



# Shaftesbury Town Council

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## Planning & Highways Committee

Minutes of the Planning & Highways Committee (P&H) held at 7 pm on Tuesday, 07 June 2022 in the Council Chamber, Shaftesbury Town Hall.

**Members Summoned and Present:** P&H Councillors: Edwyn-Jones (Chair), Lewer (Vice-Chair), Hall, Langley, Proctor, Yeo

**Absent:** Councillor Tippins

**Officers Present:** Brie Logan (Town Clerk), Jamie Francis (Projects Officer)


**In attendance:** Press (0), Members of the public (3) Online (1).

[Link to Agenda here](#)

### Minutes

#### Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

 **St James's Traffic** – Damaged convex traffic mirror still not repaired, previously reported to Dorset Highways, cars parking on pavements – children have to walk in the road, suggestion to reduce speed limit to mph, yellow lines need repainting.

The meeting commenced at **7:22 PM**

#### PH1 Apologies

Officer report 0622PH1 was received and it was **RESOLVED** to accept apologies from Councillor Tippins due to personal reasons.

Proposed by Cllr Lewer		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Lewer, Hall, Yeo, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

#### PH2 Declarations of Interest

Officer report 0622PH2 was received and no declarations were made.

**PH3 Minutes**

Officer report 0622PH3 was received and it was **RESOLVED** to approve the minutes of the meeting held on 3<sup>rd</sup> May 2022 and they were duly signed.

Proposed by Cllr Lewer		
Seconded by Cllr Edwyn-Jones		
In Favour	3	Cllrs Lewer, Edwyn-Jones, Proctor
Against	0	
Abstentions	2	Cllrs Hall, Yeo
<b>MOTION CARRIED</b>		

**PH4 Officer Progress Reports on Planning and Highways Business**

Councillor Langley arrived at 19:24

PH4.1 Officer report 0622PH4 (**progress report**) was **RECEIVED** and **NOTED**

Land at Lower Blandford Road - [Review-of-Ecological-Impact-Assessment](#) Darwin Ecology – was **NOTED** and it was **AGREED** to submit the report to Dorset Council

PH4.2 Officer report 0622PH4 (**delegated decision report**) was **RECEIVED** and **NOTED** as not applicable

PH4.3 Officer report 0622PH4 (**other matters to resolve – Enmore Court**) was received and it was **RESOLVED** to write to Jackson drilling to inform them of the unusual geology of this area which has caused consternation in the past. *Delegate to the Town Clerk all details in discharging this decision in collaboration with Cllr Proctor.*

Officer report 0622PH4 (**other matters to resolve**) – **Enmore Court** was received and it was **RESOLVED** that the Chair of the committee writes to Motcombe Parish Council in relation to the triangle of land by Woollens Lane

Action: Cllr Edwyn-Jones

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Lewer		
In Favour	5	Cllrs Edwyn-Jones, Lewer, Hall, Langley, Proctor
Against	0	
Abstentions	1	Cllrs Yeo
<b>MOTION CARRIED</b>		

PH4.4 Officer report 0622PH4 (**information to be noted**) was **RECEIVED** and **NOTED**

**PH5 Planning Applications - to consider responses to planning applications**

**[P/FUL/2022/02593](#)**

**Proposal:** Replacement of ATM and installation of CCTV

**Location:** 2 HSBC, The Commons, SP7 8JX

**Committee/Delegated:** Delegated

**Consultation Ends:** 08.06.2022

**Support**

Proposed by Cllr Lewer		
Seconded by Cllr Yeo		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/ADV2022/02594**

**Proposal:** Replacement of ATM signage  
**Location:** 2 HSBC, The Commons, SP7 8JX  
**Committee/Delegated:** Delegated  
**Consultation Ends:** 08.06.2022  
**Support**

Proposed by Cllr Lewer		
Seconded by Cllr Yeo		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/HOU/2022/02829**

**Proposal:** Alterations to Garden Room to form balcony  
**Location:** 7 New Road, Shaftesbury SP7 8JX  
**Committee/Delegated:** Delegated  
**Consultation Ends:** 09.06.2022  
**No objection**

Proposed by Cllr Proctor		
Seconded by Cllr Hall		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/LBC/2022/02591**

**Proposal:** External and Internal alterations  
**Location:** 2 HSBC, The Commons, SP7 8JX  
**Committee/Delegated:** Delegated  
**Consultation Ends:** 08.06.2022  
**Support**

Proposed by Cllr Lewer		
Seconded by Cllr Yeo		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/ADV/2022/02672**

**Proposal:** Display of 1no. non-illuminated welcome sign, 1no. non-illuminated health and safety sign, 3no. illuminated message board signs, 7no. non-illuminated message board signs, 6no. non-illuminated flag advertisements and 1no. illuminated fascia sign

**Location:** Land at E 387256 N 123908 Wincombe Lane

**Committee/Delegated:** Delegated

**Consultation Ends:** 08.06.2022

**No objection**

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Proctor		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/LBC/2022/03044**

**Proposal:** Maintenance of the main roof to the building including slate repairs to the mansard and rear pitch, renewal of the flat roof covering to the central crown, refurbishment of the parapet gutter, rainwater goods and roof joinery.

