



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's Planning and Highways Committee (PH),
Councillors Austin, Brown, Lewer, Proctor, Taylor, Todd. All other recipients for information
only.

You are required to attend a meeting of the Planning and Highways Committee for the
transaction of the business shown on the agenda below.

To be held at 7.00pm on Tuesday 12 September 2017 in the Council Chamber, Shaftesbury
Town Hall

Claire Commons, Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or
petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the
meeting provided it does not cause disruption or impede the transaction of business. Out of
courtesy to those present, the Council requests that intention to record proceedings is brought
to the Chairman's attention prior to the start of the meeting.

Agenda

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requests received. | |
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| | To confirm as a correct record, the minutes of the previous meeting of the Planning and
Highways Committee. | |
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Authority | |
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To receive any correspondence and updates relating to the work of the Council, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

(End)

**Administration for a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 12 September 2017 in the Council
Chamber, Shaftesbury Town Hall**

1 Apologies

To receive and consider for acceptance, apologies for absence

1.1 Apologies received to date

1.1.1 Councillor Austin due to health matters.

2 Declarations of Interest

Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.

2.1 Declarations of Interest received to date

2.1.1 There have been no declarations received at the point of papers being issued.

3 Minutes

To confirm as a correct record, the minutes of the previous meeting of the Planning and Highways Committee.

3.1 Minutes to be adopted

3.1.1 15th August 2017

**Report 0917PH4 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 12 September 2017 in the Council
Chamber, Shaftesbury Town Hall**

4 Planning Applications

To consider responses to planning applications identified for return to the Planning Authority

4.1 Recommendation

4.1.1 That the Committee provides its observations on the below mentioned applications and any further applications received before the date of the meeting.

4.2 Background

4.2.1 Shaftesbury Town Council is a statutory consultee for planning applications which is provided with the opportunity to make observations on planning applications within its parish boundary. These observations are reported back to the planning authority in order that it can make an informed decision when determining the applications.

4.2.2 The Committee may request that an application be considered by the planning authority's development management committee if there are matters of particular concern or which would be better considered during debate.

4.2.3 Members are asked to consider for each applications shown at **Appendix A**, whether they support the application or object to it. Consideration should be given to matters relating to planning law and also to local knowledge.

4.2.4 More guidance on how to comment on planning applications can be found at <http://planninghelp.org.uk/improve-where-you-live/how-to-comment-on-a-planning-application>. Applications can be viewed online at <http://planning.north-dorset.gov.uk/online-applications/>, or the relevant link in Appendix A

4.2.5 Shaftesbury Town Council is not a statutory consultee for tree applications and is no longer automatically advised of applications being considered. The Council may still make comments on those it is aware of in the planning system.

4.3 Financial Implications

4.3.1 There are no financial implications arising from this report

4.4 Legal Implications

4.4.1 There are no legal implications arising from this report

(End)

Report Author:
Claire Commons, Town Clerk

Appendix A. Planning Applications, to include but not be limited to:

[2/2017/1198/FUL - Telecommunication Mast Vodafone 120832 Longmead Shaftesbury](#)

The installation of a backup power generator and associated ancillary development.

Applicant Name Vodafone Limited

Agent Name Mono Consultants Limited

[2/2017/1087/FUL - 12 - 24 Coppice Street Shaftesbury Dorset SP7 8PD](#)

Erect 42 No. retirement apartments with communal facilities. Create new vehicular access, 18 No. parking spaces and landscaping (revised scheme from Planning Permission 2/2015/1238/FUL).

Applicant Name Churchill Retirement Living

Agent Name Planning Issues

[2/2017/0905/HOUSE - The Priory 10 Church Lane Shaftesbury SP7 8JT](#)

Erect conservatory (demolish existing conservatory).

Applicant Name Mr J Clevely

Agent Name Brimble Lea & Partners

[2/2017/0906/LBC - The Priory 10 Church Lane Shaftesbury SP7 8JT](#)

Demolish existing conservatory. Erect conservatory and carry out associated external alterations.

