

**Minutes of the Annual Full Council Meeting held at 7pm on  
Tuesday 19<sup>th</sup> May 2026 in the Council Chamber, Shaftesbury Town Hall**

**Members Summoned and Present:** Cllrs Edwyn-Jones (outgoing Chair and incoming Vice-Chair), Williams (outgoing Vice-Chair), Barratt, Budd, Dibben, Elmendorff, Heritage, Hollingshead (incoming Chair), Loader, Salkeld, Smith and Yeo

**Absent:** Cllrs Brown, Daultrey and Philpott

**Officers Present:** Billy Maddock (Interim Town Clerk) and Sarah Johnson (Office Administrator)

**In Attendance:** Press (1) Members of the public (3), Online (2) and Cllr Philpott joined online

[Link to agenda](#)

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- Shaftesbury resident swimming in special Olympics in Birmingham representing Shaftesbury and Dorset. Requested sponsorship of £500 to go towards travel and accommodation costs, and entry fee (approx £1000). Has JustGiving page and will give details to Interim Town Clerk.
- Chair of SuSAC has organised question time in November at Dorset COP 2026 at Kingston Maurward. He understands every town and parish council has been issued formal invitations to attend.

Councillors confirmed they have received the invitation and Cllr Edwyn-Jones confirmed she will be attending.

The meeting commenced at 7.04pm

**FC1 Election of the Town Mayor/Chairman and Deputy Mayor/Vice Chairman**

Officer report 0526FC1 was received.

Cllr Heritage spoke about why he proposed Cllr Hollingshead as Mayor/Chairman and Cllr Elmendorff spoke about why she seconded this proposal.

Cllr Yeo nominated Cllr Dibben as Mayor/Chairman and this was seconded by Cllr Salkeld however Cllr Dibben declined the nomination.

Cllr Elmendorff nominated Cllr Edwyn-Jones as Deputy Mayor/Vice-Chairman and Cllr Loader spoke about why she seconded this nomination.

As per Standing Order 27 the selection of the Mayor and Deputy took place during the body of the meeting via a traditional vote by show of hands and counted in public. The criteria for the vote was as follows: a) A successful candidate must have received an absolute majority vote of those present and voting.

Voting record for Mayor:

Cllr Hollingshead      11 votes      Cllrs Edwyn-Jones, Williams, Barratt, Budd, Dibben, Elmendorff (Seconder), Heritage (Proposer), Hollingshead, Loader, Salkeld and Smith

Voting record for Deputy Mayor:

Cllr Edwyn-Jones      11 votes      Cllrs Hollingshead, Williams, Barratt, Budd, Dibben, Edwyn-Jones, Elmendorff (Proposer), Heritage, Loader (Seconder), Salkeld and Smith

The incoming Mayor and Deputy Mayor confirmed their acceptance and signed the Declaration of Office.

Cllr Hollingshead thanked Cllr Edwyn-Jones for what she has done for the council and the community.

Cllr Edwyn-Jones thanked Cllr Williams for his hard work over the past year as Deputy Mayor.

## **FC2      Apologies**

Officer report 0526FC2 was received and it was **RESOLVED** to accept apologies from Cllrs Daultrey and Philpott.

Proposed by Cllr Elmendorff and Seconded by Cllr Barratt

In Favour      12      Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against      0

Abstentions      0

**MOTION CARRIED**

## **FC3      Declarations of Interest**

Officer report 0526FC3 was received. It was **NOTED** that Councillors should declare any interests if they arise.

## **FC4      Minutes of the Full Council meeting held on 14<sup>th</sup> April 2026 and Extraordinary Full Council meeting held on 5<sup>th</sup> May 2026**

Officer report 0526FC4 was received and it was **RESOLVED** to approve the minutes of the Full Council meeting held on 14<sup>th</sup> April 2026 and Extraordinary Full Council meeting held on 5<sup>th</sup> May 2026.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Salkeld

In Favour 10 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Loader, Salkeld, Smith and Williams  
Against 1 Cllr Yeo  
Abstentions 1 Cllr Heritage

**MOTION CARRIED**

**FC5 To confirm the re-adoption of the Civility & Respect Pledge, the Code of Conduct and Dignity at Work Policy**

Officer report 0526FC5 was received and it was **RESOLVED** for STC to re-adopt the Civility and Respect Pledge, the Code of Conduct and Dignity at Work Policy.

