



Minutes of the Full Council Meeting on Tuesday 18th October 2022 at 7 pm
Held in the Council Chamber, Shaftesbury Town Hall

Members Summoned and Present: Councillors Brown (Chair), Edwyn-Jones (Vice Chair), Cook, Chase, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo (late arrival)

Absent: Councillors Hall and Proctor

Officers Present: Brie Logan (Town Clerk), Sybille Maddock (Assistant Town Clerk)

In attendance: Press (1), Members of the public (3) and online (0)

[Link to agenda](#)

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

No matters were raised.

The meeting commenced at 7.01pm.

FC82 Apologies

Officer report 1022FC1 was received and it was **RESOLVED** to accept apologies from Cllrs Hall and Proctor.

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	9	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader and Tippins
Against		
Abstentions		
MOTION CARRIED		

FC83 Declarations of Interest

Officer report 1022FC2 was received. It was **NOTED** that Councillors should declare any interests if they arise.

Cllr Chase declared an interest in agenda item 5.3.1 as he is involved with the Town Silver Band.

Cllr Langley declared an interest in agenda item 5.3.1 as her partner is involved with the band.

Cllr Langley declared an interest in agenda item 6 as she is a member of the Shaftesbury Swimming Advisory Committee.

FC84 Minutes

Officer report 1022FC3 was received and it was **RESOLVED** to adopt the minutes from the Full Council meeting on [27th September 2022](#) and Extraordinary Full Council meeting on [11th October 2022](#).

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Tippins		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Lewer, Loader and Tippins
Against		
Abstentions	1	Cllr Langley
MOTION CARRIED		

Action: Town Clerk

FC85 Reports for information to Full Council

Officer report 1022FC4 was received and it was **NOTED** that;

Civic Report

Cllr Edwyn-Jones reported about her Civic Day visit to Bridport. She also spoke about the Carnival and what an excellent event it was.

Local Organisation Reports

Cllr Tippins requested that a letter of thanks is sent to the Tree Group for their 5-year Tree Plan.

Action: Town Clerk

Dorset Council Reports

Cllr Cook reported that he will be speaking to Parking Services at Dorset Council to gain an update on the parking issues at Bell Street and what action is being taken.

He apologised to all STC members and the Tree Group regarding the felling of the oak trees on the A30 by Persimmon. He will follow this up and speak to Dorset Council to gain further updates.

Cllr Cook spoke about the carnival and the enthusiasm from all those attending and thanked the carnival committee for their work.

The Town Clerk read out a report sent in by Cllr Beer, reporting the following:

Former St Mary's School – There is no update regarding future community use of the facilities at the school. The main aim at this point is to ensure the school is up and running properly.

Highways – Cllr Beer is looking to meet with the new Highways officer for Shaftesbury to discuss local issues and set up the next Highways surgery.

Social Care – There have been changes to the way this is being delivered.

Car Parks – He will raise the issue with the car parking machines at the DC Full Council meeting on Thursday 20th October.

Transport – Cllr Beer is in regular contact with SWR regarding the train service offered in the area.

Other Reports

Cllr Loader attended the service at St John's.

Cllr Hollingshead thanked Full Council for the letter to Shaftesbury in Bloom. They have now received a Gold Award in the category Business Improvement Districts, Town Centres and City Centres. They share the award with five other winners across the country. A thank you and well done will be extended to the group.

The reports were received and **NOTED**.

FC86 Clerk's report including correspondence and progress report on Full Council business

Cllr Yeo arrived at the meeting at 7.20pm.

FC86a Officer report 1022FC5.1 was received and **NOTED**.

FC86b Officer report 1022FC5.2 was received and it was **RESOLVED** to approve the additional cost of £77 for the tree works, taking funds from 4256 Tree Works (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Chase		
Seconded by Cllr Edwyn-Jones		
In Favour	9	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader and Tippins
Against		
Abstentions	1	Cllr Yeo
MOTION CARRIED		

Action: Town Clerk

FC86c Officer report 1022FC5.3 was received and it was **RESOLVED** to provide a letter of intent relating to a 30 year lease for the Silver Band Club.

Proposed by Cllr Cook		
Seconded by Cllr Hollingshead		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Lewer, Loader and Tippins
Against		
Abstentions	2	Cllrs Chase and Langley
MOTION CARRIED		

Action: Town Clerk

FC87 To receive and note minutes of and/or to determine recommendations by committees

Stuart Edwards, Chairman of the Shaftesbury Swimming Advisory Group provided further information and answered Councillors questions.

The Chairman thanked FOSS and SSAC for their hard work.

