



**Minutes of the Extraordinary Full Council Meeting on Tuesday 4<sup>th</sup> October 2022**  
**at 7:30 pm following the Planning & Highways Committee meeting**  
**Held in the Council Chamber, Shaftesbury Town Hall**

**Members Summoned and Present:** Councillors Brown (Chair), Edwyn-Jones (Vice Chair), Chase, Cook, Hall, Hollingshead, Langley, Loader and Tippins

**Absent:** Councillors Lewer, Proctor and Yeo

**Officers Present:** Brie Logan (Town Clerk), Sybille Maddock (Assistant Town Clerk)

**In attendance:** Press (1), Members of the public (1) and online (0)

[Link to agenda](#)

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- St John’s weight restriction
- Traditional aspects of ceremony at meetings is missing
- Christmas lights – Cllr Edwyn-Jones spoke about her Member’s Motion

The meeting commenced at 7.43pm.

**FC72 Apologies**

Officer report 1022FC1 was received and it was **RESOLVED** to accept apologies from Cllrs Lewer and Proctor due to being away. Cllr Yeo’s absence was noted.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Tippins		
In Favour	9	Cllrs Brown, Edwyn-Jones, Chase, Cook, Hall, Hollingshead, Langley, Loader and Tippins
Against		
Abstentions		
<b>MOTION CARRIED</b>		

**FC73 Declarations of Interest**

Officer report 1022FC2 was received. It was **NOTED** that councillors should declare any interests if they arise.

Cllr Edwyn-Jones declared an interest in agenda item no 5, as Chair of the Chamber of Commerce. She will be part of the public gallery during discussion and will not vote.

Cllr Brown declared an interest in agenda item no 5 as he works for a competitor company. He will leave the room during the discussion and voting.

Cllr Tippins requested for individual votes to be minuted.

**FC74 To sign the Civility and Respect Pledge**

Councillors were given the opportunity to sign the Pledge during the meeting.

Cllr Hollingshead gave his apologies to all Councillors for his behaviour at the Full Council meeting on 27<sup>th</sup> September 2022 and for leaving the meeting early.

**FC75 To receive information on the tenders submitted for St James Park**

Officer report 1022FC4 was received.

It was PROPOSED by Cllr Tippins but NOT SECONDED to reject the tender, project and whole scheme. It has not been identified if residents are in support of this. Having received only one tender submission creates a high risk. The project has the potential of not being successful. The park should not have this amount of work done to it.

**MOTION NOT CARRIED**

Shaftesbury Town Council **RESOLVED:**

- To enter into contract negotiations with IDVerde as the nominated contractor and delegates these negotiations to the Town Clerk, in consultation with the Lead Councillor and approves the placement of the Purchase Order with the manufacturer of the play equipment.
- To accept the IDVerde value engineering figure and engage in further discussions to finalise the scope of works. The outcome will be brought back to an Extraordinary Full Council meeting for discussion and approval on Tuesday 11<sup>th</sup> October 2022.
- To engage specialist services to undertake the Contract Administrator role and the final contract is presented to Full Council for ratification.
- To comply with HSE requirements and submit the F10 CDM Regulations 2015.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Chase		
In Favour	7	Cllrs Brown, Edwyn-Jones, Chase, Cook, Hall, Hollingshead and Langley
Against	1	Cllr Tippins
Abstentions	1	Cllr Loader
<b>MOTION CARRIED</b>		

**Action: Town Clerk**

Due to the Declarations of Interest submitted it was agreed that Councillor Hollingshead will chair the next agenda item.

Cllrs Brown and Langley left the meeting at 9:02pm.

**FC76 Members’ Motion – To consider taking on the responsibility for the funding and organisation of the town’s Christmas lights display with effect from 2022**

It should be noted that time will be needed to sort out compliance of the electrical infrastructure as this is currently non-compliant.

Shaftesbury Town Council **RESOLVED**

- To take on the organisation of the Christmas Light installation for the town. It will invest in lights and seek a solution for Christmas 2022 for the High Street and Gold Hill, up to a value

of £20,000+ VAT. (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

- That the organisation for this year's Christmas lights is delegated to the Town Clerk. Funds will be taken from General Reserves for this year and a separate budget line set up.
- To set up a Christmas lights working group to look at a longer-term solution for 2023 and beyond, including a Gold Hill and Bell Street lighting scheme.
- Designs and Quotes will be brought back to an Extraordinary Full Council meeting for discussion and approval on Tuesday 11<sup>th</sup> October 2022.

Proposed by Cllr Chase		
Seconded by Cllr Cook		
In Favour	6	Cllrs Chase, Cook, Hall, Hollingshead, Loader and Tippins
Against		
Abstentions	1	Cllr Edwyn-Jones
<b>MOTION CARRIED</b>		

**Action: Town Clerk**

There being no further business, the meeting was closed at 9:31 pm.

These minutes were adopted on 11<sup>th</sup> October 2022 under minute reference F79 as a true record of the decisions taken and are duly signed below by the chair of that meeting.

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Signed

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Dated