



Shaftesbury Town Council

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To: All members of the Mampitts Advisory Committee

A G E N D A

Mampitts Advisory Committee:

Cllrs Brown, Daultrey, Salkeld, Smith and Williams

Ann Glennon, Paul Glennon, Ann Taylor and Malak Hamoud

You are summoned to a meeting of the Mampitts Advisory Committee for the transaction of the business shown on the agenda below. To be held at **7:30pm on Tuesday 24th February 2026** in the **Council Chamber, Shaftesbury Town Hall**. The meeting will also be hosted online. Public, press and non-committee members, join on your computer or mobile app using [Microsoft Teams](#).

Ms Billy Maddock

Interim Town Clerk, 18th February 2026

Public Participation: The Chairman will invite members of the public to present their questions, statements or petitions. The period of time designated for public participation shall not exceed twenty minutes. A member of the public shall not speak for more than three minutes.

1. [Apologies – To receive and consider for acceptance](#)
2. [To receive any Declarations of Interest and Requests for Dispensation](#)
3. [To approve the minutes of the last meeting on 13th January 2026](#)
4. [To receive and note a report from the Project Manager](#)
5. [To receive a verbal update from the Architect](#)
6. [To consider and approve the Construction Procurement / Tender process](#)
7. [To consider and approve the Operating Plan for the Mampitts Hub](#)
8. [To receive and note the Funding Structure Report](#)
9. [To enter into confidential session](#)

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meetings) Act 1960.

9.1 To consider the Family Hub Proposal

9.2 To consider an update from the Quantity Surveyor

Agenda Item No. 1

Apologies – To receive and consider for acceptance

The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

No apologies were received.

Agenda Item No. 2

To receive any Declarations of Interest and Requests for Dispensation

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct – adopted in May 2024. The Clerk will report any dispensation requests received.

Agenda Item No. 3

To approve the minutes of the meeting on 13th January 2026

When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.

If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies, then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154).

Recommendation

Confirm the accuracy of the Minutes of the Mampitts Advisory Committee meeting held on the [13th January 2026](#).

To receive and note a report from the Project Manager

Information

A [report from the Project Manager](#) has been prepared.

Recommendation

To note the report from the Project Manager.

Agenda Item No. 5

To receive a verbal update from the Architect

Information

To receive a verbal update from the architect.

Recommendation

To note the verbal update.

Agenda Item No. 6

To consider and approve the Construction Procurement / Tender process

Information

The Procurement consultant, in collaboration with the Architect and project team are in the process of producing the Invitation to Tender documentation. The latest version of the Invitation to Tender will be shared with the committee as soon as possible.

[Part A](#)

[Part B](#)

Recommendation

Members are requested to consider the information and recommend to Full Council

- (1) The adoption of Invitation to Tender Pack to Full Council for publication on 11th March 2026, with the proviso that some changes may still need to be made.
- (2) That the construction tenders are evaluated by a team comprising of the Architect, Quantity Surveyor, Interim Town Clerk and possibly other individuals as the committee see fit.

To consider and approve the Operating Plan for the Mampitts Hub

Information

An [updated Operating Plan](#) has been prepared by the project team.

It should be noted that the Operating Plan is a live document with further changes considered as and when required.

Recommendation

Members are requested to consider the current updated Operating Plan V5.10 and recommend to Full Council that this is adopted for the Mampitts Community Hub.

Agenda Item No. 8

To receive and note the Funding Structure Report

Information

The grants consultants have produced a [report to outline the options available](#) to the Town Council.

Recommendation

Members are requested to note this information.

Agenda Item No. 9

To enter into confidential session

Legal Authority and Implication

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies" (Public Bodies [Admission to meetings] Act, 1960) .

Recommendation

That the public be excluded during the discussion of the remaining agenda items on the grounds that they involve the likely disclosure of confidential information and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members are requested to resolve to make recommendations to Full Council with respect to the Mampitts project in line with the content of the confidential reports.