



Minutes of the Extraordinary Full Council Meeting on Tuesday 31st July 2023 at 7 pm
Held in the Council Chamber, Shaftesbury Town Hall

Members Summoned and Present: Councillors Edwyn-Jones (Chair), Hollingshead (Vice Chair), Brown, Chase, Cook, Hall (arrived at 8.16pm), Lewer, Loader, Proctor, Tippins and Yeo (arrived at 8.05pm)

Absent: Cllr Wild

Officers Present: Brie Logan (Town Clerk), Sybille Maddock (Assistant Town Clerk)

In attendance: Press (1), Members of the public (7) and online (1)

[Link to agenda](#)

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- A representative of Shaftesbury Westminster Memorial Hospital spoke about their application
- NHS should provide vital equipment and a parish council should not have to subsidise, however STC should provide a grant to the hospital
- Agenda Item no 6 should not be in the confidential session

The meeting commenced at 7.10pm.

FC46 Apologies

Officer report 0723EFC1 was received and it was **RESOLVED** to accept apologies from Cllr Wild.

Proposed by Cllr Loader		
Seconded by Cllr Brown		
In Favour	9	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Lewer, Loader, Proctor and Tippins
Against	0	
Abstentions	0	
MOTION CARRIED		

FC47 Declarations of Interest

Officer report 0723EFC2 was received. It was **NOTED** that Councillors should declare any interests if they arise.

Members declared interests in agenda items as follows and abstained from the relevant grant applications;

Agenda Item 3 - Cllr Proctor as a Director of the Abbey Trust, member of the Arts Centre, Rotary Club, Town Twinning and Gold Hill museum

Agenda Item 3 - Cllr Loader is a Trustee of Town Twinning and member of the Open House and Westminster Hospital.

Agenda Item 3 - Cllr Lewer is the Chairman of SDDFC.

Agenda Item 3 - Cllr Cook is a member of Town Twinning, Trustee of Shaftesbury Municipal Almshouse Charity and a member of the Friends of Westminster Hospital. He also declared an

interest in agenda item 5.3.1 as the Dog related Public Space Protection Order will be implemented by Dorset Council and will not take part in the vote.

Agenda Item 3 - Cllr Brown, Gold Hill Fayre due to his employment. He will not vote on this application. Cllr Brown will abstain from all grant applications. He also declared an interest in agenda item 5.3.1 as the Dog related Public Space Protection Order will be implemented by Dorset Council and will not take part in the vote.

Agenda Item 3 - Cllr Chase is a Trustee of the Town Band.

FC48 To consider awarding community grants for 2023-24

Officer report 0723EFC3 was received. Grant applications were discussed on an individual basis, and it was **RESOLVED** to grant the following amounts (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Proctor		
Seconded by Cllr Cook		
In Favour	9	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Lewer, Loader, Proctor and Tippins
Against	0	
Abstentions	0	
MOTION CARRIED		

An AMENDMENT was PROPOSED by Cllr Chase but NOT SECONDED to approve the total amount of all grant applications and take the remaining funds from General Reserves.

Dorset Marshals (requested a contribution)	Resolved to grant £1,000
Friends of Breach Common (requested £750)	Resolved to grant £375
Friends of Westminster Hospital (requested £3,000)	Resolved to grant £1,900
Gold Hill Fair (Shaftesbury Rotary) (requested £1,000)	Resolved to grant £1,000
North Dorset Rugby Football Club (requested £1,500)	Resolved to grant £500
Open House (requested 1,000)	Resolved to grant £1,000
Planet Shaftesbury (requested free hall hire)	Resolved to grant FREE HALL HIRE
Read Easy (requested £514)	Resolved to grant £257
Shaftesbury Abbey Museum (requested £2,000)	Resolved to grant £1,000
Shaftesbury Community Choir (requested £1,504.50)	Resolved to grant FREE HALL HIRE
Shaftesbury & District Dementia Friendly Community (requested £1,334)	Resolved to grant £1,000
Shaftesbury Carnival Club (requested £2,430)	Resolved to grant £1,000
Shaftesbury Community Association- Lindlar Hall (requested £1,000)	Resolved to grant £500
Shaftesbury Cricket Club (requested £2,000)	Resolved to grant £1,000
Shaftesbury Fringe (requested £1,000)	Resolved to grant £1,000
Shaftesbury Girl Guides (requested £595.99)	Resolved to grant £398
Shaftesbury Refugee Group (requested £1,000)	Resolved to grant £1,000
Shaftesbury Scout Group (requested £400)	Resolved to grant £400
Shaftesbury Town Silver Band (requested £1,000)	Resolved to grant £575
Shaftesbury Town Twinning Association (requested £1,000)	Resolved to grant £500
Shaftesbury Trinity Centre Trust (requested 2,000)	Resolved to grant £500
Vale Pantry (requested £1,500)	Resolved to grant £1,000

Vision for Shaftesbury (requested free room hire and printing cost support)	Resolved to grant FREE HALL HIRE
Shaftesbury Municipal Almshouse Charity (requested £5,000)	Resolved to grant £3,095

Action: Town Clerk

FC49 To consider awarding a Service Level Agreement to the Citizens Advice Bureau

Cllr Yeo arrived at the meeting at 8.05pm.