Proposed by Cllr Hollingshead and Seconded by Cllr Heritage

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith and Williams  
Against 1 Cllr Yeo  
Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC6 Adoption of Standing Orders and Financial Regulations**

Officer report 0526FC6 was received.

In addition to the proposed amendments listed in the agenda, Cllr Hollingshead PROPOSED and Cllr Dibben SECONDED an amendment to Standing Order 9b by removing "*and seconder*" so it reads "*No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 10 clear days before the meeting.*"

Cllr Yeo PROPOSED an amendment to this motion that "*wherever possible*" should be added to Standing Order 9b where it states that 10 clear days' written notice of a member's motion is to be given before a meeting. Cllrs Hollingshead and Dibben did not accept this amendment.

Cllr Edwyn-Jones PROPOSED an amendment to Cllr Hollingshead's suggested amendment of Standing Order 1b as, if an original motion is a member's motion a seconder must come forward and speak for the motion before it can be debated.

Cllr Hollingshead accepted this amendment.

It was **RESOLVED** to adopt the Standing Orders for 2026/27 mayoral year and to approve

- (1) the NALC amendments listed in the agenda
- (2) the amendment to SO 1b to read "A motion (including an amendment) shall not be progressed unless it has been moved and seconded. An amendment therefore cannot be progressed until the original motion has been moved and seconded. If an original motion is a member's motion a seconder must come forward and speak for the motion before it can be debated".

(3) the amendment to SO 9b to read “No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 10 clear days before the meeting”.

Proposed by Cllr Dibben and Seconded by Cllr Elmendorff

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

It was **RESOLVED** to approve the amendments listed in the agenda and to adopt the Financial Regulations for the 2026/27 mayoral year but noting that item 1.5 should read “Deputy Town Clerk”.

Proposed by Cllr Hollingshead and Seconded by Cllr Edwyn-Jones

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

It was **RESOLVED** to approve the retention of the preferred suppliers for Electrical (NDM Electrical) and Tree works (Vale Tree Surgeons) and add the suppliers for Plumbing & Heating (We Heat South) and Groundworks (R Moore Contractors) that the council worked with in 2025/2026.

Proposed by Cllr Yeo and Seconded by Cllr Loader

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

## **FC7 Adoption of Scheme of Delegation and Terms of Reference**

Officer report 0526FC7 was received and it was **RESOLVED** to adopt the Scheme of Delegation, including the Planning and Highways Terms of Reference, for the mayoral year 2026/27.

Proposed by Cllr Dibben and Seconded by Cllr Salkeld

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC8 Appointment of members to the Planning & Highways committee**

Officer report 0526FC8 was received.

Cllrs Heritage, Loader, Philpott, Salkeld and Williams confirmed their wish to opt out.

Post Meeting Note: Cllr Budd confirmed that she would like to opt out of the P&H committee.

It was **RESOLVED** to elect the Chairman (Cllr Elmendorff) and Vice-Chairman (Cllr Barratt) of the Planning & Highways Committee and members of the committee are confirmed as Cllrs Barratt, Brown, Daultrey, Dibben, Edwyn-Jones, Elmendorff, Hollingshead, Smith and Yeo.

Cllr Elmendorff (Chair) 12 votes Cllrs Hollingshead, Edwyn-Jones (Proposer), Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo (Secunder)

Cllr Barratt (Vice-Chair) 12 votes Cllrs Hollingshead, Edwyn-Jones (Proposer), Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo (Secunder)

**Action: Interim Town Clerk**

**FC9 To consider delegation arrangements to sub-committees**

Officer report 0526FC9 was received.

