

**Minutes of the Full Council Meeting held at 7pm on
Tuesday 18th August 2026 in the Council Chamber, Shaftesbury Town Hall**

Members Summoned and Present: Cllrs Hollingshead (Chair), Edwyn-Jones (Vice-Chair), Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Absent: Cllrs Brown, Budd and Salkeld

Officers Present: Matthew Harrison (Town Clerk) and Billy Maddock (Deputy Town Clerk)

In Attendance: Press (1) Members of the public (8), Online (1), Dorset Cllr Derek Beer

[Link to agenda](#)

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- Chair of SSAC spoke in relation to the Terms of Reference and in relation to agenda item no 8 Glulam Beams, agreed that the work needs to be carried out. It has been reported that the pool is doing very well, no surprise giving the weather. Disappointment amongst regular swimmers that shoulder season is so limited with only three Saturday mornings being offered. This is a significant reduction to what was previously offered.
- Lido swimmer echoed what was said by the chair of SSAC, understanding the need for the repair works to be undertaken and the need for lifeguards.
- Chairs of SuSAC paid tribute to the late Kate Pickard
He requested for five amendments to be made to the Terms of Reference for SuSAC.
The Gillingham and Shaftesbury show starts tomorrow, and Richard Thomas hopes to see as many councillors there as possible.
- Resident spoke about the Lido and what a fantastic asset it is, keep it open for as long as possible and keep investing in it.

The meeting commenced at 7.11pm.

FC52 Apologies

Officer report 0826FC1 was received and it was **RESOLVED** to accept apologies from Cllrs Brown, Budd and Salkeld.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Loader

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Against 0

Abstentions 0

MOTION CARRIED

DC Cllr Jeanes had also given his apologies.

FC53 Declarations of Interest

Officer report 0826FC2 was received. It was **NOTED** that Councillors should declare any interests if they arise.

Cllr Williams declared an interest in agenda item no 10.3.1 as he drops off/picks up his children at Shaftesbury Abbey school.

FC54 Minutes of the Full Council meeting held on 21st July 2026

Officer report 0826FC3 was received and it was **RESOLVED** to approve the minutes of the Full Council meeting held on 21st July 2026.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Elmendorff

In Favour 8 Cllrs Edwyn-Jones, Barratt, Daultrey, Elmendorff, Heritage, Loader, Philpott and Smith

Against 2 Cllrs Dibben and Yeo

Abstentions 2 Cllrs Hollingshead and Williams

MOTION CARRIED

FC55 To receive a report for information to Full Council

Officer report 0826FC4 was received and **NOTED**.

Civic Report – included as a link within the agenda.

Dorset Council Reports – included as a link within the agenda. Cllr Beer spoke about the current unsatisfactory South Western railway service.

Other Reports – None

Local Organisation Reports – Reports from Shaftesbury Arts Centre, North Dorset Tourism Forum, North Dorset Transport Group, Devolution Working Group and Chamber of Commerce included as a link within the agenda.

FC56 To receive and note minutes of and/or to determine recommendations by committees

Officer report 0826FC5 was received and the A&C and P&H minutes were received and noted.

Cllr Yeo spoke about the P&H Minutes and that they are incorrect. He believes that he should have been able to speak in the public session and no adverse comments should have been noted about him.

Cllr Edwyn-Jones reported that as per Charles Arnold-Baker no councillor can speak in the public session on an agenda item that they then later discuss as a councillor.

The Town Clerk will seek clarification and advise councillors accordingly.

Action: Town Clerk

FC56a Arts & Culture Advisory Committee

AC1 To elect a Chair and Vice-Chair for 2026/27

Members **NOTED** that Fran Hill has been elected Chair and Cllr Barratt elected as Vice-Chair to the Arts & Culture Advisory Committee.

Proposed by Cllr Heritage and Seconded by Cllr Dibben

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Against 0

Abstentions 0

MOTION CARRIED

AC5 To receive a presentation by TrailTale

It was **RESOLVED** to defer this item for three months to obtain further information including number of downloads and usage.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Loader

In Favour 10 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Elmendorff, Heritage, Loader, Philpott, Williams and Yeo

Against 1 Cllr Smith

Abstentions 1 Cllr Dibben

MOTION CARRIED

Action: Town Clerk

AC9 To discuss the Terms of Reference

Members **NOTED** that the Arts & Culture Committee agreed to the proposed changes to the Terms of Reference.

