



Minutes of the Full Council Meeting on Tuesday 27th September 2022 at 7 pm
Held in the Council Chamber, Shaftesbury Town Hall

Members Summoned and Present: Councillors Brown (Chair), Edwyn-Jones (Vice Chair), Chase, Hall (late arrival), Hollingshead, Langley, Loader, Tippins and Yeo

Absent: Councillors Cook, Lewer and Proctor

Officers Present: Brie Logan (Town Clerk), Sybille Maddock (Assistant Town Clerk)

In attendance: Press (1), Members of the public (2) and online (0)

[Link to agenda](#)

Public Participation

The Chairman led Councillors in a minutes' silence in recognition of the passing of HM Queen Elizabeth II.

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- Planet Shaftesbury upcoming events;
 - Thursday 29th September at 7.30 pm – Electric car club talk
 - Thursday 6th October at 7.30pm – ‘The Right Light at Night’ talk
 - ‘Open Greener Homes’ from 1st - 9th October where selected Shaftesbury households are opening their homes to other residents to talk about adaptations made to their homes to be more sustainable. An article in the BVM will be listing the properties.

The meeting commenced at 7.08pm.

FC60 Apologies

Officer report 0927FC1 was received and it was **RESOLVED** to accept apologies from Cllrs Cook, Lewer and Proctor.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Loader		
In Favour	8	Cllrs Brown, Edwyn-Jones, Chase, Hollingshead, Langley, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

FC61 Declarations of Interest

Officer report 0927FC2 was received. It was **NOTED** that councillors should declare any interests if they arise.

Cllr Yeo declared that was recording the meeting and requested for individual votes to be minuted.

Cllr Langley declared an interest in agenda item 5.3.4 as she is a member of SSAC.

FC62 Minutes

Officer report 0927FC3 was received and it was **RESOLVED** to adopt the minutes from the Full Council meeting on [16th August 2022](#).

Proposed by Cllr Hollingshead		
Seconded by Cllr Tippins		
In Favour	7	Cllrs Brown, Edwyn-Jones, Chase, Hollingshead, Langley, Loader and Tippins
Against		
Abstentions	1	Cllr Yeo
MOTION CARRIED		

Action: Town Clerk

FC63 Reports for information to Full Council

Officer report 0927FC4 was received and it was **NOTED** that;

The Chairman thanked members for their attendance at events marking the passing of HM Queen Elizabeth II. He also thanked the senior grounds staff and office team for their work during this period. The Chairman thanked residents for signing the Book of Condolences and laying flowers along Park Walk.

Civic Report

On Friday 23rd September the Mayor attended an Easy Read event, a charity which helps adults learning to read.

Local Organisation Reports

Cllr Hollingshead reported that Shaftesbury in Bloom received a score of 92/100, which resulted in a Gold Award for this town. He thanked all volunteers of SiB, as well as shops and businesses for their contributions and congratulated the SiB team, which was echoed by Councillors. The Mayor will write a letter of thanks.

Dorset Council Reports

The Chairman requested that an invitation is sent to both Dorset Councillors, Cook and Beer, to provide Dorset Council updates and attend Full Council meetings to present the respective updates.

Other Reports

Cllr Loader spoke about her twinning visit to Brionne.

The reports were received and **NOTED**

FC64 Clerk's report including correspondence and progress report on full Council business

FC64a Officer report 0927FC5.1 was received and **NOTED**.

The Chairman thanked the Town Clerk and Finance Officer for the approved audit, which was received from the External Auditor without any concerns.

FC64b Officer report 0927FC5.2 was received and **NOTED**.

FC64c Officer report 0927FC5.3 was received.

1. DAPTC – AGM motion

It was **RESOLVED** to not submit the motion presented by Cllr Proctor to the DAPTC, as face-to-face meetings are preferred.

Proposed by Cllr Chase		
Seconded by Cllr Yeo		
In Favour	8	Cllrs Brown, Edwyn-Jones, Chase, Hollingshead, Langley, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

2. Town Hall - Architect B

It was **RESOLVED** to

- Approve the initial cost of £750 + VAT taking funds from 327 EMR Town Hall Building Fund or 4341 Legal & Professional Fees (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).
- Form a Working Group
- Approve for the architect to obtain three quotes to prepare the digital drawings to include a measurement survey of plans and elevations.