It was **RESOLVED** to approve the advisory committee membership for 2026/27 and to adopt the Terms of Reference for each committee noting that these will be considered at a future Full Council meeting.

- (1) Shaftesbury Swimming Advisory Committee (Cllrs Elmendorff and Heritage)
- (2) Neighbourhood Plan Advisory Committee (Cllrs Dibben and Edwyn-Jones)
- (3) Sustainable Shaftesbury Advisory Committee (Cllrs Dibben, Edwyn-Jones and Philpott)
- (4) Mampitts Advisory Committee (Cllrs Daultrey, Salkeld, Smith and Williams)
- (5) Arts & Culture Advisory Committee (Cllrs Barratt, Edwyn-Jones and Smith)

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Elmendorff

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC10 To note the STC Working Groups for 2026/2027**

Officer report 0526FC10 was received.

Members **NOTED** the current STC working groups and that a review of these will be brought back to a future Full Council meeting.

**Action: Interim Town Clerk**

**FC11 To approve the Financial Risk Assessment**

Officer report 0526FC11 was received and it was **RESOLVED** that the [Financial Risk Assessment](#) for the financial year 2026/2027 is approved and signed by the Chair of Council.

Proposed by Cllr Hollingshead and Seconded by Cllr Heritage

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith and Williams

Against 0

Abstentions 1 Cllr Yeo

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC12 To approve the accounts for year ending 31<sup>st</sup> March 2026**

Officer report 0526FC12 was received.

Cllr Hollingshead PROPOSED taking approval of the accounts en bloc however Cllr Williams declared an interest in agenda item no.12(5) as his company employs the services of BDO LLP, and it was therefore AGREED to take agenda item nos. 12(1-4) en bloc.

**FC12a It was RESOLVED**

- (1) To adopt the Internal Auditor's report noting there are no recommended actions for the year ending 31<sup>st</sup> March 2026.
- (2) That Part 1 of the AGAR: The Annual Governance Statement for the year ending 31<sup>st</sup> March 2026 is approved and duly signed.
- (3) that Part 2 of the AGAR: The Statement of Accounts for the year ending 31<sup>st</sup> March 2026 is approved and duly signed thereby approving the Council's Annual Return.
- (4) To confirm the dates for exercise of public rights as 3<sup>rd</sup> June – 14<sup>th</sup> July 2026.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Yeo

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

Cllr Heritage praised STC staff on achieving such a commendable Internal Auditor's report.

**FC12b** It was **RESOLVED** to confirm there are no conflicts of interest with BDO LLP.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Salkeld

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith and Yeo

Against 0

Abstentions 1 Cllr Williams

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC13** **To approve the monthly payments**

Officer report 0526FC13 was received and the [list of payments](#) was noted.

It was **RESOLVED** to note the payments list and to approve the payment to Zurich Insurance of £20,359.37 (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Hollingshead and Seconded by Cllr Dibben

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**FC14** **To review the Representatives to Community and Local Organisations**

Officer report 0526FC14 was received and it was **RESOLVED** to adopt the list agreed at the meeting.

	<b>2025/2026</b>	<b>2026/2027</b>
Abbey Museum Trust	Cllr Daultrey	Cllr Daultrey
Arts Centre	Cllrs Heritage and Philpott	Cllrs Heritage and Philpott
Carnival	Cllrs Philpott and Smith	Cllrs Philpott and Smith
Chamber of Commerce	Cllr Edwyn-Jones	Cllr Edwyn-Jones
Compton Abbas Airfield Consultative Group	Cllr Jade Salkeld	Cllr Salkeld
Cricket Club	Cllr Brown	Cllr Brown
Crime Prevention	Cllr Hollingshead	Cllr Hollingshead
DAPTC Northern Area Committee*	Cllr Dibben Cllr Edwyn-Jones	Cllr Barratt Cllr Edwyn-Jones
DAPTC Deputy (2 reps)		
Fairtrade	Cllr Loader	Cllr Loader