Officer report 0723EFC4 was received and noted and it was **RESOLVED** to approve the Service Level Agreement to the Citizens Advice Bureau at £5,000 for 2023/24 (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Chase		
Seconded by Cllr Hollingshead		
In Favour	8	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Lewer, Loader and Proctor
Against	1	Cllr Tippins
Abstentions	1	Cllr Yeo
MOTION CARRIED		

Action: Town Clerk

FC50 Clerk’s Report including correspondence and progress report on Full Council business

FC50a Officer report 0723EFC5.1 was received and **NOTED**.

FC50b Officer report 0723FCE5.2 was received and **NOTED**.

FC50c Officer report 0723EFC5.3 was received.

1. Dorset Council consultation on a Dog related Public Space Protection Order (PSPO)

It was **RESOLVED** to encourage individuals to respond to this consultation.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Chase		
In Favour	8	Cllrs Edwyn-Jones, Hollingshead, Chase, Lewer, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	2	Cllrs Brown and Cook
MOTION CARRIED		

2. Park Walk Shelter Renovation

It was **RESOLVED** to approve the unavoidable additional costs of £465 associated with the renovation of the shelter (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Cook		
Seconded by Cllr Brown		
In Favour	10	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Lewer, Loader, Proctor, Tippins and Yeo
Against	0	

Abstentions	0	
MOTION CARRIED		

Action: Town Clerk

CLlr Hall arrived at the meeting at 8.16pm.

FC51 To consider entering into confidential session (1) to receive an update on the Town Council Maces and (2) to re-consider the role of Mace Bearer in light of new information

Officer report 0723EFC6 was received and it was **RESOLVED** to enter into confidential session.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Hollingshead		
In Favour	9	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Hall, Lewer, Loader and Proctor
Against	2	Cllrs Tippins and Yeo
Abstentions	0	
MOTION CARRIED		

Action: Town Clerk

FC51a To receive an update on the Town Council Maces

Officer report 0723EFC6.1 was received and it was **RESOLVED** to accept the recommendation in the confidential report with the following amendment; to investigate the option of laser scanning the town maces.

Proposed by Cllr Proctor		
Seconded by Cllr Chase		
In Favour	11	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Hall, Lewer, Loader, Proctor, Tippins and Yeo
Against	0	
Abstentions	0	
MOTION CARRIED		

Action: Town Clerk

Action: Photographs should be taken of the maces for display purposes.

In addition to the recommendation in the confidential report it was **RESOLVED** to approach relevant third parties in Shaftesbury (Gold Hill Museum and Shaftesbury Abbey) to discuss if they would display the maces on behalf of STC (with appropriate security and insurance) once the loan agreement has ended.

Proposed by Cllr Brown		
Seconded by Cllr Cook		
In Favour	9	Cllrs Edwyn-Jones, Brown, Chase, Cook, Hall, Lewer, Loader, Proctor and Tippins
Against	1	Cllr Yeo
Abstentions	1	Cllr Hollingshead
MOTION CARRIED		

Action: Town Clerk

In addition to the recommendation in the confidential report it was **RESOLVED** to explore a secure and alarmed storage option within the Town Hall.

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	7	Cllrs Edwyn-Jones, Hall, Lewer, Loader, Proctor, Tippins and Yeo
Against	4	Cllrs Brown, Chase, Cook and Hollingshead
Abstentions		
MOTION CARRIED		

Action: Town Clerk

In addition to the recommendation in the confidential report it was **RESOLVED** to look into the option of producing inexpensive replicas using 3D printing.

Proposed by Cllr Yeo		
Seconded by Cllr Tippins		
In Favour	6	Cllrs Hall, Lewer, Loader, Proctor, Tippins and Yeo
Against	4	Cllrs Brown, Chase, Cook and Hollingshead
Abstentions	1	Cllr Edwyn-Jones
MOTION CARRIED		

Action: Town Clerk

FC51b To re-consider the role of Mace Bearer in light of new information

Officer report 0723EFC6.2 was received and it was **RESOLVED** to not advertise for a new Mace Bearer in light of new information.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Hollingshead		
In Favour	10	Cllrs Edwyn-Jones, Hollingshead, Brown, Chase, Cook, Hall, Lewer, Loader, Proctor, Tippins
Against	0	
Abstentions	1	Cllr Yeo
MOTION CARRIED		

Action: Town Clerk

There being no further business, the meeting was closed at 9:08pm.

These minutes were adopted on 15th August 2023 under minute reference FC54 as a true record of the decisions taken and are duly signed below by the chair of that meeting.