



# Shaftesbury Town Council

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To: Councillors Barratt, Brown, Chase, Dibben, Edwyn-Jones, Elmendorff, Heritage, Hollingshead, Loader, Philpott, Salkeld, Smith, Wild, Williams and Yeo

Invited to attend: Dorset Council Councillors Beer and Jeanes

For Information: Members of the Public & Press

## A G E N D A

### **FULL COUNCIL MEETING OF THE TOWN COUNCIL**

You are summoned to a meeting of the council for the transaction of the business shown on the agenda below. To be held at **7 pm on Tuesday, 16<sup>th</sup> September 2025** in the **Council Chamber, Shaftesbury Town Hall**. The meeting will also be hosted online. Public, press and non-committee members, join on your computer or mobile app using [Microsoft Teams](#).

Ms Billy Maddock

Deputy Town Clerk, 10<sup>th</sup> September 2025

**Public Participation:** The Chairman will invite members of the public to present their questions, statements or petitions. The period of time designated for public participation shall not exceed twenty minutes. A member of the public shall not speak for more than three minutes.

Members are reminded of their duty under the [Code of Conduct](#), [Scheme of Delegation](#) and [Standing Orders](#).

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

#### **The 7 principles of public life**

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

*(Committee on Standards in Public Life, 1995)*

1. [Apologies – To receive and consider for acceptance](#)
2. [To receive any Declarations of Interests and Requests for Dispensation](#)
3. [Minutes of the Full Council meeting held on 19<sup>th</sup> August 2025](#)
4. [To receive a report for information to Full Council](#)
5. [To receive and note minutes of and/or to determine recommendations by committees](#)
6. [To approve payments and receive financial reports](#)
7. [To review the Town Council's cemetery charges and update the cemetery regulations](#)
8. [To consider the appointment of an IT support company](#)
9. [Clerk's Report including correspondence and progress report on Full Council business](#)
10. [To consider a confidential Staffing matter](#)

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meetings) Act 1960.

## Agenda Item No. 1

### Apologies – To receive and consider for acceptance

The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

No apologies were received.

## Agenda Item No. 2

### To receive any Declarations of Interests and Requests for Dispensation

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct – adopted in May 2024. The Clerk will report any dispensation requests received. Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct.

## Agenda Item No. 3

### Minutes of the Full Council meeting held on 19<sup>th</sup> August 2025

When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.

If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies, then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154).

#### Recommendation

Confirm the accuracy of the Minutes of the Town Council meeting held on [19<sup>th</sup> August 2025](#).

## Agenda Item No. 4

### To receive a report for information to Full Council

#### Civic Report

Councillors are invited to provide a report at this point.

[Mayoral Diary](#)

#### Dorset Council Reports

Dorset Councillors are invited to provide a report at this point. [Cllrs Beer and Jeanes provided a report in advance of the meeting.](#)

#### Other Reports

None

#### Local Organisation Reports

Local Organisation representatives invited to provide a report at this point.

#### Recommendation

That the reports are received, and any points of note are identified for future meetings of the Council or its committees or for action by officers of the Council.

**To receive and note minutes of and/or to determine recommendations by committees**

Reports provided within this item are to be received, they provide updates on decisions already taken by the Committee(s) and actions taken under the Scheme of Delegation (where not previously reported) that need to be resolved.

Receive and note minutes of and/or to determine recommendations by committees.

When a council delegates its responsibilities to a committee, sub-committee, officer or another local authority, they are acting for and on behalf of the council. The statutory authority for a delegation is found in Local government Act, 1972 s.101. (NALC, 2018)

Minutes for the Planning and Highways committee are provided for information using the hyperlinks below and any recommendations for Full Council to consider are noted and resolved upon.

Draft minutes from the Planning and Highways committee meeting on [2<sup>nd</sup> September 2025](#).

Draft minutes from the Sustainable Shaftesbury Advisory Committee meeting on [26<sup>th</sup> August 2025](#).