Fringe	Cllr Elmendorff	To Be Confirmed
Football Club	Cllr Brown	Cllrs Brown and Williams
HOPE	Cllr Smith	Cllr Smith
Lindlar Hall	Cllr Yeo	Cllr Yeo
Municipal Almshouse	(ex-officio Mayor)	(ex-officio Mayor)
North Dorset Citizens Advise Bureau	Cllrs Brown and Philpott	Cllrs Brown and Philpott
Royal British Legion	Cllrs Loader and Yeo	Cllrs Loader and Yeo
Shaftesbury in Bloom	Cllr Hollingshead	Cllrs Hollingshead and Salkeld
Silver Band Club	(ex-officio Mayor)	(ex-officio Mayor)
Snowdrops	Cllrs Barratt and Salkeld	Cllr Salkeld
Transport Forum	Planning and Highways committee	Planning and Highways committee
Trinity Trust	(ex-officio Mayor)	(ex-officio Mayor)
Town Twinning	Cllr Loader	Cllr Loader
William Williams	Cllr Hollingshead	Cllr Hollingshead
Wrightson Allotments	(ex-officio Mayor)	(ex-officio Mayor)
Youth Club	Cllrs Brown and Dibben	Cllrs Brown, Dibben, Elmendorff and Yeo

Proposed by Cllr Dibben and Seconded by Cllr Yeo

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC15 s.137 and the General Power of Competence**

Officer report 0526FC15 was received.

It was **RESOLVED** to note that expenditure incurred under the General Power of Competence and confirmed that Shaftesbury Town Council continues to meet the criteria of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Proposed by Cllr Loader and Seconded by Cllr Heritage

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC16 Review of Assets and Land**

Officer report 0526FC16 was received and it was **RESOLVED** to approve the Asset Register and Land Inventory for the mayoral year 2026/2027, and to nominate Cllrs Daultrey and Edwyn-Jones to undertake the annual review of the Land Registry Titles in 2026.

Proposed by Cllr Yeo and Seconded by Cllr Elmendorff

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

Cllr Barratt noted the Byzant is missing from the Asset Register. She confirmed that this is under the ownership of STC and will provide paperwork to the Interim Town Clerk.

**Action: Interim Town Clerk**

#### **FC17 Freedom of Information, Data Protection legislation and Website Accessibility Statement**

Officer report 0526FC17 was received and it was **RESOLVED** to approve the Town Council's Privacy Statement, Freedom of Information Policy and Website Accessibility Statement for the 2026/2027 mayoral year.

Proposed by Cllr Heritage and Seconded by Cllr Elmendorff

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

#### **FC18 To note the Calendar of Meetings 2026/27**

Officer report 0526FC18 was received and it was **RESOLVED** to adopt the calendar of meetings for the 2026/2027 municipal year and to approve the date for the Mayor Making ceremony on 11<sup>th</sup> June 2026.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Loader

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC19 To review the Bank Signatories**

Officer report 0526FC19 was received and it was **RESOLVED** to confirm the bank signatories for the municipal year 2026/2027 being Cllrs Barratt, Brown and Hollingshead, and the Clerk.

The below schedule for the approval of the bank reconciliation has been agreed noting that Cllrs Elmendorff, Heritage, Hollingshead and Loader will be on the 2026/2027 schedule.

June Cllr Philpott	July Cllr Salkeld	August Cllr Smith	September Cllr Williams	October Cllr Yeo	November Cllr Barratt
December Cllr Brown	January Cllr Budd	February Cllr Daultrey	March Cllr Dibben	April (Year-End)	May Cllr Edwyn-Jones

Proposed by Cllr Hollingshead and Seconded by Cllr Smith

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC20 To approve the Town Hall Key Holders**

Officer report 0526FC20 was received and it was **RESOLVED** that Cllrs Elmendorff, Heritage and Hollingshead plus 2 STC caretakers are the key holders for the municipal year 2026/2027.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Barratt

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith, Williams and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC21 Members' Allowances and Attendance**

Officer report 0526FC21 was received and the members' allowances and attendance report was **NOTED**.