Applicant Name Mr J Clevely

Agent Name Brimble Lea & Partners

[2/2017/0971/FUL - Land On The North West Side Of 6 Paddock Close Shaftesbury SP7 8DD](#)

Erect 4 No. dwellings and carports. Form vehicular and pedestrian access and create 12 No. parking spaces (revised scheme to 2/2015/0425/FUL).

Applicant Name Nero Developments Ltd

Agent Name Charter House Planning

[2/2017/1291/HOUSE - 30 Fairlane Shaftesbury SP7 8RT](#)

Erect extension to existing dwelling

Applicant Name Mr & Mrs R Redell

Agent Name B G Helps Design

[2/2017/1178/FUL - Land At Calves Lane Motcombe SP7 8QP](#)

Erect tractor and machinery store to store equine equipment, tractor, topper, trailers, harrow and other agricultural equipment.

Applicant Name Mr Thomas Arkle

Applicant Address Norton House Long Cross SHAFTESBURY SP7 8QP

[2/2017/1363/CATREE - 3 Love Lane Shaftesbury SP7 8BG](#)

T1 - Lawson Cypress cv - Fell. T2 - Sycamore - Fell. T3 - Common Beech - shorten lower lateral limbs to provide a 2.0m clearance from the adjacent dwelling G4 - 5 x Purple Plums - Renovative pruning. Council approval not required for dead branches. See photographs of trees requiring work.

Applicant Name Mr & Mrs Allfrey

Agent Name Nick Hellis

[2/2017/1373/PDE - 53 Thomas Hardy Drive Shaftesbury Dorset SP7 8SP](#)

Erect single storey extension extending 3 metres beyond the rear wall of the original dwellinghouse, 3.5 metres maximum height and 2.1 metres high at the eaves.

Applicant Name Mrs S Alford

Agent Name Mr N Alford

**Report 0917PH5 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 12 September 2017 in the Council
Chamber, Shaftesbury Town Hall**

5 Committee Budget

To consider the Committee's requirements for the budget for 2018/19

5.1 Recommendation

- 5.1.1 That the Committee provides its first draft budget requirements for 2018/19 to the General Management Committee for consideration in preparing the Council's budget and precept request 2018/19.

5.2 Background

- 5.2.1 The Planning and Highways Committee does not traditionally hold a revenue budget, instead identifying expenditure needs and approaching GEM for funding or recommending expenditure from the ROSE Committee.
- 5.2.2 When the Committee is considering capital expenditure it may identify projects it wishes to undertake and review existing projects with earmarked funds. Below are the current earmarked funds for consideration.

5.3 Heritage Lanterns

- 5.3.1 Current budget – £10,000 to fund upgrading of municipal street lights to heritage style lanterns in the conservation areas of Shaftesbury.
- 5.3.2 Strategic Plan – Identified as a high priority in the strategic plan to reach a conclusion over proposals for Heritage Lighting on Gold Hill and St James Street. Also referenced in minutes in January and August 2017 to investigate upgrading lights in the conservation areas.
- 5.3.3 Benefits – Enhances the aesthetics of the Conservation Areas.
- 5.3.4 Risks – May be considered an unnecessary expenditure

5.4 Town Centre Enhancement

- 5.4.1 Current budget - £8,109 to provide gateway enhancements to the High Street.
- 5.4.2 Strategic Plan – Identified as a high priority in the strategic plan to work on a Town Centre Redevelopment Scheme.
- 5.4.3 Benefits – Improved regeneration of the town.
- 5.4.4 Risk – funds small by comparison to expected need, project scope not yet identified.

5.5 Cycle Route

- 5.5.1 Current budget - £11,500 to provide enhancements to the town's cycle routes and to start a cycle route between Shaftesbury and Motcombe to link up with the Gillingham cycle route.
- 5.5.2 Strategic Plan – Identified at section 3.2.10 as an existing project.
- 5.5.3 Benefits – provides recreation and commuter links for cyclists, promoting health and fitness and green travel.
- 5.5.4 Risk – Cost will exceed the current budget, public support would be required to validate any increase on the precept.

