

**Minutes of the Full Council Meeting on Tuesday 27<sup>th</sup> January 2026 at 7 pm**  
**Held in the Council Chamber, Shaftesbury Town Hall**

**Members Summoned and Present:** Cllrs Edwyn-Jones (Chair), Williams (Vice-Chair), Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo

**Absent:** Cllrs Brown, Elmendorff, Loader, Philpott and Wild

**Officers Present:** Billy Maddock (Interim Town Clerk) and Sarah Johnson (Office Administrator)

**In attendance:** Press (1), Members of the public (3), online (1), Dorset Cllr Beer

[Link to agenda](#)

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- Chair of SuSAC spoke regarding agenda item no.8 review of advisory committees. He advised that the Terms of Reference for SuSAC is up to date and does not require changing.
- Chair of SSAC spoke about the proposed pricing and that it is always difficult to increase prices. The postcode data presented in the agenda shows that the Lido is attracting visitors, however it also needs to be promoted more locally.  
SSAC is very valuable and leveraging resources and the committee is not keen on meeting less regularly.

The meeting commenced at 7.09pm.

**FC111 Apologies**

Officer report 0126AFC1 was received and it was **RESOLVED** to accept apologies from Cllrs Elmendorff, Loader, Philpott and Wild.

Proposed by Cllr Yeo		
Seconded by Cllr Heritage		
In Favour	10	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	0	
Against	0	
<b>MOTION CARRIED</b>		

**FC112 Declarations of Interest**

Officer report 0126AFC2 was received. It was **NOTED** that Councillors should declare any interests if they arise.

Cllr Edwyn-Jones declared an interest in agenda item 9.3.4 as a board director of DAPTC and will not take part in the vote.

### FC113 Minutes

Officer report 0126AFC3 was received and it was **RESOLVED** to adopt the minutes from Full Council meeting held on 20<sup>th</sup> January 2026.

Proposed by Cllr Hollingshead		
Seconded by Cllr Williams		
In Favour	8	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Hollingshead, Salkeld and Smith
Abstentions	2	Cllrs Heritage and Yeo
Against	0	
<b>MOTION CARRIED</b>		

### FC114 To receive a report for information to Full Council

Officer report 0126AFC4 was received and **NOTED**.

**Civic Report** – Cllrs Edwyn-Jones and Williams provided an update on the Mayoral Diary.

**Dorset Council Reports** – included as a link within the agenda. Cllr Beer spoke about the positive news of the Trinity Centre being retained at its current location.

**Other Reports** – None

**Local Organisation Reports** – None

### FC115 To receive and note minutes of and/or to determine recommendations by committees

Officer report 0126AFC5 was received and the P&H, MAC and SSAC minutes were received and **NOTED**.

#### FC115a Mampitts Advisory Committee

##### MAC49 To consider the appointment of a new member to the committee

It was **RESOLVED** to approve Cllr Daultrey joining the Mampitts Advisory Committee.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Salkeld		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	1	Cllr Yeo
Against	0	
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

##### MAC51 To receive information on procurement support for this project

It was **RESOLVED** to approve expenditure of up to £3,000 for expert procurement support (Kennall Consulting), taking funds from the Mampitts EMR budget line (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Dibben		

In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	0	
Against	1	Cllr Yeo
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

**MAC52 To receive a report in relation to VAT implications for this project**

It was **RESOLVED** to opt for the option to tax on the Mampitts Hub project site before construction.

Proposed by Cllr Williams		
Seconded by Cllr Dibben		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	0	
Against	1	Cllr Yeo
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

**FC115b Shaftesbury Swimming Advisory Committee**

**SS51 To discuss the pricing for the 2026 summer**

Recommendations were considered and it was **RESOLVED** to approve the proposed price increases for the Lido 2026 summer as follows.

Adult, Parent & Toddler and 50+ – increase to £6.50

Naked Swimming – increase to £9

Change the Under 3's to Under 11's and keep at £2.50

Keep Aqua sessions as is.

Change the charge for Pool Hire to be up to 20 people £80, between 21-45 people £100

Loyalty Swim – from £60 to £65.00

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Yeo		
In Favour	10	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	0	
Against	0	
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

**FC116 To approve payments and receive financial reports**

Officer report 0126AFC6 was received and the [list of payments](#), income and expenditure records and general reserve balances were **NOTED**.

As per Financial Regulations section 2.6, and in Cllr Elmendorff's absence, Cllr Heritage approved the Bank Reconciliation for the month of December.

