



Minutes of the Full Council Meeting on Tuesday 19th July 2022 at 7 pm
Held in the Council Chamber, Shaftesbury Town Hall

Members Summoned and Present: Councillors Brown (Chair), Edwyn-Jones (Vice Chair), Chase, Cook, Langley, Loader, Proctor, Tippins and Yeo

Absent: Councillors Hall, Hollingshead and Lewer

Officers Present: Brie Logan (Town Clerk), Sybille Maddock (Assistant Town Clerk), Jamie Francis (Project Officer)

In attendance: Press (1), Members of the public (7) and online (0)

[Link to agenda](#)

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- **Lion’s Mouth** – It was suggested for safety barriers to be installed for protection.
- **Town Hall** - Various fire safety points were raised.
- **Mampitt’s Square** – The resident feels it is a good idea for the Community Hub to be run by volunteers and the land being given to STC in perpetuity.

Post Meeting Note: At P&H 2nd August 2022 it was raised that instead of the land being given to STC in perpetuity the wording should read the land should be placed in public ownership in perpetuity.

- **Mayor Making** - Ceremony not taking place this year was raised as a disappointment.
- **Grant Application** – One of the applicants spoke about their charity and their funds.

The meeting commenced at 7.14 pm.

FC32 Apologies

Officer report 0719FC1 was received and it was **RESOLVED** to accept apologies from Cllr Hollingshead and Lewer.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Loader		
In Favour	9	Cllrs Brown, Chase, Cook, Edwyn-Jones, Langley, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

It was noted that Cllr Hall was absent without apologies.

FC33 Declarations of Interest

Officer report 0719FC2 was received. It was NOTED that councillors should declare any interests if they arise.

Cllr Brown declared an interest in the grant application from the Rotary and Friends of Westminster Hospital. He will leave the room during discussion and voting.

Cllrs Cook, Yeo and Loader declared an interest in the grant application from the Shaftesbury Town Twinning Association and they will not take part in the vote.

Cllrs Tippins and Yeo declared an interest in the grant application from Swans Trust.

Cllr Langley declared an interest in the grant application from Shaftesbury Primary PTA.

Cllrs Cook and Loader declared an interest in the grant application from Friends of Westminster Hospital

Cllr Yeo reported that he will record the meeting and requested that individual votes be minuted.

FC34 Minutes

Officer report 0719FC3 was received and it was **RESOLVED** to adopt the minutes from the Full Council meeting on [21st June 2022](#).

Proposed by Cllr Tippins		
Seconded by Cllr Cook		
In Favour	9	Cllrs Brown, Edwyn-Jones, Chase, Cook, Langley, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

FC35 Report for information to Full Council

Officer report 0719FC4 was received and the contents were NOTED.

FC35a Cllr Tippins reported that she received an email from DAPTC regarding awards the council can apply for. She will disseminate the information once she has read the email.

FC35b Cllr Brown spoke about the recent Civic Day he attended in Chickerell and the Rifles High Tea Community Engagement Event.

FC35c Cllr Cook, as Dorset Councillor, reported on the state of the new trees at the Lidl site. This is due to the current weather. He read out a statement from Dorset Council and confirmed that he also is in contact with the Tree Officer.

At P&H 2nd August 2022 it was raised by a resident that FC35c is not sufficient and should include that Cllr Cook spoke to DC Tree Officer who said this may be due to the current unprecedented hot weather and the heat reflecting of the surrounding tarmac, and that the trees could recover. The statement read out included that the Tree Officer claimed that Lidl was fulfilling its contractual obligation to water the Beech trees on a regular basis by a pipe fed directly from its store. Cllr Cook believes that Lidl is under an obligation to maintain and/ or replace them to a point where all four trees are successfully established.

FC36 Officer progress report on Full Council business

FC36a Officer report 0719FC5 was received and noted.

It was **RESOLVED** to acknowledge no findings on the 2020/2021 External Audit report and the two findings on the 2019/2020 report are noted. The invoice for £5,360.50 is paid from Audit Budget line 4325. (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Brown

Seconded by Cllr Chase		
In Favour	9	Cllrs Brown, Edwyn-Jones, Chase, Cook, Langley, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

Cllr Tippins expressed her disappointment that the inflatable has no insurance cover for the summer holiday.

Cllr Tippins spoke about the Football Club and a discussion was held amongst Councillors about the 3G pitch retention period.