Draft minutes from the Mampitts Advisory Committee meeting on [9<sup>th</sup> September 2025](#).

| Ref   | Recommendations for STC to consider and resolve upon  |
|-------|---|
| P&H   | No recommendations to consider.   |
| SSAC  | No meeting this month.  |
| SuSAC | <p><b>SuS20 To receive an update on the Neighbourhood Plan and Dorset Local Plan consultation</b></p> <p>It was resolved to <b>RECOMMEND</b> to Full Council to adopt Neil Morisetti’s comments as the basis for a <a href="#">recommended response to the Dorset Local Plan</a>.</p> <p><b>SuS21 To consider recommendations to Full Council</b></p> <p>SuS21a Approve final Nature Friendly Town framework (including pesticides use)</p> <p>It was resolved to <b>RECOMMEND</b> to Full Council to adopt the <a href="#">Nature Friendly Town framework</a>.</p> <p>SuS21c Reappoint a volunteer footpaths warden</p> <p>It was resolved to <b>RECOMMEND</b> to Full Council to appoint Joe Hashman as the volunteer footpath warden.</p> <p>Note: The correct title is Rights of Way volunteer and information about the role is provided on the <a href="#">Dorset Council website</a>.</p> <p>SuS21d Renegotiate Tesco car park deal for nature recovery in general, not just trees</p> <p>It was resolved to <b>RECOMMEND</b> to Full Council to explore the option to renegotiate the deal with Tesco re the car park revenue so that the 20% can go towards nature recovery in general and not just planting trees.</p> <p>SuS21e Agree to re-print the tree leaflet at a cost of £600, taking funds from SuSAC budget</p> <p>It was resolved to <b>RECOMMEND</b> to Full Council to fund £580 to re-print the tree leaflets, taking funds from SuSAC budget line.</p> |

|     |  |
|-----|--|
|     | <p>SuS21f Pass the public art works proposals to Shaftesbury Arts and Culture Advisory Committee</p> <p>It was resolved to <b>RECOMMEND</b> to Full Council that the proposals for artworks at Castle Hill springs, Royal Chase roundabout and Park Walk be formally handed over to the Shaftesbury Arts and Culture Advisory Committee.</p> <p><b>SuS23 To discuss the proposal to purchase Bluesky International; National Tree Map &amp; National Hedge Map</b></p> <p>It was <b>RECOMMENDED</b> to Full Council to support the purchase of Bluesky International; National Tree Map &amp; National Hedge Map for one year only, at a cost of £535 using funds from the SuSAC budget.</p> <p><a href="#">Further information on the BlueSky offering.</a></p> <p><b>SuS22 To receive an update from the Action Plan working groups continued</b></p> <p>SuS22b Transport &amp; cycleways</p> <p>It was <b>RECOMMENDED</b> to Full Council to support the Dorset Council’s Transport Plan and its aspiration to meet net zero by 2050.</p> |
| MAC | <p><b>MAC23 To discuss the approval of resource for grant funding</b></p> <p>It was resolved to <b>RECOMMEND</b> approving the external grant funding source at £30/hour, up to a cost of £4,080 to cover an initial three-month contract.</p> <p><b>MAC27 To discuss the submission of a Non-Material Amendment application</b></p> <p>It was resolved to <b>RECOMMEND</b> approving the submission of a non-material amendment planning application to Dorset Council.</p> <p><b>MAC30 To consider instruction of a Grounds Survey</b></p> <p>It was resolved to <b>RECOMMEND</b> engaging with Contractor A for the Grounds Survey at a cost of £3,245+ VAT.</p>  |

### Recommendation

- (1) That the P&H, SuSAC and MAC minutes are received and noted.
- (2) That the recommendations from SuSAC are considered and approved as follows.
  - a. To adopt Neil Morisetti’s comments as the basis for a recommended response to the Dorset Local Plan.
  - b. To adopt the Nature Friendly Town framework
  - c. To appoint Joe Hashman as the volunteer footpath warden.
  - d. To explore the option to renegotiate the deal with Tesco re the car park revenue so that the 20% can go towards nature recovery in general and not just planting trees.
  - e. To fund £580 to re-print the tree leaflets, taking funds from SuSAC budget line.
  - f. To note that the proposals for artworks at Castle Hill springs, Royal Chase roundabout and Park Walk be formally handed over to the Shaftesbury Arts and Culture Advisory Committee.
  - g. To support the purchase of Bluesky International; National Tree Map & National Hedge Map for one year only, at a cost of £535 using funds from the SuSAC budget.
  - h. To support the Dorset Council’s Transport Plan and its aspiration to meet net zero by 2050.