**FC22 To approve Subscription Charges for 2026/27**

Officer report 0526FC22 was received and members **NOTED** the information presented.

**FC23 Review and Confirmation of Arrangements for Insurance Cover in respect of all Insured Risks**

Officer report 0526FC23 was received and it was **NOTED** that STC's insurance cover in respect of all insured risks has been approved for the 2026/2027 mayoral year.

**FC24 Clerk's Report including correspondence and progress report on Full Council business**

**FC24a** Officer report 0526FC24.1 was received and **NOTED**.

**Castle Hill Management Plan**

The Management Plan has now been signed by both parties and a meeting with Dorset Council and relevant parties is scheduled for June to discuss any upcoming works.

**Town Clerk recruitment**

At the EFC meeting on 5<sup>th</sup> May 2026, STC resolved to appoint Matthew Harrison as the new Town Clerk. He has accepted the job offer and will commence on Monday 29<sup>th</sup> June 2026.

Cllr Edwyn-Jones stated that, although in a recent short recording she stated that none of the applicants had previously been a Town Clerk, this information was incorrect. One of the applicants is a Town Clerk but does not have the CILCA qualification.

**STC Grants for 2026/27 using surplus income from Coppice Street car park**

As of 2024, the grants awarded by STC are linked to the income from Coppice Street car park, as per the Grant Award Policy. Officers prepared a calculation of the funds available for Community Grants in 2026/27.

<b>Expenses</b>	<b>Amount</b>	<b>Vat</b>	<b>Total</b>
<b>Electricity</b>	£ 2,015.30		
<b>SLA DC</b>	£ 1,938.00		
<b>Card transaction Fees</b>	£ 1,199.00		
<b>IPS SLA</b>	£ 390.00		
<b>Rates</b>	£ 6,620.20		
<b>Total</b>	<b>£ 12,162.50</b>		
<b>Car Park Income</b>	<b>£ 16,536.08</b>	£ 3,307.22	£ 19,843.29
<b>Net Profit</b>	£ 4,373.58		
<b>Community Grants</b>	£ 3,499.00		
<b>Trees (20%)</b>	£ 874.58		
<b>Total</b>	<b>£ 4,373.58</b>		

After taking out annual expenses and allowing for the stipulation by Tesco that 20% is to be allocated to trees and shrubs, the remaining profit to go into the Community Grants fund from 2025/26 budget year was £3,499.

As it is usual to receive approximately 20 applicants for Community Grants, at the 17<sup>th</sup> March FC meeting members were requested to consider options and it was resolved to advertise grant application forms as per the usual process. The grant window will open following this meeting and applications need to be received by 2<sup>nd</sup> June, so they can be assessed by Full Council at the June meeting.

### **Contemporary Art Event alongside Fringe**

At the FC meeting on 14<sup>th</sup> April, members noted the [proposed contemporary art installations](#) which will be in place from the 10<sup>th</sup> to 20<sup>th</sup> July 2026 to run alongside the Fringe and requested that The Shaftesbury Tree Group be consulted with regard to the chairs in the trees at the bottom of St. James. The Tree Group was contacted for comment, but this has not been received as of yet.

Natural England was also contacted regarding this installation; however their response was that they are not the correct body to contact and a tree surgeon would be better placed to advise.

Risk assessments for the three events have been provided.

Cllr Edwyn-Jones said that she is not keen on the chairs in the trees as it is impractical and a risk STC should not be willing to take.

### **Proposed Temporary Closure of Various Roads, Shaftesbury**

Application received from SGN to close Various Roads, Shaftesbury as listed: [i] Old Boundary Road between Salisbury Street and St Rumbolds Road; [ii] St Rumbolds Road in two phases [a] between Old Boundary Road and St Georges Road, [b] between St Georges Road and Christys Lane; [iii] Coppice Street in three phases [a] between High Street and St Martins Lane, [b] between St Martins Lane and 41 Coppice Street, [c] between 41 Coppice Street and Christys Lane. The closures have been requested to allow SGN to carry out essential gas main replacement works.