Officer report 1022FC6 was received and it was **RESOLVED** to accept the recommendations from the Shaftesbury Swimming Advisory Committee, which are as follows.

- In line with the Terms of Reference, the new member is approved to join the Shaftesbury Swimming Advisory Committee.
- Terms of Reference are updated to reflect name change from Shaftesbury Oasis to Shaftesbury Lido.
- The survey results are received and noted and positive feedback on the free swimming for U16s is highlighted in a letter of thanks to Dorset Council.
- The 2022 season review report is received and noted. The 2023 Lido action plan will be presented to STC for consideration in January 2023.
- The maintenance list detailing minor issues is approved in line with the 2023/ 2024 budget.

Proposed by Cllr Chase		
Seconded by Cllr Lewer		
In Favour	10	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo
Against		

Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC88 To approve payments and receive financial reports

Officer report 1022FC7 was received and it was **RESOLVED** to approve the payments.

Proposed by Cllr Lewer		
Seconded by Cllr Loader		
In Favour	10	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC89 To consider the Town Council's Working Groups and Advisory Committees and their memberships

Cllr Langley left the meeting at 8.19pm and returned at 8.20pm.

Officer report 1022FC8 was received and **NOTED**.

It was **RESOLVED** to establish a panel of any three Councillors to conduct the Town Clerk's appraisal and a report of the appraisal is provided to Council to Receive and Note only.

Proposed by Cllr Tippins		
Seconded by Cllr Chase		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Chase, Langley, Lewer, Loader and Tippins
Against	2	Cllrs Hollingshead and Yeo
Abstentions		
MOTION CARRIED		

An amendment was **PROPOSED** and **SECONDED** but **NOT RESOLVED** that any Councillor can attend the panel and there is no set limit to the number of members conducting the appraisal.

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	1	Cllr Yeo
Against	9	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader and Tippins
Abstentions		
MOTION NOT CARRIED		

It was **RESOLVED** that any Councillor can put their name forward for the panel, subject to having signed the Civility and Respect Pledge. This item will be brought back to November Full Council to resolve on the panel members.

Proposed by Cllr Hollingshead		
Seconded by Cllr Cook		

In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer and Loader
Against	2	Cllrs Tippins and Yeo
Abstentions		
MOTION CARRIED		

Action: Town Clerk

It was also **RESOLVED** to disband the Mampitts Advisory Committee and form a Mampitts Working Group. Cllrs Brown and Langley will be the Lead Councillors.

Proposed by Cllr Chase		
Seconded by Cllr Edwyn-Jones		
In Favour	8	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer and Loader
Against	2	Cllrs Tippins and Yeo
Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC90 Member's Motion - To consider the approach Dorset Council to arrange free parking for the first hour for all pay and display users of the Bell Street Car Park prior to Christmas Day 2022.

Officer report 1022FC9 was received and it was **RESOLVED** that Shaftesbury Town Council writes to Dorset Council Parking Services reoutlining the issues with the car parking machines in Bell Street and the problems this causes for local shops and businesses and requests an urgent solution.

Proposed by Cllr Lewer		
Seconded by Cllr Yeo		
In Favour	10	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

An amendment was PROPOSED, SECONDED and **RESOLVED** to also request that car parking charges in Bell Street car park are suspended until the issue with the machines is resolved.

Proposed by Cllr Lewer		
Seconded by Cllr Chase		
In Favour	10	Cllrs Brown, Edwyn-Jones, Cook, Chase, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC91 To consider a request for match funding towards the cost of the Castle Hill Nature Reserve Great Crested Newt Ponds Project

Officer report 1022FC10 was received and it was **RESOLVED** that Shaftesbury Town Council supports the project of pond creation/restoration at Castle Hill reserve using funds of £8,000 transferred from General Reserves. (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Loader		
In Favour	10	Cllrs Brown, Edwyn-Jones, Chase, Cook, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

FC92 To adopt the revised Financial Regulations following a change in Procurement Regulations

Officer report 1022FC11 was received and it was **RESOLVED** to approve the change to Shaftesbury Town Council's Financial Regulations to state that for contracts valued at £25,000 inclusive of VAT or more, the council shall comply with the relevant requirements of the Regulations.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Tippins		
In Favour	10	Cllrs Brown, Edwyn-Jones, Chase, Cook, Hollingshead, Langley, Lewer, Loader, Tippins and Yeo
Against		
Abstentions		
MOTION CARRIED		

Action: Town Clerk

There being no further business, the meeting was closed at 8:56 PM.

These minutes were adopted on **enter date**, under minute reference **enter ref.** as a true record of the decisions taken and are duly signed below by the chair of that meeting.