- (3) That the recommendations from MAC are considered and approved as follows.
- a. To approve the external grant funding source at £30/hour, up to a cost of £4,080 to cover an initial three-month contract.
  - b. To approve the submission of a non-material amendment planning application to Dorset Council.
  - c. To engage with Contractor A for the Grounds Survey at a cost of £3,245+ VAT.

## To approve payments and receive financial reports

### Summary

The Council should have a clear understanding of the Council's financial position throughout the year. Every local council must ensure that it has a sound system of internal control which facilitates the effective exercise of its functions.

The following summaries are for the council to receive and note:

- [Balance Sheet](#)
- [Summary Income and Expenditure by budget heading](#)
- [List of payments for information](#)

The following payment list for the council to approve, as per Financial Regulations section 1.7:

List of payments over £5,000 for approval – no payments over £5,000 this month.

If any councillor would like to see any additional information, please let the office team know and this will be arranged.

Members should be kept up to date with the council's accounts to ensure that there are sufficient funds to meet commitments.

### 6.1 Bank Reconciliation

As per the Council's financial regulations (2.2) (as resolved in February 2023) state - *On a monthly basis, including financial year end, a member shall be appointed, on a rota basis to include twelve members, to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by Full Council.*

The August bank reconciliation is due to be signed by Cllr Barratt.

### Legal Implications

Every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs. *Local Government Act 1972 s.151*

### Recommendation

That the Council receives and notes the income and expenditure records, general reserves balance and list of payments any raises any queries it may have.

**To review the Town Council’s cemetery charges and update the cemetery regulations**

**Background**

Shaftesbury Town Council manages the Mampitts Cemetery. Currently there are 1391 burial and cremation plots. At present, there are approximately 120 burial spaces available. On average we have ten burials/pre-purchased graves a year.

The last increase to the cemetery charges was in the financial year 2023/2024. Looking at other town councils and their charges, it seems that Shaftesbury has fallen behind. Therefore, it seems prudent to bring the charges up to date and in line with neighbouring towns.

**Information**

Officers have prepared the below comparison, and provided options for a 30%, 40% and 50% increase.