FC36b It was **PROPOSED** to approve the additional £767.66 relating to the final payment for the 3G pitch (retention period) with £11,501 taken from budget line 4020 and the additional £767.66 from General Reserves which equates to the invoice total of £12,268.66.

FC36c An **AMENDMENT** was **PROPOSED** and **SECONDED** to request an updated set of accounts from the Football Club.

FC36d It was **RESOLVED** to approve the additional £767.66 relating to the final payment for the 3G pitch (retention period) with £11,501 taken from budget line 4020 and the additional £767.66 from General Reserves which equates to the invoice total of £12,268.66. Up to date accounts will be requested from the Football Club (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Chase		
Seconded by Cllr Cook		
In Favour	6	Cllrs Brown, Edwyn-Jones, Chase, Cook, Langley and Proctor
Against	3	Cllrs Loader, Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

Action: Town Clerk

FC36e It was **PROPOSED** and **SECONDED** to request a can-do attitude from the Town Clerk and her team. It was also requested that a risk assessment of activities in the Lido is carried out and suggested that the insurance for the Lido could be included in the Town Council's Public Liability Insurance rather than have a standalone insurance for the inflatable only.

FC36f An **AMENDMENT** was **PROPOSED** and **SECONDED** that the two Councillors proposing the motion to investigate the inflatable insurance conduct the research and report back to the council with the information to take this further.

FC36g It was **RESOLVED** that Cllrs Tippins will investigate further insurance options for the inflatable in the Lido and report back to the Council and Town Clerk.

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	9	Cllrs Brown, Edwyn-Jones, Chase, Cook, Langley, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

Post Meeting Note: At FC 16th August 2022, it was raised that the resolution for FC36g was to be actioned by Cllr Tippins only (draft minutes stated Cllrs Tippins and Yeo)

FC37 To receive and note minutes of and/or to determine recommendations by committees

Officer report 0719FC6 was received and the contents were NOTED.

Cllr Tippins noted that Cllr Langley should not be on the Shaftesbury Swimming Advisory Committee as she works at the pool. Cllr Chase commented that Cllr Langley working there is of great benefit.

FC38 To consider the concept options relating to Jubilee Steps

Cllr Lower submitted comments before the meeting, which the Town Clerk read out.

Officer report 0719FC7 was received and it was PROPOSED to proceed with Option C, which is a compromise between option A and B, whereby the handrail and set improvements are augmented by drainage retrofitted and repairs to the areas which are in worst conditions.

FC38a An **AMENDMENT** was PROPOSED and SECONDED that the Council engages with a Civil Engineer to look at the steps and receive recommendations via a structural survey.

FC38b It was **RESOLVED** to approve Option C, which is a compromise between Option A and B whereby the handrail and set improvements are augmented by drainage retrofitted and repairs to the areas which are in worst condition. The Town Council will engage a Civil Engineer to look at the steps and make recommendations via a structural survey (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Tippins		
Seconded by Cllr Chase		
In Favour	9	Cllrs Brown, Edwyn-Jones, Chase, Cook, Langley, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

Action: Town Clerk

FC39 Members' Motion - To consider a request to ask Dorset Council to pass ownership of the Lion's Mouth to the Town Council with repairs grant to support the restoration

Cllr Langley left the meeting at 8.28pm and returned at 8.31pm.

Officer report 0719FC8 was received and it was PROPOSED that the Council supports this project in principle and will approach Dorset Council for the transfer of the Lion's Mouth.

FC39a An **AMENDMENT** was PROPOSED and SECONDED that the Council obtains costings for the restorations and ongoing maintenance by a qualified contractor.

FC39b It was **RESOLVED** to approve that the Council supports this project in principle and will approach Dorset Council for the transfer of the Lion's Mouth, subject to obtaining costings for the restorations and ongoing maintenance by a qualified contractor.

Proposed by Cllr Proctor

Seconded by Cllr Chase		
In Favour	6	Cllrs Edwyn-Jones, Chase, Loader, Proctor, Tippins and Yeo
Against	1	Cllr Brown
Abstentions	2	Cllrs Langley and Cook
MOTION CARRIED		

Action: Town Clerk

FC40 Members' Motion – To consider keeping track of additional council related work/activity to offset the percentage of attendance at Council meetings

Officer report 0719FC9 was received and it was PROPOSED and SECONDED to approve the motions. As this proposal failed it was **NOT RESOLVED** that the Council will track the informal meetings, workshops and/ or events as a matter of interest noting that the control of attendance at formal meetings is bound by legislation.

