



**Minutes of the Full Council Meeting on Tuesday 3<sup>rd</sup> July 2023 at 6 pm**  
**Held in the Council Chamber, Shaftesbury Town Hall**

**Members Summoned and Present:** Councillors Edwyn-Jones (Chair), Hollingshead (Vice Chair), Brown (arrived at 7pm), Hall, Cook, Loader, Proctor, Tippins, Wild (arrived at 6:25pm) and Yeo

**Absent:** Councillors Chase and Lewer

**Officers Present:** Brie Logan (Town Clerk)

**In attendance:** Press (0), Members of the public (4) and online (0) at 6pm

**In attendance:** Press (1), Members of the public (6) and online (0) at 7pm

[Link to agenda](#)

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised **at 6pm**

- Irregularity of proceedings
- Attendance at the confidential session

The meeting commenced at 6:10pm.

**FC31** It was **RESOLVED** to follow the sequence of the agenda, as set, and to hold a further public session at 7pm.

|                               |   |   |
|-------------------------------|---|---|
| Proposed by Cllr Hollingshead |   |   |
| Seconded by Cllr Edwyn-Jones  |   |   |
| In Favour                     | 6 | Cllrs Edwyn-Jones, Hollingshead, Hall, Cook, Loader and Proctor |
| Against                       | 2 | Cllrs Tippins and Yeo   |
| Abstentions                   | 0 |   |

**FC32 Apologies**

Officer report 0723EFC1 was received and it was **RESOLVED** to accept apologies from Cllrs Chase and Lewer.

|                               |   |   |
|-------------------------------|---|---|
| Proposed by Cllr Cook         |   |   |
| Seconded by Cllr Hollingshead |   |   |
| In Favour                     | 8 | Cllrs Edwyn-Jones, Hollingshead, Hall, Cook, Loader, Proctor, Tippins and Yeo |
| Against                       | 0 |   |
| Abstentions                   | 0 |   |
| <b>MOTION CARRIED</b>         |   |   |

**FC33 Declarations of Interest**

Officer report 0723EFC2 was received. It was **NOTED** that Councillors should declare any interests if they arise.

The public left the meeting and the confidential meeting started at 6:15pm.

**FC34 To consider entering into confidential session to consider (1) item of a commercially sensitive nature (2) a complaint relating to a confidential matter**

|                               |   |   |
|-------------------------------|---|---|
| Proposed by Cllr Hollingshead |   |   |
| Seconded by Cllr Edwyn-Jones  |   |   |
| In Favour                     | 6 | Cllrs Edwyn-Jones, Hollingshead, Hall, Cook, Loader and Proctor |
| Against                       | 2 | Cllrs Tippins and Yeo   |
| Abstentions                   | 0 |   |
| <b>MOTION CARRIED</b>         |   |   |

Cllr Wild arrived at 6:25pm.

**FC34.1 Item of a commercially sensitive nature**

Confidential officer report 0723EFC3.1 was received and it was **RESOLVED** to enlist professional legal services from appropriate professionals

|                               |   |   |
|-------------------------------|---|---|
| Proposed by Cllr Cook         |   |   |
| Seconded by Cllr Hollingshead |   |   |
| In Favour                     | 9 | Cllrs Edwyn-Jones, Hollingshead, Hall, Cook, Loader, Proctor, Tippins, Wild and Yeo |
| Against                       | 0 |   |
| Abstentions                   | 0 |   |
| <b>MOTION CARRIED</b>         |   |   |

**Action: Town Clerk**

**FC34.2 A complaint relating to a confidential matter (1)**

Confidential officer report 0723EFC3.2 was received and it was **RESOLVED** to accept the recommendations as presented in the report.

|                         |   |   |
|-------------------------|---|---|
| Proposed by Cllr Hall   |   |   |
| Seconded by Cllr Loader |   |   |
| In Favour               | 9 | Cllrs Edwyn-Jones, Hollingshead, Hall, Cook, Loader, Proctor, Tippins, Wild and Yeo |
| Against                 | 0 |   |
| Abstentions             | 0 |   |
| <b>MOTION CARRIED</b>   |   |   |

**Action: Town Clerk**

**FC34.3 A complaint relating to a confidential matter (2)**

Confidential officer report 0723EFC3.3 was received and it was **RESOLVED** to accept the recommendations as presented in the report.

|                               |   |   |
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| Proposed by Cllr Proctor      |   |   |
| Seconded by Cllr Hollingshead |   |   |
| In Favour                     | 9 | Cllrs Edwyn-Jones, Hollingshead, Hall, Cook, Loader, Proctor, Tippins, Wild and Yeo |
| Against                       | 0 |   |
| Abstentions                   | 0 |   |
| <b>MOTION CARRIED</b>         |   |   |

**Action: Town Clerk**

Cllr Brown arrived at 7:00pm.

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised **at 7pm**

- The Chair provided an update on Glyphosate and rationale for the agenda item and management of invasive species
- Members of the public (x2) requested the council to keep the Glyphosate policy as it is – a request was made to await the draft Sustainable Shaftesbury Action Plan before any decision is made
- Councillors were asked if they had sight of the confidential papers beforehand – it was confirmed that with the exception of the chair NO councillors received the confidential papers beforehand
- Concern was raised about the conduct of some STC members highlighting the chair needs to be respected
- Reference was made to the confidential session and mediation – the chair reminded the public that no reference will be made to the confidential business within the public session

Cllr Yeo declared that he is recording the meeting and requested a recorded vote.

**FC35 To receive and note minutes of and/or to determine recommendations by committees**

Officer report 0723EFC4 was received and it was **NOTED** that Cllr Hall resigned from the Planning and Highways committee on 22<sup>nd</sup> May as referenced in the P&H minutes.

**FC36 To receive an update on the use of Herbicide/Pesticide by Shaftesbury Town Council on its land**

Officer report 0723EFC5 was received and it was **RESOLVED** that STC will defer the decision relating to the use of Glyphosate until Sustainable Shaftesbury has presented further information to the council for consideration.

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|-----------------------|----|--|
| Proposed by Cllr Hall |    |  |
| Seconded by Cllr Cook |    |  |
| In Favour             | 10 | Cllrs Edwyn-Jones, Hollingshead, Brown, Cook, Hall, Loader, Proctor, Tippins, Wild and Yeo |
| Against               | 0  |  |
| Abstentions           | 0  |  |
| <b>MOTION CARRIED</b> |    |  |

**Action: Town Clerk**

**FC37 To receive the Concept Plan for Ash Close, Gower Road and short-term improvements to Play parks as per the Masterplan**

Officer report 0723EFC6 was received and it was **RESOLVED** to (1) approve the Proposed Plans, with the exception of keeping the fence surrounding the basketball court and (2) approve the Schedule of Works in advance of the documentation being uploaded to Contract Finder in line with the tender process.

|                        |  |  |
|------------------------|--|--|
| Proposed by Cllr Brown |  |  |
| Seconded by Cllr Hall  |  |  |

|                       |    |  |
|-----------------------|----|--|
| In Favour             | 10 | Cllrs Edwyn-Jones, Hollingshead, Brown, Cook, Hall, Loader, Proctor, Tippins, Wild and Yeo |
| Against               | 0  |  |
| Abstentions           | 0  |  |
| <b>MOTION CARRIED</b> |    |  |

|                           |
|---------------------------|
| <b>Action: Town Clerk</b> |
|---------------------------|

There being no further business, the meeting was closed at 7:50pm.

These minutes were adopted on 18<sup>th</sup> July 2023. under minute reference FC39 as a true record of the decisions taken and are duly signed below by the chair of that meeting.