|   | STC     | Gillingham | Blandford Forum | Sturminster Newton | Wimborne                | Bridport | Increase 30% | Increase 40% | Increase 50% |
|---|---------|------------|-----------------|--------------------|-------------------------|----------|--------------|--------------|--------------|
| Purchase of Exclusive Rights (Grave Space) (single or double) | £165.00 | N/A        | £ 436.00        | £ 320.00           | £ 450.00                | £323.00  | £ 214.50     | £ 231.00     | £ 247.50     |
| Purchase of Exclusive Rights (Single Space)                   |         |            | £ 272.00        |                    |                         |          | £ -          | £ -          | £ -          |
| Purchase of Exclusive Rights (Ashes Plot)                     | £ 87.50 | £ 113.00   | £ 180.00        | £ 160.00           | £ 300.00                | £129.00  | £ 113.75     | £ 122.50     | £ 131.25     |
| Interment Burial  | £113.00 | £ 118.00   | £ 149.00        | £ 90.00            | £ 365.00                | £217.00  | £ 146.90     | £ 158.20     | £ 169.50     |
| Interment Cremated Remains                                    | £ 72.00 | £ 54.00    | £ 149.00        | £ 90.00            | £ 265.00                | £ 86.00  | £ 93.60      | £ 100.80     | £ 108.00     |
| Interment Burial 6yrs to 12yrs                                | £ 51.50 | £ -        | £ -             | £ -                | £ 110.00                |          | £ 66.95      | £ 72.10      | £ 77.25      |
| Scattering of ashes on an existing grave space                |         |            | £ 54.00         |                    | £ 110.00                |          | £ -          | £ -          | £ -          |
| <b>Memorials</b>  |         |            |                 |                    |                         |          | £ -          | £ -          | £ -          |
| Headstone   | £103.00 | £ 118.00   | £ 190.00        | £ 90.00            | £ 240.00                | £129.00  | £ 133.90     | £ 144.20     | £ 154.50     |
| Additional inscription  | £ 31.00 | £ 35.00    | £ 41.00         | £ 30.00            |                         | £ 42.00  | £ 40.30      | £ 43.40      | £ 46.50      |
| Flat stone  | £102.00 |            |                 |                    |                         |          | £ 132.60     | £ 142.80     | £ 153.00     |
| Memorial Book   |         | £ 94.00    | £ 135.00        |                    |                         |          | £ -          | £ -          | £ -          |
| Monument 9 x 5 x 4  | £360.50 |            |                 |                    |                         |          | £ 468.65     | £ 504.70     | £ 540.75     |
| Tablet  | £ 82.50 | £ 83.00    |                 |                    | £ 180.00                |          | £ 107.25     | £ 115.50     | £ 123.75     |
| Fixed Vase  | £ 20.50 | £ 30.00    | £ 95.00         |                    | £ 110.00                | £ 62.00  | £ 26.65      | £ 28.70      | £ 30.75      |
| Kerbstone (applicable to replacement of existing only)        | £150.00 | £ 176.00   | £ 187.00        |                    |                         | £223.00  | £ 195.00     | £ 210.00     | £ 225.00     |
| Excavating and prep of an ashes plot by STC                   | £ 51.50 | £ 70.00    | £ 80.00         |                    |                         |          | £ 66.95      | £ 72.10      | £ 77.25      |
|   |         |            |                 |                    |                         |          | £ -          | £ -          | £ -          |
| Transfer of Exclusive Right (no new documentation sent out)   | £ -     | £ -        | £ 37.00         | £ 30.00            | £ 95.00                 |          | £ -          | £ -          | £ -          |
| Transfer of Exclusive Right ( new documentation issued)       | £ 25.00 | £ 19.00    | £ 37.00         | £ 30.00            | £ 95.00                 |          | £ 32.50      | £ 35.00      | £ 37.50      |
| Search of burial record - digital search                      | £ -     | £ 24.00    | £ 28.00         |                    | £ -                     |          | £ -          | £ -          | £ -          |
| Search of burial record - paper search                        | £ 21.00 | £ 24.00    |                 |                    | £ 40.00                 |          | £ 27.30      | £ 29.40      | £ 31.50      |
| <b>Non Resident Fees (Multiplier)</b>                         | 2½      | 2          | 2               | 2                  | 2½ for Exclusive rights | 2        |              |              |              |
|   |         |            |                 |                    | 2 for anything else     |          |              |              |              |

**Further Information on Pre-Purchased plots**

On 26<sup>th</sup> February 2024, following an assessment of available plots, Gillingham Town Council took the decision, that with immediate effect, no new burial plots were provided at Gillingham Cemetery. Only interments in pre-purchased plots and interments of ashes are now permitted.

At present residents from other parishes can pre-purchase plots at Mampitts cemetery. As STC only has a finite number of plots available it is recommended that plots can only be pre-purchased by Shaftesbury residents, living in the SP7 8 area.

It should be noted that burial plots can still be purchased by residents from other areas, just not pre-purchased. Once the cemetery reaches near capacity it will expand into the current Mampitts allotment site.

**Recommendation**

Members are requested to

- (1) Approve an increase of 40% in cemetery charges from 1<sup>st</sup> April 2026 to bring these in line with neighbouring parishes
- (2) Approve the change to the Cemetery Regulations that burial plots can only be pre-purchased by residents living in the SP7 8 area.

## To consider the appointment of an IT support company

### Background

The whole of the STC administration and communication IT infrastructure relies on functioning IT equipment and the Microsoft 365 cloud-based storage and app system. If a major breach, error or other problem was to occur, the office operation would largely cease to be able to function. STC currently has no IT support, and Microsoft does not back up data automatically. IT management relies on in-house experience which, although in the main has enabled the office to function, is not adequate to ensure business continuity.