**Location:** Nat West, The Commons Shaftesbury Dorset SP7 8JY

**Committee/Delegated:** Delegated

**Consultation Ends:** 08.06.2022

**Support** however it needs to be noted that this building is NOT listed

Proposed by Cllr Proctor		
Seconded by Cllr Hall		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/FUL/2022/02105/ 02106**

**Proposal:** Conversion of existing to create 2no. residential units (flats 02 & 03) including internal alterations & rear extension.

**Location:** 32A Salisbury Street SP7 8EJ

**Committee/Delegated:** Delegated

**Consultation Ends:** 08.06.2022

**No objection**

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Proctor		
In Favour	5	Cllrs Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	1	Lewer
Abstentions	0	
<b>MOTION CARRIED</b>		

**P/FUL/2022/03119**

**Proposal:** Erect a dwelling with new pedestrian and vehicular access. Create 3 No. parking spaces to provide 4 in total.

**Location:** 25 Land at Coppice Street SP7 8PD

**Committee/Delegated:** Delegated

**Consultation Ends:** 08.06.2022

**No objection**

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Lewer		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**[P/HOU/2022/03223](#)**

**Proposal:** Erection of a First Floor Side Extension

**Location:** 82 Linden Park SP7 8RN

**Committee/Delegated:** Delegated

**Consultation Ends:** 14.06.2022

**No objection**

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Hall		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**[P/HOU/2022/03246/ 03247](#)**

**Proposal:** Replace existing windows and doors, reinstatement and enlargement of first floor dormer on rear elevation & new rooflight on rear elevation

**Location:** 16 Gold Hill SP7 8HB

**Committee/Delegated:** Delegated

**Consultation Ends:** 14.06.2022

**Support**

Proposed by Cllr Hall		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	1	Lewer
Abstentions	0	
<b>MOTION CARRIED</b>		

**[P/LBC/2022/02813](#)**

**Proposal:** Replacement of 5no. first floor windows, repairs to 1no. moulded window surround & repairs to 5no. second floor windows on front elevation. Carry out repairs to 4no. first & second floor windows on rear elevation. Redecoration of external finishes.

**Location:** Minster House, The Commons SP7 8JU

**Committee/Delegated:** Delegated

**Consultation Ends:** 20.06.2022

**Support** however it needs to be noted that this building is NOT listed

Proposed by Cllr Hall		
Seconded by Cllr Yeo		
In Favour	6	Cllrs Lewer, Hall, Yeo, Langley, Proctor, Edwyn-Jones
Against	0	
Abstentions	0	
<b>MOTION CARRIED</b>		

**PH6 Planning Appeal – Bimport House**

Officer report Officer report 0622PH6 was received and it was **RESOLVED** to inform Dorset Council that Shaftesbury Town Council fully endorses the Dorset Council reasoning and refusal of this application and objects to the appeal. Further consideration needs to be given to the Shaftesbury Neighbourhood Plan policies SFDH1,7 and 9 and the NPPF chapter 16 paras 195/ 199 and 201.

Action: Cllr Edwyn-Jones

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Lewer		
In Favour	5	Cllrs Lewer, Hall, Langley, Proctor, Edwyn-Jones
Against	1	Cllr Yeo
Abstentions	0	
<b>MOTION CARRIED</b>		

**PH7 In Person or Online Planning and Highways Committee meetings**

Officer report Officer report 0622PH7 was received and it was agreed the P&H committee meets in person on the first Tuesday of each month (note; the frequency and calendar of meetings was resolved by Full Council on 24<sup>th</sup> May) therefore no change to the current set up.

Any planning application(s) that requires comments outside of the consultation timescale *may* need to be discussed online by the committee. It was **AGREED** to review this on a regular basis and any recommendations for change will need to be presented to the committee for consideration and in line with the Scheme of Delegation.

There being no further business, the meeting was closed at 8:49 PM

These minutes were adopted on **05 July 2022** under minute reference **PH10** as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Date