5.6 Grit Bins

- 5.6.1 Current budget – there is currently no budget line for additional or replacement grit bins.
- 5.6.2 Strategic Plan – No direct link to the Strategic Plan
- 5.6.3 Benefits – provision of additional grit bins may improve public relations and provide additional measures of protection during winter.
- 5.6.4 Risk – May be considered an unnecessary expense in addition to the large number already provided. May be considered to be a visual impairment in sensitive areas of the town.

5.7 **Financial Implications**

- 5.7.1 There are no revenue matters to consider therefore all elements of budgetary provision are a political decision for the committee to take.

5.8 **Legal Implications**

- 5.8.1 The Council has the power to undertake any of the proposed actions detailed within the report.

5.9 **Risk**

- 5.9.1 Risks are identified within this report.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0917PH6 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 12 September 2017 in the Council
Chamber, Shaftesbury Town Hall**

6 Bins

To consider bin locations on the High Street

6.1 Recommendation

- 6.1.1 That consideration of provision of bins be recommended to the General Management Committee on 26th September 2017.

6.2 Background

- 6.2.1 At its meeting on 4th July 2017, the Planning and Highways Committee resolved to discuss the issue of litterbins with the Clerk and Mayor at which the style and location of new or alternative bins would be considered, the outcome of that discussion to be taken to the General Management Committee in September.
- 6.2.2 A site visit was carried out with the Chair of the Committee, the Head Groundsman and the Compliance and Information Officer.
- 6.2.3 A verbal update of that site meeting will be provided at the meeting.

6.3 Financial Implications

- 6.3.1 Financial consideration will need to be given by the General Management Committee as the Planning and Highways Committee does not hold funds for Street furniture. Any request for funds should also be recommended to the Recreation, Open Spaces and Environment Committee as the holder of the budget for Street Furniture.

6.4 Legal Implications

- 6.4.1 The Town Council has a service level agreement with North Dorset District Council to provide a cleansing service for the town centre. Provision of the bins in this area is the responsibility of Dorset Waste Partnership. Any additional bins provided by the Town Council would need to be placed with the permission of North Dorset District Council.

6.5 Risk

- 6.5.1 There is a financial risk to providing bins which should be provided by the Dorset Waste Partnership.

(End)

Report Author:
Claire Commons, Town Clerk

**Report 0917PH7 to a meeting of the Planning and Highways Committee
To be held at 7.00pm on Tuesday 12 September 2017 in the Council
Chamber, Shaftesbury Town Hall**

7 Officer Report

To receive any correspondence and updates relating to the work of the Council, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.

7.1 Recommendation

7.1.1 That the Committee notes the report and the date of the next meeting as 17th October 2017 and identifies matters for inclusion on its next agenda.

7.2 Correspondence

7.2.1 Correspondence has been received from a resident of Kings Hill, next to Abbeyfield's. The Committee is asked to consider any actions arising. The correspondent writes;

I have just bought a mobility scooter which is intended to make me more independent. The problem is that trying to cross Bleke Street is a terrifying experience. There are no dropped kerbs by the Kings Arms so I have to travel on the road to be opposite the car park. These machines travel at 4miles an hour. There is no way to speed up to avoid oncoming traffic going very fast from a blind corner. There should be some kind of warning device, e.g. a flashing 20mph sign to signal a danger spot. Also, a yellow dropped kerb on each side of the road (as opposite the Town Hall) would be helpful. There are three other people in Abbeyfield's with scooters and the new development next door will have people with scooters too. This is an accident waiting to happen, so much so I am not enjoying my acquisition and treat every outing as an uncomfortable experience. Please help, I would like to live a few more years yet.

7.3 Items for the next meeting

- 7.3.1 The Committee is requested to consider items for inclusion on the agenda for its next meeting in order to provide sufficient time for matters to be researched and reports written for issue with the agenda papers. This will in turn provide for greater transparency and informed decision making.
- 7.3.2 Consideration should be given to the purpose of any subject for inclusion, an indication of what is hoped can be achieved by the items will help to focus the report and subsequent debate and avoid generalised discussion.
- 7.3.3 Items already noted for consideration are;
- Budget 2nd draft, taking into consideration any feedback following the committee meeting, General Management Committee meeting and Public Budget meeting.
 - Neighbourhood Plan

(End)

Report Author:
Claire Commons, Town Clerk