Proposed by Cllr Tippins		
Seconded by Cllr Hollingshead		
In Favour	8	Cllrs Brown, Edwyn-Jones, Chase, Hollingshead, Langley, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

3. Town Silver Band Hall Lease

It was agreed to defer this item until October Full Council, once further information has been received on the length required.

Cllr Hall arrived at the meeting at 7.46pm.

4. Replacement Urinals at the Lido

It was **RESOLVED** to retrospectively approve expenditure of £2,695 for the urinals at the Lido, using budget line 4931 (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Chase		
Seconded by Cllr Tippins		
In Favour	8	Cllrs Brown, Edwyn-Jones, Chase, Hollingshead, Langley, Loader, Tippins and Yeo
Against		
Abstentions	1	Cllr Hall
MOTION CARRIED		

Action: Town Clerk

FC65 To receive and note minutes of and/or to determine recommendations by committees

Officer report 0927FC6 was received and **NOTED**.

FC66 To approve payments and receive financial reports

Officer report 0927FC7 was received and it was **RESOLVED** to approve the payments.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Loader		
In Favour	9	Cllrs Brown, Edwyn-Jones, Chase, Hall, Hollingshead, Langley, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC67 To receive the Tree Management Risk assessment and approve the next steps associated with the tree management at St James Park

Officer report 0927FC8 was received and the tree management risk assessment was **NOTED**. It was **RESOLVED** to approve the recommended tree works, with the maximum costs of £20,000 which includes the works set out in the tree management risk assessment as well as the additional works to the lime and poplar trees. Delegated authority has been given to the Town Clerk to select the best value contractor. Funds to be taken from budget line 4908 (COMF funding) for the St James Park tree works and 4256 (Tree Works) for other zones. (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Avenues to donate the logs to people in need will be explored.

Proposed by Cllr Brown		
Seconded by Cllr Hall		
In Favour	6	Cllrs Brown, Edwyn-Jones, Chase, Hall, Hollingshead, Langley
Against	1	Cllrs Yeo
Abstentions	2	Cllrs Loader and Tippins
MOTION CARRIED		

Action: Town Clerk

FC68 To consider the Economic Development Funding

Officer report 0927FC9 was received and it was **RESOLVED** that Shaftesbury Town Council move forward with Option 1, to develop a monthly market in line with the current STC Strategic Plan.

Proposed by Cllr Hollingshead		
Seconded by Cllr Chase		
In Favour	6	Cllrs Brown, Edwyn-Jones, Chase, Hall, Hollingshead and Langley
Against	2	Cllrs Tippins and Yeo
Abstentions	1	Cllr Loader
MOTION CARRIED		

Action: Town Clerk

FC69 To consider the themes for Working Groups

Cllr Langley left the meeting at 8.41pm and returned at 8.43pm.

Cllr Hollingshead left the meeting at 8.46pm.

At 8.46pm Cllr Brown proposed a ten-minute break, which was **RESOLVED**.

Proposed by Cllr Brown

Seconded by Cllr Hall		
In Favour	6	Cllrs Brown, Edwyn-Jones, Chase, Hall, Langley and Loader
Against	2	Cllrs Tippins and Yeo
Abstentions		
MOTION CARRIED		

The meeting resumed at 8.58pm. Cllr Loader left the meeting during the break.

Officer report 0927FC10 was received and it was **RESOLVED** that members put their names forward via email to the Town Clerk which Working Group they would like to be lead Councillor of. Developer Engagement Group and Economic Development Group will be added to the list of Working Groups. Working Group meetings can be held over Zoom.

Proposed by Cllr Tippins		
Seconded by Cllr Hall		
In Favour	7	Cllrs Brown, Edwyn-Jones, Chase, Hall, Langley, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC70 To review progress with the Gold Standard accreditation – progress report

Officer report 0927FC11 was received and **NOTED**.

FC71 To consider opting-in to the SAAA (Smaller Authorities Audit Appointments) – External Audit procurement

Officer report 0927FC12 was received and it was **RESOLVED** to opt-in to the SAAA External audit procurement.

Proposed by Cllr Tippins		
Seconded by Cllr Brown		
In Favour	7	Cllrs Brown, Edwyn-Jones, Chase, Hall, Langley, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

There being no further business, the meeting was closed at 9:10 PM.

These minutes were adopted on 18th October 2022 under minute reference FC84 as a true record of the decisions taken and are duly signed below by the chair of that meeting.