These works are programmed to commence from 22<sup>nd</sup> June 2026 until 7<sup>th</sup> August 2026. Residents access will be maintained. Only one closure will be in place at any one time.

For information only, however if you have any concerns about this proposal, please contact Jamie Igoe, (trafficteam@dorsetcouncil.gov.uk) by 1<sup>st</sup> June 2026 – [Link to Public Notice](#).

### **Breach Common Pond Survey Permission**

Freshwater Habitats Trust (a freshwater conservation charity) has requested permission to collect some water samples to test for the presence of Great Crested Newts from a pond within Shaftesbury Town Council land and this will take place in May this year. The site name is Breach Common and location reference ST 85509 22561. Please read their [permission letter](#) for more information. The survey is based on a random selection of ponds identified by looking at the ordnance survey map and contact made with the landowners after a land registry search. This allows an unbiased sample of negative and positive results for great crested newts and the habitats where they are found/not found, to generate a heat map of the likely occurrence of newts at a landscape scale. The surveys are on behalf of NatureSpace and the Newt Conservation Partnership who Freshwater Habitats Trust work in partnership with.

Cllr Dibben enquired if the other ponds (3 on Castle Hill) could be checked for Great Crested Newts. It was agreed for the Interim Town Clerk to contact the FHT.

**FC24b** Officer report 0526FC24.2 was received and Councillors **NOTED** the updates and the expenditure authorised under the Clerk’s Scheme of Delegation (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

1. Shaftesbury Youth Club (Structural Engineer) - £523.30 plus £94-£282 per additional visit/meeting to inspect opening-up work, attend meetings and/or give further structural advice
2. Cemetery Memorials - £990
3. Damage to Caretakers’ vehicle - £150
4. Lido collapsing timbers (Structural Engineer) – £570.75
5. Extension of proposed 20mph area on the eastern side of the town, speed survey - £295

**FC24c** Officer report 0526FC24.3 was received and **NOTED**.

1. Barton Hill Hut

It was **RESOLVED** to approve extending the deadline for Shaftesbury Fringe to vacate Barton Hill hut and remove all of their items until 19<sup>th</sup> July 2026.

Proposed by Cllr Hollingshead and Seconded by Cllr Smith

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Williams, Barratt, Budd, Dibben, Elmendorff, Heritage, Loader, Salkeld, Smith and Yeo

Against 0

Abstentions 0

**MOTION CARRIED**

**Action: Interim Town Clerk**

**FC25** **To receive a report for information to Full Council**

Officer report 0526FC25 was received and **NOTED**.

**Civic Report** – included as a link within the agenda.

**Dorset Council Reports** – no reports received

**Other Reports** – Shaftesbury Arts Centre Link Councillors Report included as a link within the agenda.

Local Organisation Reports – None.

**Barton Hill Hut Working Group** – an update was given at the meeting by Cllr Yeo.

The working group have visited the building and liaised with the bowling club. As the bowling season is well underway, it has been requested that no work commences until the end of the season. Although £30,000 has been set aside for the replacement hut, it is anticipated that more money will need to be spent. The wiring and plumbing are in bad condition and separate electricity and water supplies will need to be implemented. It should, however, be possible to use the existing concrete pad and options have been discussed to either replicate the existing building

or possibly construct a 2-storey building with office space upstairs. Extending outwards has also been considered with the building possibly being used as a garage for the new electric caretakers' vehicle.

Cllr Williams requested an improvement in the management of the working group as a written report and minutes from a recent meeting had been requested but had not been provided.

There being no further business, the meeting was closed at 8.26pm.

These minutes were adopted on *DD/MM/YY* under minute reference *FC* as a true record of the decisions taken and are duly signed below by the chair of that meeting.

DRAFT