It was **RESOLVED** to approve the payment of £4,795.20 + VAT to SLCC Enterprises Ltd and £5,650 + VAT to Askew Cavanna (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Dibben		
Seconded by Cllr Hollingshead		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	0	
Against	1	Cllr Yeo
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

## Balance Sheet

20 January 2026 (2025 - 2026)

### Shaftesbury Town Council

#### BALANCE SHEET

31/03/2026

<i>(Last) Year Ended</i> 31 Mar 2025		<i>(Current) Year Ended</i> 31 Mar 2026
£	<b>CURRENT ASSETS</b>	£
	Stocks and stores	
23,229.92	Work in progress	
6,640.89	Debtors (Net of provision for doubtful debts)	
24,773.98	Prepayments	
	VAT Recoverable	28,158.54
317,645.73	Temporary lendings (investments)	
	Cash in hand	485,269.64
372,290.52	<b>TOTAL ASSETS</b>	513,428.18
	<b>CURRENT LIABILITIES</b>	
	Creditors	
<u>45,625.86</u>		
<b><u>326,664.66</u></b>	<b>NET ASSETS</b>	<b><u>513,428.18</u></b>
	<b>Represented by:</b>	
103,750.49	General fund Balance	287,439.38
	<b>Reserves:</b>	
	Capital	
222,914.17	Earmarked	225,988.80
	Adjustments	
<u><b>326,664.66</b></u>		<u><b>513,428.18</b></u>

The above statement represents fairly the financial position of the council as at 31 Mar 2026

**FC117 To approve the Arborist carrying out tree management risk assessments for the council**

Officer report 0126AFC7 was received and noted.

It was **RESOLVED** to engage with Contractor A (Dorset Council) at a cost of £2,582.25pa + VAT taking funds from budget line Tree Works (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Dibben		
Seconded by Cllr Yeo		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Hollingshead, Salkeld, Smith and Yeo
Abstentions	1	Cllr Heritage
Against	0	
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

**FC118 To review and consider the setup of the Advisory Committees**

Officer report 0126AFC8 was received and noted.

Cllr Yeo PROPOSED to create two new advisory committees, one for the refurbishment of the Youth Club and one for Wincombe Play Ground but this was NOT SECONDED.

It was **RESOLVED** to delay the appointment of further councillors to the Shaftesbury Swimming and Sustainable Shaftesbury advisory committees until a later stage.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Smith		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	1	Cllr Yeo
Against	0	
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

It was **RESOLVED** to adjust the frequency of formal meetings for the Arts & Culture, Shaftesbury Swimming and Sustainable Shaftesbury committees to once a quarter, with informal meetings in between.

Proposed by Cllr Williams		
Seconded by Cllr Barratt		
In Favour	7	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Hollingshead, Salkeld and Smith
Abstentions	2	Cllrs Dibben and Heritage
Against	1	Cllr Yeo
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

It was **RESOLVED** to form a working group to review the Terms of Reference for each committee to ensure they are still relevant and fit for purpose.

Proposed by Cllr Dibben		
Seconded by Cllr Barratt		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	0	
Against	1	Cllr Yeo
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

### FC119 Clerk's Report including correspondence and progress report on Full Council business

**FC119a** Officer report 0126AFC9.1 was received and **NOTED**.

**Joint letter to Dorset Police** - A [response](#) was received on 19<sup>th</sup> January 2026.

It was **RESOLVED** to write a follow up letter drafted by Cllr Hollingshead, engaging with Gillingham and Stalbridge Town Councils for this to be a joint letter again.

Proposed by Cllr Yeo		
Seconded by Cllr Hollingshead		
In Favour	10	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	0	
Against	0	
<b>MOTION CARRIED</b>		

It was **RESOLVED** to request attendance from the local PCO at a council meeting to receive an update on policing and to be introduced to the new officer.

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Barratt		
In Favour	10	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	0	
Against	0	
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

### Football Club Sinking Fund Statement

The [latest statement](#) has been received for the period 6<sup>th</sup> December 2025 to 2<sup>nd</sup> January 2026 and shows the accumulation of funds in line with the lease and Deed of Variation.

At the next meeting the Interim Town Clerk is to confirm if the amount paid into the Sinking Fund is correct and sufficient as per the agreement.

**Action: Interim Town Clerk**

Cllr Williams left the meeting at 8.26pm and returned at 8.27pm.

