



Shaftesbury Town Council

Town Hall, Shaftesbury, Dorset. SP7 8LY
Telephone: 01747 852420

Interim Town Clerk: Billy Maddock
e-mail: office@shaftesbury-tc.gov.uk
Website: www.shaftesbury-tc.gov.uk

To: All members of the Shaftesbury Arts & Culture Advisory Committee

A G E N D A

Shaftesbury Arts & Culture Advisory Committee:

Cllr Elaine Barratt, Rachel Diment, Cllr Virginia Edwyn-Jones, Charlie Hamilton-Saul, Andy Hargreaves, Amber Harrison, Fran Hill, Deborah Jones, Julia Markus, Tim Royle, Cllr Conor Smith, Mark Thistlewood, Helen Watts, Pete Wilding, Karen Wimhurst

You are summoned to a meeting of the for the transaction of the business shown on the agenda below.
To be held at **9am on Monday 3rd November 2025** in the **Council Chamber, Shaftesbury Town Hall**.

Billy Maddock

Interim Town Clerk 28th October 2025

Public Participation: The Chairman will invite members of the public to present their questions, statements or petitions. The period of time designated for public participation shall not exceed twenty minutes. A member of the public shall not speak for more than three minutes.

1. [To elect a Chairman and Vice-Chairman for the remainder of 2025/2026](#)
2. [Apologies – To receive and consider for acceptance](#)
3. [To receive any Declarations of Interest](#)
4. [To review and approve the Terms of Reference](#)
5. [To consider brown tourist signs for Shaftesbury](#)

Agenda Item No. 1

To elect a Chairman and Vice-Chairman for the remainder of 2025/2026

To elect the Chair for the Advisory Committee for the remainder of the council year 2025-2026.

To elect the Vice-Chair for the Advisory Committee for the remainder of the council year 2025-2026.

Recommendation

The committee elects its Chair and Vice-Chair. The appointments will be ratified by STC at the next Full Council meeting on 18th November 2025.

Agenda Item No. 2

Apologies – To receive and consider for acceptance

The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

Agenda Item No. 3

To receive any Declarations of Interest

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct – adopted in May 2025. The Interim Clerk will report any dispensation requests received.

Agenda Item No. 4

To review and approve the Terms of Reference

Information

[The Terms of Reference document has been drafted](#). Members are requested to review the Terms of Reference and provide comments or suggestions.

Recommendation

Members are requested to review and adopt the Terms of Reference.

Agenda Item No. 5

To consider brown tourist signs for Shaftesbury

Information

For further information on brown signs, including tourism sign policy and requirements please visit the [Brown tourism signs - Dorset Council](#) website.

Recommendation

Members are requested to consider how they would like to proceed.