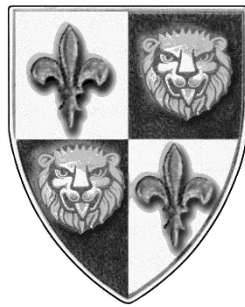


SHAFTESBURY TOWN COUNCIL

*Delivering Excellence across the
Shaftesbury Community*



SCATTERING OF ASHES POLICY





1. Introduction

- 1.1. Shaftesbury Town Council has introduced a policy on the scattering of human ashes on Council owned parks and open spaces in Shaftesbury. It is intended that this policy will cover the broad common issues for the mutual benefit of all users. This policy will be reviewed regularly to ensure that it meets changing circumstances and trends.
- 1.2. Objectives of the policy; The Council is seeking to ensure that it is adopting a clear, measurable and sympathetic approach to the management of its facilities, which will take account of the sometimes contrasting needs of a variety of users. Any complaints relating to the implementation of the policy will be dealt with through the Council's complaints procedure.

2. General

- 2.1. All applications to scatter ashes should be completed on the official service request form and be signed by the applicant. Only applications from the next of kin or executor will be considered. (See appendix A)
- 2.2. No memorials will be allowed on the site where ashes have been scattered, unless prior agreement has been given by the Council and the next of kin or executor has purchased a bench, tree or shrub to be placed.
- 2.3. The Council reserves the right to remove any memorials placed without the agreement of the Council. Please refer to the Tree, Bench and Rose Memorial Policy.
- 2.4. The Council has also considered the issue of scattering pet ashes. This will also need the official service request form to be completed by the pet owner.

3. Scattering of ashes

- 3.1. Ashes shall only be scattered in a location agreed in advance by the Town Clerk or authorised officer, at an agreed time, day and date in consultation with the next of kin or executor.
- 3.2. No flowers or similar memorials shall be permitted to mark the occasion on the site at any time.
- 3.3. The ashes are not allowed to be scattered in one solid mass on the ground and must be scattered evenly.
- 3.4. There could be times when access to a park or green space may be restricted so please bear this in mind when choosing a park or green space to scatter your loved one's ashes.
- 3.5. The Council reserves the right to develop on park land and green spaces in the future.
- 3.6. Care should be taken when scattering ashes - be aware of the direction of the wind and proximity of family members and other park/open spaces users.
- 3.7. The scattering of ashes should be carried out discreetly.

Appendix A - Scattering of Ashes – Request Form

Name & address of person requesting service (Only next of kin or executor may request this service)	
Name:	
Address:	
Post Code:	
Telephone Number:	
Name of deceased:	
Relationship to deceased :	
Area requested for the scattering:	
Date and time requested for scattering:	
Date:	Time:

I have read and understood the scattering ashes policy provided by Shaftesbury Town Council	
Signed _____ Date _____	
Please return the form the Shaftesbury Town Council, The Town Hall, High Street, Shaftesbury, Dorset SP7 8LY. Email; enquiries@shaftesbury-tc.gov.uk	

Office use only
Approval Granted YES/NO Date Approved
Signature