FC57 To approve payments and receive financial reports

Officer report 0826FC6 was received and the [list of payments](#), income and expenditure records and general reserves balance were received and **NOTED**.

As per Financial Regulations section 2.6, in Cllr Salkeld's absence, and as Cllr Smith approved the bank reconciliation for the month of June, the July bank reconciliation was signed by Cllr Williams.

It was **RESOLVED** to approve the payment to Farnfields Solicitor of £10,839.60 (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Dibben and Seconded by Cllr Elmendorff

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith and Williams

Against 1 Cllr Yeo

Abstentions 0

MOTION CARRIED

11 August 2026 (2026-2027)

Shaftesbury Town Council

BALANCE SHEET

31/03/2027

(Last) Year Ended
31 Mar 2026

(Current) Year Ended
31 Mar 2027

£		£
	CURRENT ASSETS	
	Stocks and stores	
	Work in progress	
7,759.06	Debtors (Net of provision for doubtful debts)	
9,881.62	Prepayments	
	Temporary lendings (investments)	
28,037.50	VAT	11,004.36
	BANK BALANCES	
58,334.10	NatWest Current Account	277,833.14
102,717.00	CCLA Deposit Account	102,717.00
177,314.00	Cambridge & Counties Bank	177,314.00
100.00	Lido Petty Cash	131.29
7,214.60	STC Mampitts Account	53,194.53
0.00	Petty Cash	0.00
0.00	Nationwide	0.00
345,679.70	TOTAL BANKS	611,189.96
391,357.88	TOTAL ASSETS	622,194.32
	CURRENT LIABILITIES	
9,676.95	Creditors	0.00
0.00	Receipts in Advance	0.00
15,713.00	Accruals	0.00
0.00	VAT	0.00
25,389.95	TOTAL LIABILITIES	0.00
<u>365,967.93</u>	NET ASSETS	<u>622,194.32</u>
	Represented by:	
135,739.49	General fund Balance	162,268.87

FC58 To review the Terms of Reference for Advisory Committees

Officer report 0826FC7 was received and noted.

Members **NOTED** that consideration to the Mampitts Advisory Committee will be given once construction of the Mampitt Hub commences and that this will be brought back to Full Council on

a future agenda.

It was PROPOSED by Cllr Yeo and SECONDED by Cllr Daultrey to accept the amendments requested by Richard Thomas, chair of Sustainable Shaftesbury.

It was PROPOSED by Cllr Hollingshead and SECONDED by Cllr Edwyn-Jones to retain the quarterly meetings and extraordinary SuSAC meetings can be called by the Town Clerk as and when needed.

It was **RESOLVED** to accept the amendments requested by the chair of SuSAC, however, formal meetings will remain on a three-monthly basis with the option for the Town Clerk to call an extraordinary meeting when required.

Proposed by Cllr Yeo and Seconded by Cllr Daultrey

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Against 0

Abstentions 0

All agreed

It was **RESOLVED** to change the Advisory Committees to 'Working and Advisory Committees' and approve the amendments to the Terms of Reference for Sustainable Shaftesbury, Shaftesbury Swimming, Arts & Culture and Shaftesbury Neighbourhood Plan.

Proposed by Cllr Edwyn-Jones and Seconded by Cllr Hollingshead

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Against 0

Abstentions 0

MOTION CARRIED

Action: Town Clerk

FC59 To consider and review quotes for the repair of the Lido Glulam beams

Officer report 0826FC8 was received and noted.

It was **RESOLVED** to commission Contractor B (Mark King) at a cost of £24,882 + VAT taking funds from budget line EMR Swimming Pool Capital (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Dibben and Seconded by Cllr Edwyn-Jones

In Favour 10 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Smith and Williams

Against 2 Cllrs Philpott and Yeo

Abstentions 0

MOTION CARRIED

Action: Town Clerk

FC60 To consider the recommendations from the Barton Hill store working group and resolve on next steps

Officer report 0826FC9 was received and noted.