### **Castle Hill Pond Works**

[The contractor who carried out the works has provided a follow up report](#). The Interim Town Clerk will organise a site meeting to discuss outstanding issues raised by Cllr Dibben. Meeting invitees will be the contractor, Dorset Council Rangers, Cllrs Edwyn-Jones (as Mayor), Cllr Dibben and Wessex Water, Dorset Highways and Cllr Beer will also be invited.

### **High Street Shop Fronts**

Following feedback received at the public budget meeting on 5<sup>th</sup> January 2026, a [letter](#) has been prepared encouraging shop owners to regularly clean and maintain their shop fronts. It is proposed to deliver the letters by hand to businesses in and around the High Street this week.

### **Funding Requests for Shaftesbury Lido**

[Letters](#) requesting support for the Lido in 2026 have been sent to local parishes and William Williams Trust.

### **Speed Indicator Device at Sweetmans Road**

At Planning & Highways in October and December 2025 it was agreed to install a SID on the corner of Sweetmans Road and Springfield Close. DC have requested for the town council to advise nearby residents of the installation and a [letter](#) will be delivered this week.

### **Insurance Claim**

A claim was put into STC due to a fall on Castle Hill, which in turn has been passed onto STC's Insurance company. The insurance company has confirmed that *no further pushbacks on the redirect for this claim was received, and they have now closed the file.*

### **Proposed Tree and Shrub Management**

Following receipt of the Section 211 Notice from Dorset Council in December, the grounds contractor has advised that he will be commencing tree work in St. James Park and on Jubilee Steps on 22<sup>nd</sup> January 2026. As requested, officers have advised Dorset Council of this.

**FC119b** Officer report 0126AFC9.2 was received, and Councillors **NOTED** the updates and the expenditure authorised under the Clerk's Scheme of Delegation (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

1. Mampitts Community Hub Building Regulations Application and associated costs - £1,190
2. Barton Hill barrier - £59.11
3. Play Area repairs – Wincombe Recreation Ground - £1,852

**FC119c** Officer report 0126AFC9.3 was received and **NOTED**.

#### **1. Representative to Local Organisations**

It was **RESOLVED** to approve Cllr Daultrey as the new town council representative to the Shaftesbury Abbey, replacing Cllr Williams.

Proposed by Cllr Edwyn-Jones
Seconded by Cllr Williams

In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	1	Cllr Daultrey
Against	0	
<b>MOTION CARRIED</b>		

## 2. High Street closure application for Thursday market

It was **RESOLVED** to approve the application to Dorset Council for the period from April 2026 to March 2027 at a cost of £260.00 taking funds from budget line 4341 Professional & Legal (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Edwyn-Jones		
Seconded by Cllr Smith		
In Favour	9	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld and Smith
Abstentions	0	
Against	1	Cllr Yeo
<b>MOTION CARRIED</b>		

## 3. MG Cleaning

It was **RESOLVED** to retrospectively approve the expenditure of £2,850 + VAT taking funds from budget line Sub Contract Labour (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Salkeld		
Seconded by Cllr Dibben		
In Favour	10	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	0	
Against	0	
<b>MOTION CARRIED</b>		

## 4. DAPTC Membership

It was **RESOLVED** to approve the DAPTC charges of £1,791.14 for 2026/27 taking funds from budget line 4326 Books & Subscriptions (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Williams		
Seconded by Cllr Smith		
In Favour	7	Cllrs Williams, Barratt, Daultrey, Heritage, Hollingshead, Salkeld and Smith
Abstentions	1	Cllr Edwyn-Jones
Against	2	Cllrs Dibben and Yeo
<b>MOTION CARRIED</b>		

**5. Barton Hill Storage Hut notice**

It was **RESOLVED** to approve the 90 days' notice to the two community groups to vacate Barton Hill store.

Proposed by Cllr Yeo		
Seconded by Cllr Salkeld		
In Favour	10	Cllrs Edwyn-Jones, Williams, Barratt, Daultrey, Dibben, Heritage, Hollingshead, Salkeld, Smith and Yeo
Abstentions	0	
Against	0	
<b>MOTION CARRIED</b>		

**Action: Interim Town Clerk**

There being no further business, the meeting was closed at 8.47pm.

These minutes were adopted on *enter date*. under minute reference *enter ref.* as a true record of the decisions taken and are duly signed below by the chair of that meeting.

DRAFT