### Information

Officers have approached seven IT support companies detailing current requirements. These are:

- 24 Microsoft 365 users/27 licences
- 8 laptops for STC office staff (need for anti-virus)
- Help with SharePoint restructure due to over 110,000 files (450GB) and character length issues
- Automated backups of SharePoint, email and other data

Of the seven, five responded and had conversations with; four companies quoted.

Additionally, Microsoft is pushing everyone to use Multi-Factor Authorisation (MFA) and STC will need some specialist advice and help to do this very soon (at an additional cost as necessary from the same supplier).

### Further Information

Officers analysed each company's proposal, considering price, service level, location, team size, response times and recommendations from other local councils/businesses. Company A offered the best price and a very good service level, as well as being a local company that has supported other local Town Councils for a long time (two of which gave recommendations). Officers are confident that Company A can provide the necessary support for a fair price. Please see supporting documents for analysis and full proposals.

### Supporting documents

- [Summary Chart](#) of prices and comments, weighted and scored (redacted)
- [Full detailed quotes](#) for all companies (redacted)

### Financial Information

The 2025/26 budget line IT Support does not have any funds. However, IT support is seen by officers as critical for operational resilience and business continuity. The budget line Insurance has an underspend of £8,942.26 for this financial year, due to the re-negotiations of the insurance cover. Therefore, officers propose a virement of funds from budget line Insurance to budget line IT Support. Amount dependant on which company members approve to engage with.

The cost for Company A for the remainder of the financial year (seven months) is £2,271.50 + £798 set up fee (max) = £3,069.50. Company A is prepared to spread the cost of the setup over the first three months. The contract term would be 12 months for all services, with 30 days' notice thereafter.

### Recommendations

Members are requested to

1. Acknowledge that IT support is as a critical business service for operational resilience and business continuity.

2. Appoint Company A to provide IT Support to the town council as soon as practical for a one-off setup fee of up to £798 and an initial rate of £324.50 per month (subject to expected changes within reason annually, and for more/fewer users).
3. Approve the virement of funds of up to £3,100 from budget line Insurance to IT Support budget line.

**Clerk’s Report including correspondence and progress report on Full Council business**

**Report Content/Detail**

Reports provided within this item are to be received, they provide updates on decisions already taken by the Council and actions taken under the Scheme of Delegation (where not previously reported) that need to be resolved.

**8.1 Clerk’s Report**

**Shaftesbury Wellness 2025** – Approximately 1,800 people attended this year’s event (701 people for Yoga, 545 people for Qi Gong, 258 for Jazzercise and 282 for Fitness). This is an uptake to last year where we had 1,600 participants. [Feedback summary](#).

**Play Inspections** – Play inspections have been performed in-house for the last year and the system is working well. During that time 248 items have been actioned to ensure the play parks are kept in good order (one to avoid a high risk, 21 medium risks, and the rest low/very low risks). New risks are identified most months due to wear and tear/deliberate vandalism. There remain 56 outstanding actions at the time of writing.

**Wincombe Recreation Drainage Works** – As requested at the Full Council meeting on 19<sup>th</sup> August, the below photos show the area following completion of the works. Grass seed has been sown, and more seeding will take place in the next weeks.



**Football Club Sinking Fund Statement** – The [latest statement](#) has been received for the period 5<sup>th</sup> July to 5<sup>th</sup> August 2025 and shows the accumulation of funds in line with the lease and Deed of Variation.

**Band Hall EPC** – As part of the renewal of the Band Hall Lease, STC had to carry out an [EPC on the hall](#). This is for information only.