It was **RESOLVED** to delegate to the Town Clerk to:

- (a) commission a structural survey of the existing concrete base of the Barton Hill store and work up an options appraisal to include deconstruction of the Hut and new separate electricity and water supply of either a new metal building or a new timber building on the site
- (b) liaise with the Bowling Club and consider implications of potentially separating the building and services
- (c) bring a detailed proposal back to Full Council for consideration.

Proposed by Cllr Hollingshead and Seconded by Cllr Dibben

In Favour 12 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Against 0

Abstentions 0

MOTION CARRIED

Action: Town Clerk

FC61 Clerk's Report including correspondence and progress report on Full Council business

FC61a Officer report 0826FC10.1 was received and **NOTED**.

Youth Club Building

A meeting was held at the Youth Club on 18th August 2026, attended by the Town Clerk, Cllr Yeo, Youth Club Trustee, DH Chartered Surveyors (who carried out a survey of the building in January 2025), John Crompton (structural engineer) and an operative from Burfitt & Garrett, to view and discuss intrusive opening-up work in areas most affected by damp.

Next steps:

- to receive updates from DH Surveyors recommending an options appraisal.
- for B&G with John Crompton to re-visit the Youth Club to determine the reason and level of damp in ridge of main roof
- John Crompton to issue updated report
- Dry rot report needs booking
- Final options appraisal to be considered by Town Council with consideration to above

Mampitts Hub

Final legal agreements are now with Dorset Council. A pre-construction contract meeting between STC, the building contractor, the architects and the QS was held at the Town Hall on 18th August 2026 and construction is scheduled to start on 14th September.

Mampitts Hub Grant Funding

A grant application to the National Lottery Community Fund has been successful and the town council has been awarded £20,000.

FC61b Officer report 0826FC10.2 was received and Councillors **NOTED** the updates and the expenditure authorised under the Clerk's Scheme of Delegation (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

1. Replacement laptop for Project Support Officer - £710 including setup by 4c
2. Ongoing maintenance and repairs in Ash Close, Wincombe Rec and Barton Hill play parks - £1,619
3. New photocopier (5-year lease of device and service agreement) - £63.79/month
4. Nissan Navara repairs - £1,194

FC61c Officer report 0826FC10.3 was received and **NOTED**.

1. Abbey School parking issues

Cllr Edwyn-Jones clarified that there will be no residents at the meeting on 2 September.

Members noted the update and a conversation was held about the situation. The Town Clerk will send an email requesting assistance from councillors.

2. Contractors' Pollution Liability Insurance – Mampitts Hub

It was **RESOLVED** to approve taking out the Contractors' Pollution Liability insurance at a cost of £9,150 for one year only taking funds from EMR Mampitts Hub (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Hollingshead and Seconded by Cllr Dibben

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith and Williams

Against 1 Cllr Yeo

Abstentions 0

MOTION CARRIED

Action: Town Clerk

3. To consider a request for funds to install a car park barrier at the Youth Club car park

It was **RESOLVED** to fund the installation of a barrier taking funds of up to £1,770 from budget line EMR Street Furniture (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Dibben and Seconded by Cllr Elmendorff

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith and Williams

Against 1 Cllr Yeo

Abstentions 0

MOTION CARRIED

Action: Town Clerk

Cllr Heritage left the meeting at 8.41pm and returned at 8.43pm.

4. Mampitts Hub S38 Agreement – Highways consultant

It was **RESOLVED** to appoint Company A (Giraffe Engineering) for the S38 works at a cost of £5,450 + VAT taking funds from budget line EMR Mampitts Hub (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Proposed by Cllr Hollingshead and Seconded by Cllr Edwyn-Jones

In Favour 11 Cllrs Hollingshead, Edwyn-Jones, Barratt, Daultrey, Dibben, Elmendorff, Heritage, Loader, Philpott, Smith, Williams and Yeo

Against 1 Cllr Yeo

Abstentions 0

MOTION CARRIED

Action: Town Clerk

There being no further business, the meeting was closed at 8.44pm.

These minutes were adopted on *DD/MM/YY* under minute reference *FC* as a true record of the decisions taken and are duly signed below by the chair of that meeting.