



Full Council Meeting

Minutes of the Full Council Meeting (FC) held at 7 pm on Tuesday, 21 June 2022 in the Council Chamber, Shaftesbury Town Hall.

Members Summoned and Present: Councillors Brown (Chair), Edwyn-Jones (Vice-Chair), Cook, Langley, Lewer, Loader, Tippins and Yeo

Absent: Councillors: Chase, Hall, Hollingshead and Proctor,

Officers Present:






In attendance: Press (1), Members of the public (10) and online (2)

[Link to agenda](#)

Minutes

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

-  **St James Park** – A coordinated Masterplan is needed to include Park Walk (statement read out)
-  **St James Park** - Concerns re the steep path and boulders by the kickabout area
-  **St James Park** - Masterplan needed – plan is back to front
-  **St James Park** - Too fast too soon
-  **St James Park** - Members of Open Spaces Group need to be on the panel

The meeting commenced at 7:15 PM

FC21 Apologies

Officer report 0622FC1 was received and it was **RESOLVED** accept apologies from Cllr Chase, Hollingshead and Proctor

Proposed by Cllr Lewer		
Seconded by Cllr Loader		
In Favour	7	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader, and Tippins
Against	1	Cllr Yeo
Abstentions	0	
MOTION CARRIED		

FC22 Declarations of Interest

Officer report 0622 FC2 was received and Councillor Yeo declared that he was recording the meeting and requested that individual votes be minuted, it was NOTED that councillors should declare any interests if they arise.

FC23 Minutes

Officer report 0622FC3 was received and it was **RESOLVED** to adopt the minutes from the Full Council meeting on [24th May 2022](#)

Proposed by Cllr Cook		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader, and Tippins
Against	0	
Abstentions	1	Cllr Yeo
MOTION CARRIED		

FC24 Report for Information to Full Council

Officer report 0622FC4 was received and the contents were NOTED

FC25 Officer progress reports on Full Council Business

Officer report 0622FC5 was received and it was **RESOLVED** to amend the job title to Environment and Open Spaces Manager

Proposed by Cllr Cook		
Seconded by Cllr Edwyn-Jones		
In Favour	7	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader, and Tippins
Against	0	
Abstentions	1	Cllr Yeo
MOTION CARRIED		

FC25a It was **RESOLVED** to present the options to recruit a part-time accountant/ Responsible Finance Officer at the July meeting

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	6	Cllrs Brown, Edwyn-Jones, Langley, Loader, Tippins and Yeo
Against	1	Cllr Lewer
Abstentions	1	Cllr Cook
MOTION CARRIED		

ACTION: TOWN CLERK

FC26 Receive and note minutes of and/or to determine recommendations by Committees

Officer report 0622FC6 was received and the contents were NOTED

FC27 Shaftesbury Town Insurance

Officer report 0622FC7 was received and it was PROPOSED to approve the costs and content of the insurance cover for 2022/ 2023 period and acknowledge the Inflatable is withdrawn from service and that the Mace Insurance and Cyber Insurance will be presented for consideration in July 2022.

Funds of £12,000 to be transferred from General Reserves into line 4330 and this transaction to be shown as an overspend.

FC27a An **AMENDMENT** was **PROPOSED** and **SECONDED** that the Council discusses the liability insurance based on the H&S risk assessment performed by competent person of the Lido - delegated to Town Clerk to consult with Rivers Meet, insurance brokers including Chase Insurance Ltd and provide an update at July Full Council

FC27b It was **RESOLVED** to approve the costs and content of the insurance cover for 2022/2023 period and acknowledges the Inflatable is withdrawn from service and that the Mace Insurance and Cyber Insurance will be presented for consideration in July 2022. Funds of £12,000 to be transferred from General Reserves into line 4330 and this transaction to be shown as an overspend. Discuss the liability insurance based on the H&S risk assessment performed by competent person of the Lido - delegated to Town Clerk to consult with Rivers Meet, insurance brokers including Chase Insurance Ltd > July

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	7	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader and Tippins
Against	0	
Abstentions	1	Yeo
MOTION CARRIED		

ACTION: TOWN CLERK

FC28 Picnic Benches at Castle Hill

Officer report 0622FC8 was received and it was **RESOLVED** on design no 8, the location and 5 picnic benches (total) for Castle Hill and delegates the purchase and installation to the Town Clerk in collaboration with the lead councillor for the St James Park project and one other. Funds to be drawn from line 4910 Street Furniture (balance £5,325). Limit of £1,000 per unit ceiling in consultation with the Rotary and Historic England delegated to TC to manage the order and installation.

Proposed by Cllr Yeo		
Seconded by Cllr Edwyn-Jones		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

FC29 Local Council Award Scheme

Officer report 0622FC9 was received and it was **RESOLVED** to review progress on the Gold Standard accreditation in March 2023 ahead of submitting a proposal in May 2023 to achieve re-accreditation.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Cook		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

ACTION: TOWN CLERK

FC30 Payments & Finance Reports

Officer report 0622FC10 was received and it was **RESOLVED** to approve the payments as listed in the report including [additional payments](#) provided by hard copy (invoices submitted after the agenda had been sent).

Proposed by Cllr Brown		
Seconded by Cllr Lewer		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Langley, Lewer, Loader, Tippins and Yeo
Against	0	Cllrs
Abstentions	0	Cllrs
MOTION CARRIED		

ACTION: TOWN CLERK

FC31 St James Park draft detailed design plans

FC31a Officer report 0622FC11 was received and it was **PROPOSED** to **APPROVE** the St James Park detailed plan and to progress with the management of the tender development and contractor appointment process.

FC31b An **AMENDMENT** was **PROPOSED** and **SECONDED** that the detailed plan is based on the Open Spaces Group/ Tree Group statement to develop a Masterplan for St James and this goes to tender including the Gold Hill wall. Open Spaces Group and Tree Group to nominate 2 members to be involved in the panel.

Proposed by Cllr Tippins		
Seconded by Cllr Lewer		
In Favour	4	Cllrs Loader, Lewer, Tippins and Yeo
Against	4	Cllrs Brown, Cook, Edwyn-Jones and Langley
Abstentions	0	
The Chair used his casting vote		
MOTION FELL		

FC31c It was **RESOLVED** to approve the St James Park detailed plan and to progress with the management of the tender development and contractor appointment process. To be delegated to the Town Clerk in consultation with the panel (Cllrs Proctor, Hall, Edwyn-Jones and Tippins) already appointed to manage this process.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Cook		
In Favour	4	Cllrs Brown, Cook, Edwyn Jones and Langley
Against	4	Cllrs Loader, Lewer, Tippins and Yeo
Abstentions	0	
The Chair used his casting vote		
MOTION CARRIED		

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 8:45 PM

These minutes were adopted on 19 July 2022 under minute reference FC34 as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signed

Dated