**8.2 Delegated Decisions for Information (within the Clerk’s delegated spend)**

| No    | Delegated Decision          | Comments  | Cost | Budget       |
|-------|-----------------------------|---|------|--------------|
| 8.2.1 | Payroll update              | Dorset Council, the payroll provider has been notified to process Sarah Smith, Town Clerk, as a leaver; effective from 5 <sup>th</sup> September 2025.        | N/A  | N/A          |
| 8.2.2 | Payroll update              | Dorset Council, the payroll provider has been notified to process David Sherlock, Senior Caretaker, as a leaver; effective from 5 <sup>th</sup> October 2025. | N/A  | N/A          |
| 8.2.3 | Mampitts consultant support | Specialist Local Government consultant to provide two days of expertise to support the  | £900 | Mampitts HUB |

|       |  |   |               |                            |
|-------|--|---|---------------|----------------------------|
|       |  | town council in delivering the conditions requested by DC.  |               |                            |
| 8.2.4 | Toilet repair at the Lido                          | Replace waste pipework so it's correctly on a gradual fall.<br>Reinstate loose toilet.<br>Replace flush pipe and cone as movement has interrupted the seals.  | £509.13 + VAT | Lido Repairs & Maintenance |
| 8.2.5 | Deputy Town Clerk to step up to Interim Town Clerk | Section 4 of the STC <a href="#">Scheme of Delegation Policy</a> states:<br><i>4.1 In the short-term absence of the Town Clerk, the most senior member of staff (if qualified) shall be authorised to deputise and undertake any of the functions of that post.</i><br><br><i>4.2 In the event of long-term absence of the Clerk, the Mayor in consultation with the Full Council will appoint a temporary locum who shall be authorised to deputise and undertake any of the functions of that post.</i> | £0            | N/A                        |

#### Recommendation:

That the reports are received and noted and any actions arising identified for future meetings of the Council or its Committees and to **resolve** on any matters as referenced above.

#### 8.3 Other Matters to resolve

| No  | Subject                         | Description   | Cost                      |        |                           |            |                           |            |           |                   |   |
|---|---------------------------------|---|---------------------------|--------|---------------------------|------------|---------------------------|------------|-----------|-------------------|---|
| 8.3.1   | Park Walk War Memorial Cleaning | <a href="#">Advice has been sought</a> from the War Memorial Trust on how best to deal with the memorial.<br>At the same time quotes were sought for the cleaning of the memorial.<br>Company A – <a href="#">Quote</a> and <a href="#">Covering letter</a> £2,100.00<br>Company B – <a href="#">Quote</a> £4,423.50<br>Company C – <a href="#">Quote</a> £1,190.00<br>Further clarification is being sought from Company C on their technique. | £1,190.00<br>War Memorial |        |                           |            |                           |            |           |                   |   |
| <b>Recommendation:</b> Members are requested to consider the information and, subject to further information received, engage with company C for the works at a cost of £1,190.00.            |                                 |   |                           |        |                           |            |                           |            |           |                   |   |
| 8.3.2   | Lido Fire Doors                 | The doors require urgent replacement, three quotes have been sought.<br><table border="1" data-bbox="523 1713 1098 1910"> <thead> <tr> <th>Company</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td><a href="#">Company A</a></td> <td>£ 3,383.33</td> </tr> <tr> <td><a href="#">Company B</a></td> <td>£ 3,147.00</td> </tr> <tr> <td>Company C</td> <td>Declined to Quote</td> </tr> </tbody> </table>                                   | Company                   | Amount | <a href="#">Company A</a> | £ 3,383.33 | <a href="#">Company B</a> | £ 3,147.00 | Company C | Declined to Quote | £3,147.00<br>Lido Repairs & Maintenance |
| Company   | Amount                          |   |                           |        |                           |            |                           |            |           |                   |   |
| <a href="#">Company A</a>   | £ 3,383.33                      |   |                           |        |                           |            |                           |            |           |                   |   |
| <a href="#">Company B</a>   | £ 3,147.00                      |   |                           |        |                           |            |                           |            |           |                   |   |
| Company C   | Declined to Quote               |   |                           |        |                           |            |                           |            |           |                   |   |
| <b>Recommendation:</b> Members are requested to engage with Company B for the replacement of the fire doors at the Lido using funds of £3,147.00 from budget line Lido Repairs & Maintenance. |                                 |   |                           |        |                           |            |                           |            |           |                   |   |

**To consider a confidential Staffing matter**

**Legal Authority and Implication**

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies” (Public Bodies [Admission to meetings] Act, 1960)

**Recommendation**

That the public be excluded during the discussion of the remaining agenda items on the grounds that they involve the likely disclosure of confidential information and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.