972 s.85)*

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### **1.1      Background**

1.1.1      The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

1.1.2      Councillor Chase

## **2      Declarations of Interest**

Report 0522GEM2

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk.

*(Shaftesbury Town Council Code of Conduct, 2019)*

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### **2.1      Background**

2.1.1      Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2019. The Clerk will report any dispensation requests received.

2.1.2      Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct.

## **3      Minutes**

Report 0522GEM3

To receive the minutes of the previous meeting of the General Management Committee.

*(Local Government Act, 1972 Sch 12) (Shaftesbury Town Council Scheme of Delegation, 2021)*

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### **3.1      Background**

3.1.1      When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.

3.1.2      If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154).

3.1.3      Minutes to be adopted: [15<sup>th</sup> March 2022](#)

(End)

## 4 **Mampitts Advisory Committee – S106**

Report 0522GEM4

To receive the recommendation from the Mampitts Advisory Committee relating to S1056 submission to Dorset Council

*(Local Government Act, 1972 s.151)*

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### 4.1 **Summary**

- 4.1.1 A high-level concept plan for Mampitts Green was developed based on the top options for each category from the consultation. The V1 high-level concept plan was presented to Dorset Council in March 2022.
- 4.1.2 Dorset Council met with the Mampitts Community Land Trust and the representatives from the Mampitts Advisory Committee on 29th March. The meeting notes can be [accessed via this link](#).
- 4.1.3 A follow up meeting was organised by Dorset Council on 25th April at Stourpaine Village Hall. Representatives from the Mampitts Community Land Trust/ Community Interest Company and Mampitts Advisory Committee were present. The Dorset Council meeting agenda for 25<sup>th</sup> April [can be viewed here](#). At this meeting an updated concept plan was presented including an explanation of the changes.
- 4.1.4 Following this meeting, an email from Dorset Council summarising the next steps was circulated as follows: *Thank you for your time yesterday, in particular Barry for giving us insight into the delivery of the Stourpaine Hall. I felt that it was a helpful example to see in person and the feedback on what could have been done differently was particularly useful.*

*It was good to see both proposals sharing similar components which I feel is a product of the group's collaboration. I just wanted to clarify the next steps for all.*

*We agreed a deadline of the 1st of June for the submission of project proposals. The attached application form will need to be completed/updated as necessary for both proposals. This application will be the basis for DC's assessment of the project proposal.*

*The s106 protocol which I have linked for ease will be a further consideration for DC. You'll need to ensure your submission addresses the requirements of the protocol, but the protocol is a separate consideration to determine the appropriateness of the third party, not the project itself.*

*We understand the time pressures on making a decision given the issues around project costs and will review the proposals at the earliest opportunity following submission*

- 4.1.5 As per the summary above, a deadline of the 1<sup>st</sup> of June for the submission of project proposals has been set by Dorset Council. The application will be the basis for Dorset Council's assessment of the project proposal. The [s106 protocol](#) will be a further consideration for Dorset Council.
- 4.1.6 The Mampitts Advisory Committee met on 9<sup>th</sup> May and the S106 application form and sustainability checklist was reviewed, and the members provided additional content. The final draft S106 application [can be viewed here](#)
- 4.1.7 The consultation statement (December 2021) to accompany the S106 application [can be viewed here](#)

## **4.2 Scheme of Delegation**

- 4.2.1 *Excerpt from Scheme of Delegation Section 12: An Advisory Committee or Working Group may be formed by resolution of Full Council or a committee at any time. The work of such a committee or working group will be decided upon at the time it is formed by means of a minute detailing the terms of reference which will consider the purpose of the committee or group, its membership, and frequency of meetings, accountability and reporting and areas of interest.*
- 4.2.2 *Advisory committees and working groups will report back with recommendations to Full Council, or the committee that formed it from time to time and as appropriate*

## **4.3 Legal Authority and Implication**

- 4.3.1 All recommendations from Mampitts Advisory Committee to be presented to the General Management Committee for consideration
- 4.3.2 Refer to Localism Act 2011 ss1 - 8

## **4.4 Recommendation**

- 4.4.1 That the General Management Committee resolves to approve the content of the S106 application relating to the Mampitts Green project and the application is submitted to Dorset Council in advance of the 1<sup>st</sup> June 2022 deadline.

## **4.5 Reason for Recommendation**

- 4.5.1 In line with the Scheme of Delegation the General Management Committee supports the recommendation as presented by the Mampitts Advisory Committee.

(End)