Proposed by Cllr Proctor		
Seconded by Cllr Edwyn-Jones		
In Favour	3	Cllrs Edwyn-Jones, Langley and Proctor
Against	6	Cllrs Brown, Chase, Cook, Loader, Tippins and Yeo
Abstentions	0	
MOTION NOT CARRIED		

Action: Town Clerk

FC41 To approve payments and receive financial reports

Cllr Cook left the meeting at 8.47pm and returned at 8.49pm.

Officer report 0719FC10 was RECEIVED and NOTED.

FC42 To review the expenditure related to the purchase of picnic benches at Castle Hill

Officer report 0719FC11 was received and it was PROPOSED and SECONDED to purchase three Cheshunt benches at £7,470 + logo costs.

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	4	Cllrs Edwyn-Jones, Cook, Tippins and Yeo
Against	4	Cllrs Brown, Chase, Loader and Proctor
Abstentions	1	Cllr Langley
MOTION NOT CARRIED, with the Chairman using his casting vote to not purchase three Cheshunt benches.		

Action: Town Clerk

FC42a It was then PROPOSED and SECONDED and **RESOLVED** to delay the project and revisit the options for benches at a later stage.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Chase		
In Favour	7	Cllrs Edwyn-Jones, Brown, Chase, Cook, Langley, Proctor and Yeo
Against	1	Cllr Tippins

Abstentions	1	Cllr Loader
MOTION CARRIED		

Action: Town Clerk

Cllr Brown left the meeting at 9.04 pm and Vice-Chair Cllr Edwyn-Jones continued to chair the meeting. Cllr Brown returned to the meeting at 9.08 pm.

FC43 To consider awarding community grants and Service Level Agreements for 2022-2023

Officer report 0719FC12 was received. Grant applications were discussed on an individual basis, and it was **RESOLVED** to grant the following amounts (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

The Town Clerk advised Councillors to follow the Grant Awarding Policy for each application, however in some instances Councillors did not follow this advice.

It was PROPOSED, SECONDED and **RESOLVED** to extend the meeting until all grants had been discussed. The Confidential agenda item no 13 is moved to the September Full Council agenda.

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	5	Cllrs Edwyn-Jones, Chase, Procter, Tippins and Yeo
Against	4	Cllrs Brown, Cook, Langley and Loader
Abstentions	0	
MOTION CARRIED		

Cllrs Cook, Langley and Loader left the meeting at 9.13pm.

FC43a Blackmore Vale Tourism and Development Co Ltd. (requested £500)

Proposed by Cllr Chase		
Seconded by Cllr Tippins		
In Favour	5	Cllrs Edwyn-Jones, Chase, Procter, Tippins and Yeo
Against	1	Cllr Brown
Abstentions	0	
RESOLVED TO GRANT £500		

FC43b BOOBS' Shaftesbury Breast Cancer Awareness (requested £1,000)

Proposed by Cllr Tippins		
Seconded by Cllr Chase		
In Favour	5	Cllrs Edwyn-Jones, Chase, Procter, Tippins and Yeo
Against	1	Cllr Brown
Abstentions	0	
RESOLVED TO GRANT £1,000		

FC43c Service Level Agreement Blackmore Vale Tourism and Development Co Ltd.

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	4	Cllrs Edwyn-Jones, Procter, Tippins and Yeo
Against	0	
Abstentions	2	Cllrs Brown and Chase
RESOLVED THE SLA at £2,925		

FC43d Elizabeth Hazelwood grant request was not voted on as it does not fall within policy.

Cllr Brown left the meeting for the remainder of the grant applications.

FC43e Friends of Westminster Memorial Hospital (requested £1,300)

Proposed by Cllr Yeo		
Seconded by Cllr Chase		
In Favour	5	Cllrs Edwyn-Jones, Chase, Procter, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £1,300		

FC43f Gold Hill Fair (Shaftesbury Rotary) (requested £1,000)

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	3	Cllrs Edwyn-Jones, Tippins and Yeo
Against	1	Cllr Chase
Abstentions	1	Cllr Procter
RESOLVED TO GRANT £500		

FC43g Home Start North Dorset (requested £1,000)

Proposed by Cllr Tippins		
Seconded by Cllr Chase		
In Favour	5	Cllrs Edwyn-Jones, Chase, Procter, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £ 500		

FC43h North Dorset Rugby Football Club (requested £1,000)

Proposed by Cllr Chase		
Seconded by Cllr Tippins		
In Favour	4	Cllrs Chase, Procter, Tippins and Yeo
Against	1	Cllr Edwyn-Jones
Abstentions	0	
RESOLVED TO GRANT £500		

FC43i Open House Shaftesbury (requested £1,000)

Proposed by Cllr Procter		
Seconded by Cllr Yeo		
In Favour	4	Cllrs Edwyn-Jones, Procter, Tippins and Yeo
Against	1	Cllr Chase
Abstentions	0	
RESOLVED TO GRANT £1,500		

FC43j Read Easy Blackmore Vale North (requested £675)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Procter, Tippins and Yeo
Against	0	
Abstentions	0	

RESOLVED TO GRANT £337.50

FC43k Rendezvous - Youth Resource Services (requested £2,722)

Proposed by Cllr Yeo		
Seconded by Cllr Chase		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £1,361		

FC43l Rolt Millennium Green (requested £300)

Proposed by Cllr Proctor		
Seconded by Cllr Yeo		
In Favour	3	Cllrs Proctor, Tippins and Yeo
Against	2	Cllrs Edwyn-Jones and Chase
Abstentions	0	
RESOLVED TO GRANT £500		

Cllr Edwyn-Jones requested that it is minuted that organisations who have not been granted their full amount speak to Cllrs Tippins, Proctor and Yeo as to why policy has not been followed throughout.

FC43m Rural Health Matters Ltd (requested £500) + grant in kind for admin costs

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT free hall hire and £250		

FC43n Shaftesbury Bowling Club (requested £1,000)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £500		

FC43o Shaftesbury Car Link (requested £2,000)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £2,000		

FC43p Shaftesbury Community Choir (free use of hall)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo

Against	0	
Abstentions	0	
RESOLVED TO GRANT free hall hire		

FC43q Shaftesbury Cricket Club (requested £1,000)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £1,000		

FC43r Shaftesbury Football Club (requested £12,900)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £2,900		

FC43s Shaftesbury Primary PTA (requested £500) – non-compliant to policy

Proposed by Cllr Chase		
Seconded by Cllr Proctor		
In Favour	4	Cllrs Edwyn-Jones, Chase, Proctor and Tippins
Against	1	Cllr Yeo
Abstentions	0	
RESOLVED TO GRANT £0		

FC43t Shaftesbury Scout Group (requested £350)

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	4	Cllrs Edwyn-Jones, Proctor, Tippins and Yeo
Against	1	Cllr Chase
Abstentions	0	
RESOLVED TO GRANT £200		

FC43u Shaftesbury Town Band (requested £1,000)

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £1,000		

FC43v Shaftesbury Town Twinning (requested £1,000)

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	3	Cllrs Edwyn-Jones, Tippins and Yeo
Against	1	Cllr Chase
Abstentions	1	Cllr Proctor

RESOLVED TO GRANT £1,000

FC43w Shaftesbury Youth Club/Little Giants (requested £1,000)

Proposed by Cllr Tippins		
Seconded by Cllr Yeo		
In Favour	3	Cllrs Proctor, Tippins and Yeo
Against	2	Cllrs Edwyn-Jones and Chase
Abstentions	0	
RESOLVED TO GRANT £1,000		

FC43x Swans Trust (requested £1,000)

Proposed by Cllr Chase		
Seconded by Cllr Edwyn-Jones		
In Favour	3	Cllrs Edwyn-Jones, Chase and Tippins
Against	1	Cllr Proctor
Abstentions	1	Cllr Yeo
RESOLVED TO GRANT £1,000		

FC43y The Brave and Determined Co (requested £1,500)

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Chase		
In Favour	5	Cllrs Edwyn-Jones, Chase Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
RESOLVED TO GRANT £750		

FC43z Service Level Agreement Citizens Advice Bureau North Dorset

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	5	Cllrs Edwyn-Jones, Chase Proctor, Tippins and Yeo
Against	0	
Abstentions	1	Cllr Brown
RESOLVED TO EXTEND THE SLA for 2022/ 2023 at £4,000		

FC44 Confidential Session – Review of Staffing Information

This item has been moved to the September agenda.

There being no further business, the meeting was closed at 9:53 PM.

These minutes were adopted **on enter date**. under minute reference **enter ref.** as a true record of the decisions taken and are duly signed below by the chair of that meeting.